

From: s 22(1)(a)(ii) <[REDACTED]@infrastructure.gov.au>
Sent: Wednesday, 31 July 2019 7:41 PM
To: Kunkel, John <John.Kunkel@pm.gov.au>
Cc: s 22(1)(a)(ii) <[REDACTED]@infrastructure.gov.au>; s 22(1)(a)(ii) <[REDACTED]@pm.gov.au>
Subject: Requesting approval - Minister Tudge Visit to Sweden and the UK [SEC=UNCLASSIFIED]

Hi John

I am writing to seek your approval for the Hon Alan Tudge MP, Minister for Population, Cities and Urban Infrastructure, to travel to Sweden and the United Kingdom from Saturday 27 September to Sunday 6 October 2019.

Minister Tudge will represent the Australian Government at the Australian British Infrastructure Catalyst on Thursday 3 October and Friday 4 October 2019. The Catalyst includes sessions, which focus on smart cities and the future of innovation. Prior to the Catalyst, the Minister intends to visit Sweden to gain knowledge of over world class airport and Aerotropolis developments and explore future transport technology developments.

All travel will be at business class or lower and the most cost effective accommodation options have been sought. A list of proposed flights at Attachment A, a cost estimate at Attachment B and draft program at Attachment C noting that a number of site visits and meetings are still to be determined.

s 22(1)(a)(ii) has indicated the Deputy Prime Minister will be able act for Minister Tudge during this time.

Kind regards

s 22(1)(a)(ii)

Chief of Staff | Office of the Hon Alan Tudge MP
Minister for Population, Cities and Urban Infrastructure
Parliament House Canberra ACT 2600

T s 22(1)(a)(ii) <[REDACTED]@infrastructure.gov.au>

**VISIT BY THE MINISTER FOR POPULATION, CITIES AND URBAN INFRASTRUCTURE TO
SWEDEN AND THE UNITED KINGDOM****27 SEPTEMBER TO 7 OCTOBER 2019****DRAFT FLIGHT ITINERARY****Local time FRIDAY 27 SEPTEMBER 2019**

21.15 Depart Melbourne
- Emirates Airlines EK407

Local time SATURDAY 28 SEPTEMBER 2019

05.15 Arrive Dubai
- Flight Time – 14hrs 00mins

08.40 Depart Dubai
- Emirates Airlines EK157

13.10 Arrive Stockholm, Sweden
- Flight Time – 6hrs 30mins

Local time TUESDAY 1 OCTOBER 2019

19.50 Depart Gothenburg, Sweden
- British Airways BA793

20.55 Arrive London
- Flight Time – 2hrs 05mins

Local time SATURDAY 5 OCTOBER 2019

21.40 Depart Birmingham
- Emirates Airlines EK38

Local time SUNDAY 6 OCTOBER 2019

07.55 Arrive Dubai
- Flight Time – 7hrs 15mins

10.05 Depart Dubai
- Emirates Airlines EK406

Local time SUNDAY 6 OCTOBER 2019

06.25 Arrive Melbourne
- Flight Time – 13hrs 20mins

**VISIT BY THE MINISTER FOR POPULATION, CITIES AND URBAN INFRASTRUCTURE TO
SWEDEN AND THE UNITED KINGDOM**

27 SEPTEMBER TO 7 OCTOBER 2019

COST ESTIMATES

ITEM	ESTIMATE (AUD)
Air Fares – Commercial *	
Minister Tudge Business Class	\$11,277
Adviser Business Class	\$11,277
	\$22,554
Ground transport	
Hire Cars	\$7,000
Other	\$500
	\$7,500
Accommodation	
Average cost across Sweden	
Minister Tudge (3 nights @ \$500 p/n)	\$1,500 [Superior/Deluxe Room]
Adviser (3 nights @ \$500 p/n)	\$1,500 [Superior/Deluxe Room]
Average cost across United Kingdom	
Minister Tudge (4 nights @ \$500 p/n)	\$2,000 [Superior/Deluxe Room]
Adviser (4 nights @ \$500 p/n)	\$2,000 [Superior/Deluxe Room]
	\$7,000
Meals and incidentals	
Minister Tudge	\$1,680
Adviser	\$1,394
	\$3,074
Hospitality (if required)	\$0
	\$0
TOTAL	\$40,128

* Air Fares are estimates only taken from sites such as webjet.com.au or flightcentre.com.au. Costs should be used as a guide only.

**VISIT BY THE MINISTER FOR POPULATION, CITIES AND URBAN INFRASTRUCTURE
SWEDEN AND THE UNITED KINGDOM**

27 SEPTEMBER TO 7 OCTOBER 2019

DRAFT PROGRAM

Local Time	FRIDAY 27 SEPTEMBER 2019
21.15	Depart Melbourne
Local time	SATURDAY 28 SEPTEMBER 2019
05.15	Arrive Dubai
08.40	Depart Dubai
13.10	Arrive Stockholm, Sweden
14.00	Travel to Hotel / Own Arrangements
Local Time	SUNDAY 29 SEPTEMBER 2019
Morning	Site Visit to 'Sky City' and 'Park City'
Afternoon	TBD – possible bilateral meetings
Local time	MONDAY 30 SEPTEMBER 2019
Morning	Site Visit to precinct of Barkaby
Afternoon	TBD – possible bilateral meetings
Local time	TUESDAY 1 OCTOBER 2019
Morning	Travel from Stockholm to Gothenburg vis MTR Regional Express Rail Services (200km/hr)
Afternoon	Site Visit of ElectriCity and Linholment Science Park
	Site Visit to Key Trial Site of testing automated vehicle systems for Volvo
19.50	Depart Gothenburg, Sweden
20.55	Arrive London
21.30	Travel to Hotel / Own Arrangements
Local time	WEDNESDAY 2 OCTOBER 2019
	Attend Australian British Infrastructure Catalyst
09.00	The Future of Regulation – Competitive, Consistent and Connected
11.00	When the Going Gets Tough – Resilience in Practice
14.00	Realising the Benefits of a Smart Infrastructure through Data Sharing
15.30	Site Visit to Bank Station
18.00	Catalyst Dinner – Tower of London
Local time	THURSDAY 3 OCTOBER 2019
	Attend Australian British Infrastructure Catalyst
08.30-09.30	Connecting Cities and Regions – Rail and Regeneration Session
09.30	Travel to Birmingham
11.00-13.00	Can the projects deliver what they promise Session
13.45	Australian British Infrastructure Catalyst Site Visits
15.00	Roundtable meeting with prominent academics on Population (TBD)
16.00	Meeting with Ms Helen Seidel from Visa (TBD)
16.30	Travel to Manchester
19.20	Arrive Manchester
Local time	FRIDAY 4 OCTOBER 2019
	Attend Australian British Infrastructure Catalyst
09.00-11.00	Connecting Cities and Regions – Airports and Regeneration Session
11.00-12.30	Transport Infrastructure and Provision Session
12.30-14.00	The City Deal: Report and Review Session
14.00	Site Visit to Manchester Airport
15.50	Depart Manchester
17.30	Arrive Birmingham

DRAFT PROGRAM cont.	
	<small>Documents released under FOI - FOI/2020/0781C</small>
Local time	SATURDAY 5 OCTOBER 2019
	TBD – possible bilateral meetings
19.00	Travel to Airport
21.40	Depart Birmingham
Local time	SUNDAY 6 OCTOBER 2019
07.55	Arrive Dubai
10.05	Depart Dubai
Local time	MONDAY 7 OCTOBER 2019
06.25	Arrive Melbourne

s 22(1)(a)(ii)

From: DLO
Sent: Monday, 2 September 2019 1:39 PM
To: s 22(1)(a)(ii) @infrastructure.gov.au'
Cc: DLO; Kunkel, John; s 22(1)(a)(ii)
Subject: MS19-002026 - Overseas Travel Proposal - Mr Tudge (Sweden, UK)
[SEC=OFFICIAL:Sensitive]

Follow Up Flag: Follow up
Flag Status: Completed

OFFICIAL:Sensitive

Dear s 22(1)(a)(ii)

I refer to your correspondence dated 31 July 2019 seeking approval for the Minister for Population, Cities and Urban Infrastructure, the Hon Alan Tudge MP, to travel to the United Kingdom to attend the Australian British Infrastructure Catalyst and to Sweden to conduct bilateral meetings and undertake site visits.

The Chief of Staff has asked me to confirm with you that:

· On behalf of the Prime Minister, the Chief of Staff has not approved Minister Tudge's travel to the UK and Sweden on this occasion.

Kind regards

s 22(1)(a)(ii)

| Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
p. s 22(1)(a)(ii) | m. s 22(1)(a)(ii)
e. s 22(1)(a)(ii) @pm.gov.au> |
s 22(1)(a)(ii) @pmc.gov.au<mailto:s 22(1)(a)(ii) @pmc.gov.au>



Senator the Hon Matthew Canavan

Minister for Resources and Northern Australia

MS19-000880

The Hon Scott Morrison MP
Prime Minister
Parliament House
CANBERRA ACT 2600

20 AUG 2019

Dear Prime Minister

Scott,

I seek your approval to travel to Japan from 8 to 11 September 2019.

The primary purpose of this trip is to speak at the Clean Coal Day 2019 International Symposium in Tokyo. This is an important opportunity to promote Australia's credentials as a key partner to one of our largest resources and energy customers and important investors.

Coal production and exports remain vital to Australia's economy and power generation capacity, especially in regional New South Wales and Queensland. Low emission fossil fuel technologies, such as clean coal and carbon capture and storage (CCS), can contribute to a secure and affordable supply of energy, while delivering on Australia's emissions reduction targets.

While in Japan, I plan to meet with my ministerial counterpart – the Minister of Economy, Trade and Industry – as well as with key Japanese industry stakeholders, to promote our coal sector and the investment opportunities.

The visit will contribute to the Australian Government's key priorities around trade and investment, and also aligns with the *Ministerial Travel Priorities Plan* of building depth and breadth in key regional relationships.

This trip precedes a second proposed trip to Japan and South Korea from 22 to 27 September, to participate in three conferences in Tokyo – the Hydrogen Energy Ministerial Meeting, the International Conference on Carbon Recycling and the LNG Producer-Consumer Conference.

The proposed travel follows the Government's value for money principles and the most cost effective arrangements have been put in place in accordance with the *Guidelines on Overseas Visits by Ministers*. The draft program, flights and indicative costs are enclosed for your consideration.

Subject to your approval, I will be accompanied by two advisers from my office.

While I am overseas, I will ask my colleague, the Hon Karen Andrews MP, Minister for Industry, Innovation and Technology, to act as Minister for Resources and Northern Australia. I will also make the necessary arrangements to seek leave for any Parliamentary commitments that may be affected by these travel dates.

Yours sincerely

s 22(1)(a)(ii)



Matthew Canavan

Encl. (3)

DRAFT PROGRAM**Senator the Hon Matthew Canavan
Minister for Resources and Northern Australia****JAPAN****8-11 SEPTEMBER 2019****Please note that all meeting times are indicative only. Post will have the most up-to-date program on arrival.*

SUNDAY 8 SEPTEMBER 2019 (ROCKHAMPTON / TOKYO)		
Time	Engagement	Comments
1440	✈ Minister Canavan travelling Depart: Rockhampton Flight: Virgin VA1244 Duration: 1h 10m	
1550	✈ Minister Canavan travelling Arrive: Brisbane Stopover: 1h 15 mins	
1705	✈ Minister Canavan, [Adviser], [Adviser] travelling Depart: Brisbane Flight: Virgin VA970 Duration: 1h 35m	
1840	✈ Minister Canavan, [Adviser], [Adviser] travelling Arrive: Sydney Stopover: 2h 15m	
2055	✈ Minister Canavan, [Adviser], [Adviser], [Departmental Officer] travelling Depart: Sydney Flight: All Nippon Airways NH880 Duration: 9h 30m	

End of Sunday Program


MONDAY 9 SEPTEMBER 2019 (TOKYO)		
Time	Engagement	Comments
0525	✈️ Minister Canavan, [Adviser], [Adviser], [Departmental Officer] travelling Arrive: Tokyo (Haneda)	
0530	Met by Chargé d'affaires Greg Ralph and Counsellor (Resources and Industry), Trevor Holloway Travel to ANA InterContinental Hotel Tokyo (Note: This hotel is the venue for the Clean Coal Symposium)	Hotel Option 2: Palace Hotel Marunouchi, Chiyoda-ku, Tokyo, 100-0005
0630	Arrive hotel and check in	
0630-0800	Freshen up and A-based business	
0800-0900	Breakfast briefing with Greg Ralph and Trevor Holloway TBC Venue: ANA Intercontinental Hotel	
0900	Move to Clean Coal day venue	
0930 - 1520	Attend: Clean Coal Day in Japan 2019 International Symposium Venue: "PROMINENSE" (B1), ANA InterContinental Hotel Tokyo, Japan Attendees: Minister Canavan, Greg Ralph, Adviser, Adviser, Dan Quinn, Trevor Holloway	
	Deliver keynote address TBC Venue: ANA Intercontinental Hotel Attendees: Minister Canavan, Greg Ralph, Adviser, Adviser, Dan Quinn, Trevor Holloway	Duration: 5-10 minutes
1100	Travel to JOGMEC	
1115-1200	Meeting with JOGMEC Chairman and CEO Mr Tetsuhiro Hosono TBC Venue: JOGMEC Headquarters, 2-10-1 Toranomom Twin Building Attendees: Minister Canavan, Greg Ralph, Adviser, Adviser, Dan Quinn, Trevor Holloway	
1200	Travel to ANA Intercontinental Hotel	
1215-1245	Informal lunch TBC Venue: ANA Intercontinental Hotel Attendees: Minister Canavan, Adviser, Adviser, Dan Quinn, Trevor Holloway	
1250-1520	Attend: Clean Coal Day Session 1 - Financial Support Venue: "PROMINENSE" (B1), ANA InterContinental Hotel Tokyo, Japan Attendees: Minister Canavan, Adviser, Adviser, Dan Quinn, Trevor Holloway	

1410-1430	Meeting with J-Power Chairman Mr Masayoshi Kitamura and J-COAL President Mr Osamu Tsukamoto TBC Venue: Meeting room, ANA Intercontinental Hotel Attendees: Minister Canavan, Greg Ralph, Adviser, Adviser, Dan Quinn, Trevor Holloway	
1430-1520	Attend: Clean Coal Day Session 1	
1530	Travel to Australian Embassy	
1545-1600	Informal meeting with Australian Embassy support staff Venue: Australian Embassy, 2-1-14 Mita, Minato-ku, Tokyo	
1600-1630	A-based business Venue: L3 meeting room, Australian Embassy	
1630 (1730 AEST)	Possible Cabinet Meeting - Post to arrange facilities Venue: Australian Embassy meeting room	
1830	Informal dinner	Option 2: if no Cabinet meeting – dinner with Mitsubishi or Mitsui
End of Monday Program		

TUESDAY 10 SEPTEMBER 2019 (TOKYO)		
Time	Engagement	Comments
0730-0830	Breakfast by own arrangements Venue: TBC	
0900	Travel to Mitsubishi	
0930-1030	Meeting with Mitsubishi (Coal) TBC Venue: TBC Attendees: Minister Canavan, Greg Ralph, Adviser, Adviser, Dan Quinn, Trevor Holloway	
1030	Travel to Mitsui	
1100-1200	Meeting with Mitsui (Coal) TBC Venue: TBC Attendees: Minister Canavan, Greg Ralph, Adviser, Adviser, Dan Quinn, Trevor Holloway	
1200	Travel to lunch venue	
1200-1330	Informal lunch/A-based business	
1330	Travel to JFE Steel	

1400-1500	Meeting with JFE Steel Venue: TBC Attendees: Minister Canavan, Greg Ralph, Adviser, Adviser, Dan Quinn, Trevor Holloway	
1500	Travel to Kansai Electric	
1530-1600	Meeting with Kansai Electric Venue: TBC Attendees: Minister Canavan, Greg Ralph, Adviser, Adviser, Dan Quinn, Trevor Holloway	
1600	Travel to Ministry of Economy, Trade and Industry (METI)	
1700-1730	Meeting with METI Minister or Vice Minister Venue: TBC Attendees: Minister Canavan, Greg Ralph, Adviser, Adviser, Dan Quinn, Trevor Holloway	
1730	Return to hotel Transport: TBC	
1900	Check out and depart for Haneda Airport	
1920	 Minister Canavan, [Adviser], [Adviser], [Departmental Officer] travelling Depart: Tokyo (Narita) Flight: Japan Airlines JL771 Duration: 9h 50m	

End of Tuesday Program

WEDNESDAY 11 SEPTEMBER 2019 (SYDNEY / CANBERRA)		
Time	Engagement	Comments
0610	 Minister Canavan, [Adviser], [Adviser], [Departmental Officer] travelling Arrive: Sydney Stopover: 1h 30m	
0740	 Minister Canavan, [Adviser], [Adviser], [Departmental Officer] travelling Depart: Sydney Flight: Qantas QF1463 Duration: 55m	
0835	 Minister Canavan, [Adviser], [Adviser], [Departmental Officer] travelling Arrive: Canberra	

End of Travel Program

VISIT BY SENATOR THE HON MATTHEW CANAVAN TO JAPAN**8-11 SEPTEMBER 2019****INDICATIVE INTERNATIONAL FLIGHTS**

Airline	Flight No.	Booking Class	Date	Departure-Destination	Times
All Nippon Airways	NH880	Business	8/09/19	Sydney-Tokyo	2055-0525 (9/09/2019)
Japan Airlines	JL771	Business	10/09/19	Tokyo-Sydney	1920-0610 (11/09/2019)

VISIT BY SENATOR THE HON MATTHEW CANAVAN TO JAPAN

8-11 SEPTEMBER 2019

INDICATIVE COSTS

ITEM		ESTIMATE (AUD)	TOTAL
Air Fares – Commercial	Minister (Business Class)	\$12,121.00	
	Adviser (Business Class)	\$12,121.00	
	Adviser (Business Class)	\$12,121.00	
			\$36,363.00
Ground Transport	\$1,200 per day for 2 days	\$2,400.00	\$2,400.00
Accommodation with breakfast	Minister – 1 night	\$1,225.00	
	Adviser – 1 night	\$1,225.00	
	Adviser – 1 night	\$1,225.00	
	<i>[Includes early check in on 9 September and late check out on 10 September, to allow access for Australian business time and to freshen up prior to evening departure]</i>		\$3,675.00
Incidentals	Minister (\$63 per day x 4 days)	\$252.00	
	Adviser (\$40 per day x 4 days)	\$160.00	
	Adviser (\$40 per day x 4 days)	\$160.00	
			\$572.00
TOTAL			\$43,010.00

Note: Incidentals are estimates only (as advised by the Department of Finance, acquittals will be on actual expenditure).

s 22(1)(a)(ii)

From: DLO
Sent: Monday, 2 September 2019 1:29 PM
To: s 22(1)(a)(ii)
Cc: DLO; Kunkel, John; s 22(1)(a)(ii)
Subject: MS19-002088 - Overseas Travel Proposal - Senator Canavan - Japan
~~[SEC: PROTECTED, CAVEAT: CH.CABINET]~~

Follow Up Flag: Follow up
Flag Status: Completed

PROTECTED//CABINET

Dear s 22(1)(a)(ii)

I refer to correspondence dated 20 August 2019 from the Minister for Resources and Northern Australia, Senator the Hon Matthew Canavan, seeking approval to travel to Japan from 9 to 11 September 2019 to attend the Clean Coal Day 2019 International Symposium and to conduct bilateral and stakeholder meetings.

The Chief of Staff has asked me to confirm with you that:

• On behalf of the Prime Minister, the Chief of Staff has not approved Senator Canavan's travel to Japan on this occasion.

Regards

s 22(1)(a)(ii) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
p. s 22(1)(a)(ii) m. s 22(1)(a)(ii)
e s 22(1)(a)(ii) @pm.gov.au |
s 22(1)(a)(ii) @pmc.gov.au <mailto:s 22(1)(a)(ii)@pmc.gov.au>

From: s 22(1)(a)(ii) @infrastructure.gov.au
Sent: Thursday, 12 September 2019 3:53 PM
To: Kunkel, John <John.Kunkel@pm.gov.au>
Subject: Overseas Travel Request - Assistant Minister Andrew Gee - Singapore [DLM=For-Official-Use-Only]

Good afternoon Dr Kunkel,

I am writing to seek your approval for the Hon Andrew Gee MP, Assistant Minister to the Deputy Prime Minister, to travel to Singapore from Sunday 20 October to Wednesday 23 October 2019.

Assistant Minister Gee will represent the Australian Government at the 26th Intelligent Transport Systems World Congress and participate in the high-level policy roundtable on 21 October 2019. The Deputy Prime Minister was invited to the Congress, however given it's a parliamentary sitting week, has asked that Assistant Minister Gee seek the necessary approval and leave to attend on his behalf.

The Intelligent Transport Systems World Congress is an annual conference and exhibition to promote intelligent transport systems worldwide. The theme for the 26th Congress is 'Smart Mobility, Empowering Cities'.

A list of proposed flights are at Attachment A, a cost estimate is at Attachment B and draft program is at Attachment C. I can also confirm a request for leave has been submitted to the Chief Government Whip's office.

Please don't hesitate to contact me if you require any further information.

Kind regards,

s 22(1)(a)(ii) | Adviser
Office of the Hon Andrew Gee MP
Assistant Minister to the Deputy Prime Minister
Federal Member for Calare
R1.38, Parliament House | Canberra ACT 2600
1/179A Anson Street | Orange NSW 2800
p s 22(1)(a)(ii) @infrastructure.gov.au

This material contains information that, if disclosed inappropriately, may cause limited damage to national security, Australian Government agencies, commercial entities or members of the public. Recipients should ensure they handle and store this material appropriately.

VISIT BY ASSISTANT MINISTER GEE TO SINGAPORE
SUNDAY 20 OCTOBER TO WEDNESDAY 23 OCTOBER
FLIGHT ITINERARY

Local time SUNDAY 20 OCTOBER 2019

14.05 Depart Orange
 - Regional Express Flight ZL167

Local time SUNDAY 20 OCTOBER 2019

14.55 Arrive Sydney
 - Flight Time – 50mins

Local time SUNDAY 20 OCTOBER 2019

19:05 Depart Sydney
 - Singapore Airlines Flight SQ242

Local time MONDAY 21 OCTOBER 2019

00.20 Arrive Singapore
 - Flight Time – 8hrs 15mins

Local time TUESDAY 22 OCTOBER 2019

20.20 Depart Singapore
 - Singapore Airlines Flight SQ221

Local time WEDNESDAY 23 OCTOBER 2019

06:55 Arrive Sydney
 - Flight Time – 7hrs 35mins

12:40 Depart Sydney
 - Regional Express Flight ZL174

13:30 Arrive Orange
 - Flight Time – 50mins

VISIT BY ASSISTANT MINISTER GEE TO SINGAPORE
SUNDAY 20 OCTOBER TO WEDNESDAY 23 OCTOBER
COST ESTIMATES

ITEM			ESTIMATE (AUD)
Air Fares – Commercial*			
Assistant Minister Gee	Business Class	\$5,989	
Adviser	Business Class	\$5,117	
			\$11,106
Ground transport			
Hire Cars		\$1,000	
			\$1000
Accommodation			
Average cost across Singapore			
Assistant Minister Gee	(2 nights @ \$285 p/n)	\$570 [Executive Deluxe Room]	
Adviser	(2 nights @ \$285 p/n)	\$570 [Executive Deluxe Room]	
			\$1140
Meals and incidentals			
Assistant Minister Gee		\$542	
Adviser		\$496	
			\$1,038
Hospitality (if required)			
		\$500	
			\$500
TOTAL			\$14,784

* Air Fares are estimates only taken from sites such as webjet.com.au or flightcentre.com.au. Costs should be used as a guide only.

**VISIT BY ASSISTANT MINISTER GEE TO SINGAPORE
SUNDAY 20 OCTOBER TO WEDNESDAY 23 OCTOBER**

DRAFT PROGRAM

Local Time	SUNDAY 20 OCTOBER 2019
14:05	Depart Orange
14:55	Arrive Sydney
19:05	Depart Sydney
Local time	MONDAY 21 OCTOBER 2019
00:20	Arrive Singapore
01:00	Travel to hotel
12:00-13:00	Lunch for Congress participants of the 26th Intelligent Transport Systems World Congress High-Level Policy Roundtable
13:00-15:30	26th Intelligent Transport Systems World Congress High-Level Policy Roundtable
16:00-17:00	26th Intelligent Transport Systems World Congress Opening Ceremony
Local Time	TUESDAY 22 OCTOBER 2019
10:00-12:00	VIP visit to the 26th Intelligent Transport Systems World Congress Technology Demonstration
12:30-13:30	Informal lunch
14:00-15:30	VIP visit to Land Transport Authority Intelligent Transport Systems Centre
15:30	Return to hotel
20:20	Depart Singapore
Local time	WEDNESDAY 23 OCTOBER 2019
06:55	Arrive Sydney
12:40	Depart Sydney
13:30	Arrive Orange

From: [DLO](#)
To: [s 22\(1\)\(a\)\(ii\) @infrastructure.gov.au](#)"
Cc: [DLO; Kunkel, John; s 22\(1\)\(a\)\(ii\)](#)
Subject: SIGNED: MS19-002242 - Overseas Travel Proposal - Mr Gee (Singapore) [SEC=OFFICIAL:Sensitive]
Date: Friday, 11 October 2019 4:49:53 PM

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to your correspondence dated 12 September 2019 seeking approval for the Assistant Minister to the Deputy Prime Minister, the Hon Andrew Gee MP, to travel to Singapore from 20 to 23 October to attend the 26th Intelligent Transport Systems World Congress, to participate in a high-level policy roundtable and to undertake site visits.

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mr Gee's travel to Singapore on this occasion.

Regards

[s 22\(1\)\(a\)\(ii\)](#)

| Departmental Liaison Officer

Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600

p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#) | [s 22\(1\)\(a\)\(ii\) @pmc.gov.au](#)



**Office of The Hon Stuart Robert MP
Minister for the National Disability Insurance Scheme
Minister for Government Services**

30 September 2019

Dr John Kunkel
Chief of Staff
Office of the Prime Minister
Parliament House
CANBERRA ACT 2600

Dear Dr Kunkel

I am writing to seek your approval for the Hon Stuart Robert MP, Minister for the National Disability Insurance Scheme and Minister for Government Services to travel to the United States of America for the period 30 October 2019 to 9 November 2019. The Minister has been invited to meet with ministerial counterparts from the United States Government, a number of high profile American companies and to lead a trade delegation.

The visit seeks to build stronger collaborative relationships with counterpart government agencies and industry leading businesses at the cutting edge of information technology and innovation. Meetings with companies such as Apple, Google, Cisco, Adobe and Amazon will provide invaluable insights and guidance on the delivery of a simple, personalised digital front door for Australians accessing government services.

The Minister will also examine best practice approaches to the development of advanced data analytics and artificial intelligence technologies that can be harnessed in both improving the customer experience and combatting cybercrime. There will also be an opportunity for the Minister to advance Australian business interests by supporting digital start-ups and entrepreneurs using the San Francisco Landing Pad – including speaking to a trade delegation.

To support the Minister it is proposed that he be accompanied by his Chief of Staff and Senior Media Adviser for the duration of the visit. It is also proposed the Data and Digital Senior Adviser from the Minister's office join the visit from 3 November onwards to provide necessary support for the delegation component, which commences on that date. The delegation will consist of up to 50 participants, including senior federal and state government officials, Australian SMEs looking to expand in the US market, as well as leading Australian and global technology companies.

The proposed itinerary and associated cost estimate are attached for your information. The travel is both the most efficient and the best value for money. To achieve this, I seek your agreement for independent inbound and outbound travel for the Minister and his staff. All costs associated with officials' travel will be met by the respective departments. The private sector delegation participants will meet all costs associated with their participation.

The Minister for Families and Social Services, Senator the Hon Anne Ruston will act as the Minister for the National Disability Insurance Scheme and Minister for Government Services during this period. I have copied this letter to Minister Ruston accordingly. I have also copied this letter to the Minister for Foreign Affairs, Senator the Hon Marise Payne.

Regards

s 22(1)(a)(ii)

Chief of Staff

Cc Senator the Hon Anne Ruston, Minister for Families and Social Services
Cc Senator the Hon Marise Payne, Minister for Foreign Affairs

**VISIT BY MINISTER FOR GOVERNMENT SERVICES, THE HON STUART
ROBERT MP TO THE UNITED STATES OF AMERICA**

30 OCTOBER – 9 NOVEMBER 2019

ITINERARY

Please note that these engagements are proposals only and are not yet confirmed

	<p>WEDNESDAY 30 OCTOBER 2019 – AUSTRALIA TO NEW YORK</p> <p>10:10 – 06:00 Depart Sydney on Qantas flight QF11 to Los Angeles</p> <p>08:20 – 16:30 Depart Los Angeles on Qantas flight QF11 to New York</p> <p>Meet and greet with Australian Embassy officials on arrival.</p> <p><i>Overnight New York</i></p>
Local Time	THURSDAY 31 OCTOBER 2019 – NEW YORK
9:30 – 11:00	<p>New York City Mayor’s Office A meeting with Kelly Jin, the Chief Analytics Officer for the City of New York and Director of the Mayor’s Office of Data Analytics (MODA) and John Paul Farmer, Chief Technology Officer and head of the Mayor’s Office of Tech and Innovation (MOTI) to discuss the OneNYC Plan and 311 Citizen Service Management System.</p>
12:00 – 15:00	<p>American Australian Association Lunch The American Australian Association was established by Sir Keith Murdoch in New York City in 1948 to promote cooperation and understanding between the United States and Australia.</p> <p>The Association provides an important policy forum in the United States for Australian Government and business leaders to meet with their government counterparts and senior corporate executives with interests in these regions.</p>
17:00 – 20:00	<p>Travel to Washington DC (train – 3 hours)</p> <p><i>Overnight Washington DC</i></p>
Local Time	FRIDAY 1 NOVEMBER 2019 – WASHINGTON DC
08:30 – 09:00	<p>Lay wreath at Tomb of Unknown Soldier Arlington National Cemetery</p>
09:30 – 10:30	<p>Meeting with United States Secretary of Health and Human Services, Alex Azar</p> <p>Meeting with US counterpart, the Secretary of Health and Human Services, Alex Azar. He was sworn in as Secretary on January 29, 2018. Azar has spent his career working in both the public and private</p>

<p>11.00 – 12.00</p> <p>12.30 – 13.30</p> <p>14.00 – 15.00</p> <p>15.30 – 16.30</p> <p>18.30 – 21.30</p>	<p>sectors, as an attorney and in senior leadership roles focused on advancing health care reform, research and innovation.</p> <p>Meeting with Office of American Innovation The Office of American Innovation was established by President Trump to bring together the best ideas from Government, the private sector, and other thought leaders to ensure that America is ready to solve today’s most intractable problems, and is positioned to meet tomorrow’s challenges and opportunities.</p> <p>Meeting with the GSA Administrator Emily W. Murphy Administrator Murphy leads a staff of more than 11,000 GSA employees nationwide, overseeing approximately \$68 billion in annual contracts. Prior to being confirmed as administrator, Ms. Murphy served as senior advisor to GSA’s acting administrator. In that role, she helped guide the merger of the Federal Acquisition Service (FAS) and the Technology Transformation Service (TTS).</p> <p>18F 18F is DTA’s counterpart in US federal administration. Part of the Technology Transformation Services, 18F collaborates with other agencies to fix technical problems, build products, and improve how government serves the public through technology.</p> <p>Information Technology and Innovation Foundation (ITIF) Meeting with Mr Robert Atkinson, President of ITIF, which is recognised as the world’s top think tank for science and technology policy. Robert D. Atkinson leads a prolific team of policy analysts and fellows that is successfully shaping the debate and setting the agenda on a host of critical issues at the intersection of technological innovation and public policy. A world-leading science and technology think tank, ITIF’s goal is to provide policymakers with high-quality information, analysis, and recommendations. ITIF has written extensively about improving government service delivery through digital transformation.</p> <p>Dinner/speech: Business Council of International Understanding <i>Overnight Washington DC</i></p>
<p>Local Time</p>	<p>SATURDAY 2 NOVEMBER 2019 – travel to San Francisco</p>
<p>17:30 – 20:20</p>	<p>Depart Washington DC on United flight UA0340 to San Francisco</p>
<p>8.00 – 9.30</p> <p>10:00 – 11:00</p>	<p>SUNDAY 3 NOVEMBER 2019 – SAN JOSE</p> <p>Travel to San Jose</p> <p>Meeting with Adobe CEO Shantanu Narayen Narayen joined Adobe in 1998 as a senior vice-president of worldwide product research was later promoted to executive vice president of worldwide products, and appointed to his current post in November 2007 at the age of 45. Narayen currently serves as lead independent director on the board of directors for Pfizer Inc. and as vice chairman</p>

<p>12:00-14:00</p> <p>15:00 – 16:30</p> <p>18:30 – 22:00</p>	<p style="color: red; font-size: small;">Documents released under FOI - FOI/2020/0781C</p> <p>of the US-India Strategic Partnership Forum. He previously served on U.S. President Barack Obama’s Management Advisory Board.</p> <p>Placeholder: CEO Lunch (Wipro)</p> <p>Travel to San Francisco</p> <p>Welcome to USA Trade Delegation Dinner</p> <p><i>Overnight San Francisco</i></p>
<p>Local Time</p>	<p>MONDAY 4 NOVEMBER 2019 – SEATTLE</p>
<p>06:30 – 08:44</p> <p>09:30 – 12:00</p> <p>13:00 – 17:30</p> <p>19:20 – 21:30</p>	<p>Depart San Francisco on United flight UA0780 to Seattle</p> <p>Amazon Visit to the Amazon headquarters, including a workshop on retail and digital customer experience, hyperscale cloud, followed by a tour of The Spheres, a result of innovative thinking about the character of the workplace and The Understory, an immersive, 360 degree exhibit, at the base of The Spheres.</p> <p>Microsoft Visit to the Microsoft headquarters, including a tour of the Microsoft Cyber Defence Operations Centre and Digital Crimes Unit and Cybercrime Centre.</p> <p>Depart Seattle on United flight UA1542 to San Francisco</p> <p><i>Overnight San Francisco</i></p>
<p>Local Time</p>	<p>TUESDAY 5 NOVEMBER 2019 – SAN FRANCISCO</p>
<p>09.00 – 12.00</p> <p>13.30 – 15.00</p> <p>16.00 – 17.30</p>	<p>Salesforce Visit to Salesforce, one of the first cloud companies and consistently ranked most innovative digital company. The visit will include a briefing on the company’s investment plans in Australia and scope of work with the Australian Government, including developments in customer engagement and AI trends.</p> <p>World Economic Forum Center for the Fourth Industrial Revolution A visit to the Center for the Fourth Industrial Revolution to talk about the collaborative relationship between the Center and the DTA, particularly around work being progressed around on AI and digital ethics. The Center is part of the non-partisan World Economic Forum Limited Liability Company (LLC), based in New York and San Francisco.</p> <p>Silicon Valley Innovation Center (SVIC) An opportunity to visit SVIC, which serves to showcase for the ‘Art of The Possible’ and demonstrate cutting-edge enterprise applications based on disruptive technologies such as Artificial Intelligence, Virtual Reality, Hyper Spectral Imaging, Machine Vision and Collaborative</p>

<p>19:00 – 22:00</p>	<p>Robotics & Automation, to solve real-world business challenges faced by enterprises.</p> <p>Government business dinner</p> <p><i>Overnight San Francisco</i></p>
<p>Local Time</p>	<p>WEDNESDAY 6 NOVEMBER 2019 – SAN FRANCISCO</p>
<p>09:00 – 11:30</p> <p>13:00 – 15:00</p> <p>15:00 – 17:00</p> <p>18:30 – 21:30</p>	<p>Australian Landing Pad Visit and Briefing Landing Pads is an initiative of the Australian Government’s National Innovation and Science Agenda established in five innovation capitals around the world. The Landing Pads help Australian entrepreneurs bring their ideas to market and build high-growth and high-return enterprises.</p> <p>Cisco A visit to Cisco, one of the largest technology infrastructure providers to companies and governments across the world, including a briefing on security, next-generation cloud platform and collaboration business.</p> <p>Adobe A visit to Adobe, including briefing on the latest AI technology developments to improve customer experience at scale and enhance the way citizens engage with the government.</p> <p>San Francisco Reception An opportunity for the Minister to address a special Australians in the USA showcase. The event will be attended by successfully established Australian digital start-ups and Australian entrepreneurs being supported by Landing Pads.</p> <p><i>Overnight San Francisco</i></p>
<p>Local Time</p>	<p>THURSDAY 7 NOVEMBER 2019 – SAN JOSE</p>
<p>09:00 – 11:00</p> <p>11:30 – 13:30</p> <p>14:00 – 15:00</p> <p>20:30 – 06:05</p>	<p>Google A visit to Google to hear about trends in customer engagement, immersive technologies in the home and workplace, AI development and hyperscale cloud provision and how these could help the Australian Government supercharge information for the benefit of more effective citizen engagement and safety.</p> <p>Apple Visit to the Apple’s headquarters, including a briefing on the latest software and hardware innovations, including biometrics and payments.</p> <p>DocuSign Visit to DocuSign’s Executive Centre, including a briefing on the developments on authentication and e-signatures and their impact on productivity and the broader economy.</p> <p>Depart San Francisco on Qantas flight QF74 to Sydney</p>

Local Time	SATURDAY 9 NOVEMBER 2019
06:05	Arrive Sydney

**VISIT BY MINISTER FOR GOVERNMENT SERVICES, THE HON STUART
ROBERT MP TO THE UNITED STATES OF AMERICA**

30 OCTOBER – 9 NOVEMBER 2019

COST ESTIMATES

ITEM	ESTIMATE (AUD)
Air Fares - Commercial	
Stuart Robert (Business)	\$13,500
s 22(1)(a)(ii) (Business)	\$13,500
s 22(1)(a)(ii) (Business)	\$13,500
s 22(1)(a)(ii) (Business)	\$12,500
	\$53,000
Ground transport	
Car Service	To be provided by post
Train	\$2,031
	\$2,031
Accommodation	
New York	
The Beekman Hotel	
Stuart Robert (One night)	\$782 [Queen Room]
s 22(1)(a)(ii) (One night)	\$782 [Queen Room]
s 22(1)(a)(ii) (One night)	\$782 [Queen Room]
Washington DC	
The Darcy Hotel	
Stuart Robert (Two nights)	\$602 [King Deluxe Room]
s 22(1)(a)(ii) (Two nights)	\$602 [King Deluxe Room]
s 22(1)(a)(ii) (Two nights)	\$602 [King Deluxe Room]
	(\$301 per night)
San Francisco	
Intercontinental Mark Hopkins	
Stuart Robert (Five nights)	\$2335 [Executive King Room]
s 22(1)(a)(ii) (Five nights)	\$2335 [Executive King Room]
s 22(1)(a)(ii) (Five nights)	\$2335 [Executive King Room]
s 22(1)(a)(ii) (Five nights)	\$2335 [Executive King Room]
	(\$467 per night)
	\$13,492
Meals and incidentals	
Stuart Robert	\$693
s 22(1)(a)(ii)	\$440
s 22(1)(a)(ii)	\$440
s 22(1)(a)(ii)	\$440
	\$2,013
TOTAL	\$70,536

From: [DLO](#)
To: [s 22\(1\)\(a\)\(ii\) @humanservices.gov.au](#)
Cc: [DLO: Kunkel, John](#)
Subject: SIGNED: MS19-002361 - Overseas Travel Proposal - Mr Robert (United States) [SEC=OFFICIAL:Sensitive]
Date: Friday, 11 October 2019 4:58:46 PM

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to your correspondence received on 1 October 2019 seeking approval for the Minister for the National Disability Insurance Scheme and Minister for Government Services, the Hon Stuart Robert MP, to travel to the United States from 30 October to 9 November 2019 to lead a trade delegation, conduct bilateral and stakeholder meetings, and undertake site visits.

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mr Robert's travel to the United States on this occasion.

Regards

[s 22\(1\)\(a\)\(ii\)](#)

Departmental Liaison Officer

Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600

[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#)



**THE HON DAVID LITTLEPROUD MP
MINISTER FOR WATER RESOURCES, DROUGHT, RURAL
FINANCE, NATURAL DISASTER AND EMERGENCY
MANAGEMENT**

John Kunkel
Chief of Staff
Parliament House
CANBERRA ACT 2600

11 OCT 2019

Dear Mr Kunkel,

I am writing to seek your approval for a Ministerial delegation to travel to California, Washington D.C. and Florida, United States of America, from 3-11 November 2019 (inclusive). I propose that I, one adviser, and an Australian Government official from the Department of Home Affairs, accompany the Minister.

As you know the 2019-20 summer season has the potential to be catastrophic, particularly for bushfire. The Minister wants to ensure that Australian emergency services have all the information to hand to be prepared for this risk. Therefore, the visit will draw upon lessons learnt by the United States in how they responded to, and recovered from, recent large-scale bushfires and hurricane events.

This trip will be a unique opportunity to advance Australia's preparedness for severe to catastrophic disasters as the proposed one-week program covers a range of matters relating to emergency management and drought, including the Californian Fires of 2018, Hurricane Dorian 2019, and water policy and resources.

The Minister proposes that the key outcomes of the trip be presented to the Ministerial Council of Police and Emergency Management meeting on 20 November 2019. At that meeting, he intends to host a ministerial roundtable to ensure Australia's preparedness posture for the coming season is of the high quality Australian's expect.

I confirm that this travel does not coincide with Parliamentary sittings and on approval, the Minister will seek further approval for appropriate acting arrangements to be in place during the travel period.

Yours sincerely

s 22(1)(a)(ii)



ATTACHMENT A

**VISIT BY MINISTER FOR WATER RESOURCES, RURAL FINANCE, NATURAL
DISASTER & EMERGENCY MANAGEMENT HOME AFFAIRS TO USA**

3-11 NOVEMBER 2019

FLIGHT ITINERARY

Local Time Sunday 3 November 2019

13:05 Depart Brisbane via Sydney to San Francisco on QANTAS Flight QF73 –
Minister Littleproud, Chief of Staff and Adviser

12:55 Arrive San Francisco, California

14:05 Depart San Francisco to Sacramento on United Airlines Flight 5473 –
Minister Littleproud, Chief of Staff and Adviser

15:18 Arrive Sacramento

Tuesday 5 November 2019

14:10 Depart Sacramento via Dallas to Washington DC on American Airlines
Flight 2308/2222 – Minister Littleproud, Chief of Staff and Adviser

Wednesday 6 November 2019

00:26 Arrive Washington DC

Friday 8 November 2019

07:59 Depart Washington DC to Miami on American Airlines Flight 1340
Minister Littleproud, Chief of Staff and Adviser

10:55 Arrive Miami

Saturday 9 November 2019

17:50 Depart Miami to Los Angeles on QANTAS Flight 3199 – Minister
Littleproud, Chief of Staff and Adviser

23:20 Departing Los Angeles on QANTAS Flight 16 – Minister Littleproud,
Chief of Staff and Adviser

Monday 11 October 2019

07:15 Arrive Brisbane

ATTACHMENT B

VISIT BY MINISTER FOR WATER RESOURCES, RURAL FINANCE, NATURAL
DISASTER & EMERGENCY MANAGEMENT HOME AFFAIRS TO USA

3-11 NOVEMBER 2019

COST ESTIMATES

ITEM		ESTIMATE (AUD)	
Air Fares - Commercial			
Minister for Home Affairs	(Business)	\$19,800	
Chief of Staff	(Business)	\$19,800	
Adviser	(Business)	\$19,800	
			\$59,400
Ground transport			
Private car (cost covered by the Department)		\$0	
			\$0
Accommodation			
Sacramento			
Hyatt Place Sacramento/Rancho Cordova (2 nights)			
Minister for Home Affairs	\$281 p/n	\$562 (King Room)	
Chief of Staff	\$281 p/n	\$562 (King Room)	
Adviser	\$281 p/n	\$562 (King Room)	
			\$1,686
Washington DC			
The Hilton Capital (3 nights)			
Minister for Home Affairs	\$780 p/n	\$2350 (Junior Suit)	
Chief of Staff	\$680 p/n	\$2040 (Deluxe Room)	
Adviser	\$680 p/n	\$2040 (Deluxe Room)	
			\$6,430
Miami			
Hotel Hyatt Centric Brickell (1 night)			
Minister for Home Affairs	\$551 p/n	\$551 (Junior Suit)	
Chief of Staff	\$381 p/n	\$381 (King Room)	
Adviser	\$381 p/n	\$381 (King Room)	
			\$1,313
Meals and incidentals			
Minister for Home Affairs		\$[Cost]	
Chief of Staff		\$[Cost]	
Adviser		\$[Cost]	
			\$[Sub-total cost]
TOTAL			\$68,829

ATTACHMENT C

**VISIT BY MINISTER FOR WATER RESOURCES, RURAL FINANCE, NATURAL
DISASTER & EMERGENCY MANAGEMENT HOME AFFAIRS TO USA**

3-11 NOVEMBER 2019

PROGRAM (TBC)

Date/Time	Component	Status
Sunday 3 November		
15:18	✈ Arrive Sacramento <u>Accommodation:</u> Hyatt Place Sacramento/Rancho Cordova 10744 Gold Center Dr Rancho Cordova, CA 95670	<i>Pending</i>
TBC	<i>Potential dinner with Governor of California</i>	<i>Pending</i>
Monday 4 November		
08:00am – 10:00am	Travel to Town of Paradise <i>*Potential round-trip by Helicopter to reduce travel time (provided by FEMA)</i>	<i>Pending</i>
10:00am-11:30am	Tour the Town of Paradise Butte County's Sheriff Department <i>Discussion how they managed mass evacuation and fatality management during the November Camp Fire including:</i> - <i>Overview on the school evacuation process, education task force and its responsibilities, as well as school repopulation.</i> - <i>Overview on post-fire water management and water contamination challenges.</i> - <i>To provide an overview and discuss post-fire situation, challenges, and recovery efforts, debris removal process and rebuilding efforts.</i>	<i>Pending</i>
11:30am-12:00pm	Travel to Chico <i>*Potential round-trip by Helicopter to reduce travel time (provided by FEMA)</i>	<i>Pending</i>
12:00pm-1:00pm	Lunch	
1:00pm-1:45pm	Tour of Post-Fire Housing Camp in Chico FEMA Representative (TBD) and Cal OES (TBD) <i>To provide an overview on temporary and long-term housing, challenges, best practices, lessons learned, and funding programs.</i>	<i>Pending</i>
1:45pm-3:45pm	Travel from Chico to Sacramento <i>*Potential round-trip by Helicopter to reduce travel time (provided by FEMA)</i>	

3:45pm-4:45pm	Meeting: Mr Mark Ghilarducci Director, California Governor's Office of Emergency Services <i>Strategic dialogue on how both California and Australian representatives coordinate and respond to catastrophic events, including sharing best practices, gaps, and lessons learned, as well as how they work with other first responders and local, state, and government officials.</i>	<i>Pending</i>
4:45-5:15pm	Tour of the California State Operations Centre 3650 <i>Location: Schriever Ave, Mather, CA 95655</i>	<i>Pending</i>
Evening	<i>Alternative date - Dinner with Governor of California</i>	<i>Pending</i>
Tuesday 5 November		
9:00am-10:00am	Meeting: Mr Gavin Newsom Governor of California	<i>Pending</i>
10:15am -12:00pm	Round table: California Water Resources Mr Karla Nemeth - Director of the California Department of Water Resources Mr Wade Crowfoot - Secretary for Natural Resources <i>Discussion with the California Department of Water Resources, which protects, conserves, develops, and manages much of California's water supply. This includes the State Water Project (SWP), the nation's largest state-built water conveyance program, which supplies water to an almost 27 million Californians and 750,000 acres of farmland.</i>	<i>Pending</i>
12:00pm	Travel to airport	
2:15pm-7:33pm	✈ Depart Sacramento - Dallas	<i>Pending</i>
20:40pm	✈ Depart Dallas	<i>Pending</i>
Wednesday 6 November		
00:26	✈ Arrive Washington DC <u>Accommodation:</u> Capital Hilton 1001 16th Street NW Washington DC 20036	<i>Pending</i>
10:00am-10:45am	Meeting: A/g Secretary Kevin McAleenan Department of Homeland Security <i>Location: 1120 Vermont Ave NW Washington DC 20005</i>	<i>Pending</i>
10:45am-11:15am	Travel to Department of Commerce	
11:15am-12:45pm	Roundtable: Public Safety Communications Secretary Wilbur Ross Department of Commerce <i>Discussions with innovators of emergency management technologies including FirstNET public safety communications authority, National Oceanic and Atmospheric Administration, and National Institute for Technology and Standards. Location: 1120 Vermont Ave NW Washington DC 20005</i>	<i>Pending</i>

12:45pm-1:45pm	Lunch and Travel to Federal Emergency Management Agency Headquarters	
1:45pm-3:15pm	Meeting: Mr Peter Gaynor A/g Administrator Federal Emergency Management Agency <i>To provide a strategic overview of how FEMA coordinates the national response to catastrophic events, and how the US manages the intergovernmental, whole of government and political interfaces during and after catastrophic events.</i> <i>Location: 500 C St SW, Washington, DC 20472</i>	<i>Pending</i>
3:15pm-3:45pm	Tour of FEMA National Response Coordination Centre	<i>Pending</i>
3:45pm-4:15pm	Travel to Georgetown University	
4:15pm-5:15pm	Meeting: Mr Tim Frazier Ph.D. Director Faculty of Disaster and Emergency Management Georgetown University <i>Tour of facilities and discussion on the Executive Master of Professional Studies in Emergency & Disaster Management.</i> <i>Location: 640 Massachusetts Ave NW Washington, DC 20001</i>	<i>Pending</i>
Evening	<i>Formal function at Embassy</i>	<i>Pending</i>
Thursday 7 November		
9:00am-9:30am	Meet and Greet: Mr Andrew Wheeler Administrator of the US Environmental Protection Agency <i>Location: 1200 Pennsylvania Ave NW, Washington, DC 20460</i>	<i>Pending</i>
9:30am-10:30am	Meeting: Mr David Ross Assistant Administrator Office of Water <i>The US Environmental Protection Agency's Office of Water ensures drinking water is safe, and restores and maintains oceans, watersheds, and their aquatic ecosystems to protect human health, support economic and recreational activities, and provide healthy habitat for fish, plants and wildlife.</i> <i>Location: 1200 Pennsylvania Ave NW, Washington, DC 20460</i>	<i>Pending</i>
10:30am-11:00am	Travel to Department of Interior	
11:00am-11:30am	Meet and Greet: Mr David Bernhardt Secretary, Department of Interior <i>Location: 1849 C St NW, Washington, DC 20240</i>	<i>Pending</i>

11:30am-12:30pm	<p>Meeting: Ms Brenda Burman Commissioner for the Bureau of Reclamation</p> <p><i>The US Bureau of Reclamation, an agency of the US Department of Interior, is the largest wholesale water supplier in the United States, and the nation's second largest producer of hydroelectric power. It brings water to more than 31 million people and provides one out of five US Western farmers with irrigation water for 10 million acres of farmland that produce 60% of the nation's vegetables and 25% of its fruits and nuts. Its facilities provide substantial flood control, recreation, and fish and wildlife benefits.</i></p> <p><i>Location: 1849 C St NW, Washington, DC 20240</i></p>	Pending
12:30pm-1:30pm	<p>Meeting: Mr Jim Reilly Director US Geological Survey</p> <p><i>Responsible for providing executive direction, oversight, and support to USGS managers in responding to major hazard events. Provide support to certain National Response Framework emergency support functions.</i></p> <p><i>Location: 1849 C St NW, Washington, DC 20240</i></p>	Pending
1:30pm-2:30pm	Lunch	
2:30pm-4:00pm	<p>Roundtable : Global Water Challenges</p> <p><i>Discussion with leaders from World Bank's Global Water Practice and Global Agriculture.</i></p> <p><i>Location: World Bank Headquarters 1818 H St, Washington, DC 20433</i></p>	Pending
Evening	Alternative date – Formal function at Embassy	Pending
Friday 8 November		
10:55am	<p>✈ Arrive Miami Accommodation: Hyatt Centric Brickell Miami 1102 Brickell Bay Dr, Miami, FL 33131</p>	Pending
11:45am-1:00pm	<p>Meeting: Mr Jared Moskowitz Director, Florida Division of Emergency Management</p> <p><i>Discussion of state's role in emergency management, infrastructure recovery and mitigation to reduce damage from future disasters. In particular coordinating mass evacuations with local law enforcement and state partners across jurisdictional boundaries, as well as how mass casualties are managed.</i></p> <p><i>Location: TBC</i></p>	Pending
1:00pm-2:00pm	Lunch and Travel to National Hurricane Centre	
Afternoon	<p>Roundtable discussion: Response to Hurricane Dorian TBA: Federal Emergency Management Agency</p>	Pending

*Hurricane Dorian response and recovery overview.
Discussion on the management of displaced survivors,
shelters, temporary and long-term housing, debris
removal, psychosocial support for the population and
the long-term recovery planning for rebuilding homes,
businesses, and the community.*

Location: 11691 SW 17th St, Miami, FL 33165

Afternoon	Tour of National Hurricane Centre <i>Location: 11691 SW 17th St, Miami, FL 33165</i>	<i>Pending</i>
Afternoon	Tour of Hurricane Shelter and recovery facilities <i>Location: TBC</i>	<i>Pending</i>
Evening	<i>Potential dinner with Florida Governor</i>	<i>Pending</i>
Saturday 9 November		
	<i>Potential day for meeting with current Florida Governor (Mr Ron De Santis) and Former Governor (Mr Jeb Bush)</i>	<i>Pending</i>
3:00pm	<i>Transport to airport</i>	
5:50pm	<i>✈ Depart Miami</i>	<i>Pending</i>
11:20pm	<i>✈ Depart Los Angeles for Brisbane</i>	<i>Pending</i>

From: [DLO](#)
To: [s 22\(1\)\(a\)\(ii\) @agriculture.gov.au](#)"
Cc: [DLO; Kunkel, John](#)
Subject: MS19-002439 - Overseas Travel Proposal - Mr Littleproud (United States) [SEC=OFFICIAL:Sensitive]
Date: Wednesday, 16 October 2019 10:23:41 AM

OFFICIAL:Sensitive

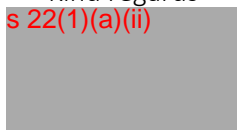
Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to your correspondence dated 11 October 2019 seeking approval for the Minister for Water Resources, Drought, Rural Finance, Natural Disaster and Emergency Management, the Hon David Littleproud MP, to travel to the United States from 3 to 11 November 2019 to conduct bilateral and stakeholder meetings, and to undertake site visits.

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mr Littleproud's travel to the United States on this occasion.

Kind regards

[s 22\(1\)\(a\)\(ii\)](#)


| Departmental Liaison Officer

Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600

p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#) | [s 22\(1\)\(a\)\(ii\) @pmc.gov.au](#)



SENATOR THE HON RICHARD COLBECK

Minister for Aged Care and Senior Australians
Minister for Youth and Sport

Dr John Kunkel
Chief of Staff
Office of the Prime Minister
Parliament House
CANBERRA ACT 2600

15 October 2019

Dear Dr Kunkel

I am writing to seek the Prime Minister's approval for Senator the Hon Richard Colbeck, Minister for Aged Care and Senior Australians, and Minister for Youth and Sport, to travel to Katowice, Poland from Saturday 2 to Saturday 9 November 2019.

The purpose of the visit is to attend the Fifth World Conference on Doping in Sport, and the World Anti-Doping Agency (WADA) Foundation Board and Executive Committee meetings. As the Minister for Sport, Minister Colbeck is one of two Oceania representatives on the WADA Foundation Board, and the single Oceania representative on the Executive Committee.

This series of meetings is particularly important, as delegates are required to approve the proposed revisions to the World Anti-Doping Code (Code). The Code has been through a wide-ranging review since December 2017, and Australia has provided extensive input throughout this process.

Minister Colbeck's visit will be important to affirm Australia's commitment to clean and fair sport, and to implement national anti-doping arrangements that are consistent with our international obligations.

It is proposed Minister Colbeck be accompanied by Sports Adviser Mr. Jarryd Williamson. I confirm that the most cost effective arrangements have been sought for the proposed travel. An itinerary, costs estimate and draft program for the proposed travel are attached.

I would be grateful if you could obtain the Prime Minister's agreement to the proposed travel as set out above and please let me know if you have any queries.

Yours sincerely

s 22(1)(a)(ii)

Chief of Staff

Encl (3)

**VISIT BY MINISTER COLBECK TO KATOWICE, POLAND
WORLD ANTI-DOPING AGENCY MEETINGS
FIFTH WORLD CONFERENCE ON DOPING IN SPORT
2 – 9 NOVEMBER 2019**

FLIGHT ITINERARY

Local Time Saturday 2 November 2019

22:35 Depart Adelaide on Qantas QF8441 Minister/staff member

Sunday 3 November 2019

05:15 Arrive Dubai on Qantas QF8441 Minister/staff member

08:05 Depart Dubai on Qantas QF8179 Minister/staff member

11:20 Arrive Warsaw on Qantas QF8179 Minister/staff member

13:35 Depart Warsaw on Lot – Polish Airlines LO3883 Minister/staff member

14:30 Arrive Katowice on Lot – Polish Airlines LO3883 Minister/staff member

World Conference/WADA Meetings 4 – 7 November 2019

Friday 8 November 2019

06:25 Depart Katowice on Lot – Polish Airlines LO5363 Minister/staff member

08:10 Arrive Frankfurt on Lot – Polish Airlines LO5363 Minister/staff member

10:35 Depart Frankfurt on Qatar Airways QR0070 Minister/staff member

18:35 Arrive Doha on Qatar Airways QR0070 Minister/staff member

20:20 Depart Doha on Qatar Airways QR0904 Minister/staff member

Saturday 9 November 2019

18:15 Arrive Melbourne on Qatar Airways QR0904 Minister/staff member

**VISIT BY MINISTER COLBECK TO KATOWICE, POLAND
WORLD ANTI-DOPING AGENCY MEETINGS
FIFTH WORLD CONFERENCE ON DOPING IN SPORT
2 – 9 NOVEMBER 2019**

COST ESTIMATES

ITEM	ESTIMATE (AUD)
Air Fares - Commercial	
Minister Business class	\$15,725
Staff member Business class	\$15,725
	\$31,450
Ground transport	
hire cars	\$700
taxis	\$700
	\$1,400
Accommodation	
Katowice	
Minister 5 Nights \$500 per night	\$2,500
Staff member 5 Nights \$500 per night	\$2,500
	\$5,000
Meals and incidentals	
Minister	\$1,500
Staff member	\$1,100
	\$2,600
Hospitality (if required)	Nil
	\$0
TOTAL	\$40,450

**VISIT BY MINISTER COLBECK TO KATOWICE, POLAND
WORLD ANTI-DOPING AGENCY MEETINGS
FIFTH WORLD CONFERENCE ON DOPING IN SPORT
2 – 9 NOVEMBER 2019**

Local Time	Monday 4 November 2019 – WADA Executive Committee Meeting
14:00 – 16:30	The WADA Executive Committee. Minister Colbeck is the representative of the Oceania region on the Executive Committee.
Local Time	Tuesday 5 – Thursday 7 November 2019
09:00 – 17:00	Attend Fifth World Conference on Doping in Sport where delegates will formally approve the 2021 World Anti-Doping Code (Code). Australia contributed to an extensive review of the Code that commenced in December 2017.
Local Time	Thursday 7 November 2019 – WADA Foundation Board Meeting
14:00 – 16:30	WADA Foundation Board

From: [DLO](#)
To: [s 22\(1\)\(a\)\(ii\) @protected.health.gov.au](#)
Cc: [DLO](#); [Kunkel, John](#)
Subject: MS19-002463 - Overseas travel proposal - Senator Colbeck (Poland) [~~SECRET~~ PROTECTED, CAVEAT=SH:CABINET]
Date: Tuesday, 22 October 2019 11:07:10 AM

~~SECRET~~ PROTECTED//CABINET

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to your correspondence received on 15 October 2019 seeking approval for the Minister for Aged Care and Senior Australians and Minister for Youth and Sport, Senator the Hon Richard Colbeck, to travel to Poland to attend the World Anti-Doping Agency (WADA) 5th World Conference on Doping in Sport, the WADA Founding Board meeting and the WADA Executive Committee meeting.

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Senator Colbeck's travel to Poland on this occasion. The proposed travel clashes with the scheduled COPC on Aged Care.

Kind regards

[s 22\(1\)\(a\)\(ii\)](#)

| Departmental Liaison Officer

Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600

p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#) | [s 22\(1\)\(a\)\(ii\) @pmc.gov.au](#)



PAUL FLETCHER MP

Federal Member for Bradfield
Minister for Communications,
Cyber Safety and the Arts

MS19-001093

The Hon Scott Morrison MP
Prime Minister
Parliament House
Canberra ACT 2600

Dear Prime Minister

I am writing to seek your approval to travel to France, the United Kingdom and the United States of America from 13 to 25 January 2020.

This visit will enable me to build stronger communications and cultural ties with these countries and also enable me to explore developments in the area of cyber safety.

I will be accompanied on this visit by Mr Ryan Bloxson, Chief of Staff and Mr Richard Windeyer, Deputy Secretary Department of Communications and the Arts.

It is proposed that the Hon Alan Tudge MP, Minister for Population, Cities and Urban Infrastructure, will attend to any urgent matters on my behalf during this period.

Proposed flights, cost estimates and proposed meetings are at Attachments A, B and C.

Yours sincerely

s 22(1)(a)(ii)



Paul Fletcher

26/1/2019

Enc.

**THE HON PAUL FLETCHER MP
MINISTER FOR COMMUNICATIONS, CYBER SAFETY AND THE ARTS
VISIT TO FRANCE, THE UNITED KINGDOM AND THE UNITED STATES
MONDAY 13 JANUARY 2020 TO SATURDAY 25 JANUARY 2020
FLIGHT ITINERARY**

Local Time Monday 13 January

0600 Depart Sydney on Qantas flight QF8415
1320 Arrive Dubai
1450 Depart Dubai on Qantas flight QF 8075
1930 Arrive Paris

Local Time Tuesday 14 January

1903 Depart Paris on Eurostar #9055
2049 Arrive London

Local Time Thursday 16 January

1800 Depart London on British Airways flight BA0179
2110 Arrive New York

Local Time Sunday 19 January

1003 Depart New York on Amtrak – ACELA # 2249
1303 Arrive Washington

Local Time Monday 20 January

1730 Depart Washington on United Airline flight UA340
2029 Arrive San Francisco

Local Time Wednesday 22 January

1130 Depart San Francisco on to San Jose Airport
1435 Alaska Airline flight AS 2169
1600 Arrive Los Angeles

Local Time Thursday 23 January

2230 Depart Los Angeles on Qantas flight QF012

Local Time Saturday 25 January

0835 Arrive Sydney

**THE HON PAUL FLETCHER MP
MINISTER FOR COMMUNICATIONS, CYBER SAFETY AND THE ARTS
VISIT TO FRANCE, THE UNITED KINGDOM AND THE UNITED STATES
MONDAY 13 JANUARY 2020 TO SATURDAY 25 JANUARY 2020**

COST ESTIMATES

ITEM	ESTIMATE (AUD)
Air/Train Fares	
Minister (Business Class)	\$18,000
Staff member (Business Class)	\$18,000
	\$36,000
Accommodation	
Paris	
Hotel du Collectionneur	
Minister 1 night (eur325) \$529 per night	\$529 [superior room]
Staff 1 night (eur325) \$529 per night	\$529 [superior room]
London	
Corinthia Hotel	
Minister 2 nights (£420) \$773 per night	\$1546 [corporate rate]
Staff 2 nights (£420) \$773 per night	\$1546 [corporate rate]
New York	
Grand Hyatt Hotel	
Minister 2 nights (us\$373) \$548 per night	\$1096 [superior room]
Staff 2 nights (us\$373) \$548 per night	\$1096 [superior room]
Washington	
Grand Hyatt Washington	
Minister 2 nights (us\$243) \$357 per night	\$714 [superior room]
Staff 2 nights (us\$243) \$357 per night	\$714 [superior room]
San Francisco	
Grand Hyatt Hotel	
Minister 2 nights (us\$373) \$548 per night	\$1096 [superior room]
Staff 2 nights (us\$373) \$548 per night	\$1096 [superior room]
Los Angeles	
Hyatt Regency Los Angeles	
Minister 1 night (us\$331) \$486 per night	\$486 [superior room]
Staff 1 night (us\$331) \$486 per night	\$486 [superior room]
	\$10,934
Meals and incidentals	
Minister	\$63 per day
Staff member	\$40 per day
	\$1339
TOTAL	\$48,273

**THE HON PAUL FLETCHER MP
MINISTER FOR COMMUNICATIONS, CYBER SAFETY AND THE ARTS
VISIT TO FRANCE, THE UNITED KINGDOM AND THE UNITED STATES
MONDAY 13 JANUARY 2020 TO SATURDAY 25 JANUARY 2020
PROGRAM**

Local Time	Monday 13 January
0600	Depart Sydney
1930	Arrive Paris
Local Time	Tuesday 14 January
TBC	Meeting with French Minister of State for the Digital Sector on 5G, Mr Cedric O
TBC	Meeting with France's National Film Board, or Centre National du Cinema et de l'Image Animee (CNC)
TBC	Meeting with MP Laetitia Avia
1903	Depart Paris (Eurostar)
2049	Arrive London
Local Time	Wednesday 15 January
TBC	Meeting with Secretary of State for Digital, Culture, Media and Sport, the Hon Nicky Morgan MP
TBC	Meeting with Openreach
Local Time	Thursday 16 January
TBC	Meeting with OfCom
TBC	Meeting with BBC
TBC	Meeting ITV
1800	Depart London
2110	Arrive New York
Local Time	Friday 17 January
TBC	Lunch with Fox (Co-Chairman, Mr Rupert Murdoch or Co-Chairman Mr Lachlan Murdoch)
TBC	Meeting with CBS Corporation
TBC	Verizon (Media/Finance)

Local Time	Saturday 18 January
0805	Depart New York
1133	Arrive Washington
TBC	Opportunities for visits to Cultural Institutions
Local Time	Sunday 19 January
TBC	Opportunities for visits to Cultural Institutions
TBC	Time for Canberra business
Local Time	Monday 20 January
TBC	Stephen Balkam, CEO, Family Online Safety Institute (FOSI)
TBC	Ajit Pai, Chairman, Federal Communications Commission
TBC	Kluge Ruhe Aboriginal Art Collection, University of Virginia
TBC	Verizon (Cybersecurity/Hospitality)
1730	Depart Washington
2029	Arrive San Francisco
Local Time	Tuesday 21 January
TBC	Palo Alto - AALD WCLD
0900-1030	Session One: Global policy frameworks and the future cloud Minister Fletcher as a 'thought leader' on the panel, Venue: IQT
1045-1200	Session Two: Explainable Artificial Intelligence – Creating a new lexicon
1330 - 1730	Other meetings tbc
Local Time	Wednesday 22 January
840 - 1030	Palo Alto – AACD WCLD program Session three: Tech Economies: Impact on Business, work and societies in the future
1430	Depart San Francisco
1558	Arrive Los Angeles
Local Time	Thursday 23 January
TBC	Meetings with production companies based in LA

2230	Depart Los Angeles
Local Time	Friday 24 January
	In transit
Local Time	Saturday 25 January
0835	Arrive Sydney

Documents released under FOI - FOI/2020/0781C

POSSIBLE ENGAGEMENTS OPPORTUNITIES

FRANCE

Activity	Location
Meeting with Nokia/ Alcatel Lucent'	Paris
Meeting with the French Ministry of Culture	Paris
Visit to the Musée du quai Branly – Jacques Chirac	Paris

UNITED KINGDOM

Activity	Location
Meeting with Arts Council England Chief Executive, Mr Darren Henley	London
Meeting with the Australian High Commission and British Council	London

UNITED STATES (EAST COAST)

Activity	Location
Recording Industry Association of America	Washington DC
National Telecommunications and Information Administration (NTIA)	Washington DC
Federal Bureau of Investigation	Washington DC
Joseph Simons, Chairman of the Federal Trade Commission	Washington DC
Peter W Singer	Washington DC
USTelecom (United States Telecom Association)	Washington DC
CTIA (Cellular Telecommunications Industry Association)	Washington DC
Tom Rosenstiel, Executive Director, American Press Institute	Reston, Virginia
Rhode Island Marine Archaeology Project www.rimap.org	Newport, Rhode Island
Pat Vance, President of the Entertainment Software Rating Board (ESRB) and chairperson of the <u>International Age Rating Coalition (IARC)</u>	
Madison Avenue Gallery	New York
American Friends of the National Gallery of Australia www.afnga.org	New York
Comms and media think tanks – e.g. <u>Columbia Institute for Tele-Information</u>	In various cities
Key IT R&D and hardware companies – MIT, Cisco, SpaceX, Hughes, HP, Dell, Intel, Qualcomm	HQs in various cities
Key carriers – AT&T, Verizon, Comcast, Charter, T-Mobile, Sprint, CenuryLink, Dish, Cox, US Celluar	HQs in various cities

From: [DLO](#)
To: [s 22\(1\)\(a\)\(ii\) @ipea.gov.au](#)"
Cc: [DLO: Ministerial Travel](#)
Subject: FW: MS19-002741 - Overseas travel proposal - Minister Fletcher (France UK US) [SEC=OFFICIAL:Sensitive]
Date: Tuesday, 17 December 2019 4:53:15 PM

OFFICIAL:Sensitive

Hi colleagues – fyi below

[s 22\(1\)\(a\)\(ii\)](#) | Senior Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600

p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)
[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#) | [s 22\(1\)\(a\)\(ii\) @pmc.gov.au](#)

[s 22\(1\)\(a\)\(ii\)](#) @pm.gov.au>

Sent: Tuesday, 17 December 2019 4:53 PM

To: [s 22\(1\)\(a\)\(ii\)](#) @communications.gov.au' [s 22\(1\)\(a\)\(ii\)](#) @communications.gov.au>

[s 22\(1\)\(a\)\(ii\)](#) @pm.gov.au>; Kunkel, John <John.Kunkel@pm.gov.au>

Subject: MS19-002741 - Overseas travel proposal - Minister Fletcher (France UK US)

[SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to correspondence dated 26 November 2019 from the Minister for Communications, Cyber Safety and the Arts, the Hon Paul Fletcher MP, seeking approval for to travel to France, the United Kingdom and the United States, from 13 to 25 January 2020, to participate in the AALD West Coast Leadership Dialogue, conduct bilateral and stakeholder meetings, and visit cultural institutions.

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mr Fletcher's travel to France, the United Kingdom and the United States on this occasion.

Regards

[s 22\(1\)\(a\)\(ii\)](#) | Senior Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600

p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)
[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#) | [s 22\(1\)\(a\)\(ii\) @pmc.gov.au](#)



The Hon Karen Andrews MP

Minister for Industry, Science and Technology

MB19-000655

The Hon Scott Morrison MP
Prime Minister
Parliament House
CANBERRA ACT 2600

Dear Prime Minister

I seek your approval to travel to Davos-Klosters, Switzerland from 19-26 January 2020 to participate in the World Economic Forum (WEF) Annual Meeting.

My attendance at the WEF Annual Meeting provides an important opportunity to showcase Australia's vision for boosting competitiveness in the age of the Fourth Industrial Revolution as well as initiatives that we are taking to promote innovation and women's empowerment across the wider Asia-Pacific region. The President of WEF wrote to me in August 2019 inviting me to participate in their Annual Meeting to share my insights on these matters.

The Australian Government is committed to supporting our core and emerging manufacturing industries to maximise the benefits of Industry 4.0 with the aim of growing businesses, creating highly skilled jobs and strengthening participation in global supply chains. Collaboration between countries on this important policy issue is essential for Australia, to ensure our manufacturing industries can take full advantage of the opportunities for job creation and economic growth offered by the Fourth Industrial Revolution.

This meeting is timely, given I plan to host the ASEAN Women in Innovation Leadership Dialogue as part of the WEF Annual ASEAN Meeting in Jakarta, Indonesia in July 2020. Women remain underrepresented in the global and regional workforce, especially in the sectors that will underpin the Fourth Industrial Revolution. The Dialogue, which I announced in September last year, will begin an important conversation between Australia and Southeast Asia about how we can work together to promote women in innovation leadership and fully unlock our region's economic potential. The WEF Secretariat has advised that Indonesia's President has indicated his support for the Dialogue at the WEF ASEAN Meeting, under the theme of human capital in the Fourth Industrial Revolution.

The WEF Annual Meeting in January will complement the themes of the Dialogue, with its focus on the transformation of industries to achieve more sustainable and inclusive business models. My attendance will help to catalyse international discussion ahead of the Dialogue and highlight ways in which governments and industry can collaborate to better support our human capital and deliver sustainable benefits for our economies and societies across the region.

This visit will contribute to the Government's key priorities around the global science, technology and innovation agenda and provide useful insights on implications for Australia. It also aligns with the Ministerial Travel Priorities Plan by pursuing Australian interests at the WEF, a priority international forum.

The proposed travel follows the Government's value for money principles and the most cost effective arrangements have been put in place in accordance with the *Guidelines on Overseas Visits* by Ministers. The draft program, flights and indicative costs are enclosed for your consideration.

Subject to your approval, I will be accompanied by my Chief of Staff, s 22(1)(a)(ii)

While I am overseas I will ask my colleague, Senator the Hon Matthew Canavan, Minister for Resources and Northern Australia, to act as Minister for Industry, Science and Technology.

Yours sincerely

s 22(1)(a)(ii)

Karen Andrews

3 /12/2019

Encl. (3)


DRAFT VISIT PROGRAM
THE HON KAREN ANDREWS MP
Minister for Industry, Science and Technology
SWITZERLAND
19 – 26 January 2020

SUNDAY 19 JANUARY 2020 (TRAVELLING / SWITZERLAND)

Time	Engagement
1445	 Minister, Lucinda Millsom and [departmental official] travelling Depart: Brisbane Flight: Singapore Airlines SQ23 Duration: 7h 50m
2035	 Minister, Lucinda Millsom and [departmental official] travelling Arrive: Singapore Stopover: 3h 20m
0005	 Minister, Lucinda Millsom and [departmental official] travelling Depart: Singapore Flight: Singapore Airlines SQ2929 – Operated by Swiss International Duration: 13h 10m

End of Sunday Program

MONDAY 20 JANUARY 2020 (DAVOS)

Time	Engagement
0615	 Minister, Lucinda Millsom and [departmental official] travelling Arrive: Zurich VIP Facilitation: TBA
	Drive to Davos (approx. 2-3 hours depending on traffic) <i>*Alternatively, delegation can travel via train, however 2 or 3 train changes will be required)</i> Transport: TBC
	Arrive at hotel Hotel: TBC
	Breakfast country debrief by Australian Consulate-General in Geneva (TBA) Location: Hotel
	Media Australian Business Time Location: Hotel
	Informal Lunch Location: Hotel
	Travel to: Transport: TBC
	Bilateral meeting with: Topic: Location: TBC

MONDAY 20 JANUARY 2020 (DAVOS)

Time	Engagement
	Bilateral meeting with: Topic: Location: TBC
	Travel to: Transport: TBC
1900-2100	World Economic Forum – Welcome Reception Location: Plenary Hall Lobby, Davos Congress Centre, Talstraße 49a, 7270, Davos Platz
	Return to hotel Transport: TBC

End of Monday Program

TUESDAY 21 JANUARY 2020 (DAVOS)

Time	Engagement
	Breakfast by own arrangements Location: TBC
	Depart hotel for: Transport: TBC
	Media Australian Business Time Location: TBC
	World Economic Forum: “Boosting Australia’s Competitiveness in the Age of the Fourth Industrial Revolution” TBC Keynote Address by The Hon Karen Andrews MP TBC – Possible speaking opportunity Location: Davos Congress Centre, Talstraße 49a, 7270, Davos Platz
	Bilateral meeting with: Topic: Location: TBC
	World Economic Forum Lunch: TBC Location: TBC
	Bilateral meeting with: Topic: Location: TBC
	Bilateral meeting with: Topic: Location: TBC
	World Economic Forum Event: Hosted Cocktail Reception Location: TBC
	Return to hotel Transport: TBC

End of Tuesday Program

WEDNESDAY 22 JANUARY 2020 (DAVOS)

Time	Engagement
	Travel to: Transport: TBC
	World Economic Forum: Breakfast Event Topic: Location: TBC
	Bilateral meeting with: Topic: Location: TBC
	Informal Lunch Location: TBC
	Bilateral meeting with: Topic: Location: TBC
	World Economic Forum Event: Panel Session - TBC Location: Davos Congress Centre, Talstraße 49a, 7270, Davos Platz
	Media Australian Business Time Location: TBC
	Return to hotel Transport: TBC
	Dinner by own arrangements Location: TBC

End of Wednesday Program


THURSDAY 23 JANUARY 2020 (DAVOS)

Time	Engagement
	Breakfast by own arrangements Location: TBC
	Travel to: Transport: TBC
	Media Australian Business Time Location: TBC
	World Economic Forum Event: Panel Session – TBC Location: Davos Congress Centre, Talstraße 49a, 7270, Davos Platz
	Bilateral meeting with: Topic: Location: TBC
	Lunch meeting with: TBC Location: TBC
	Return to hotel Transport: TBC
	Dinner by own arrangements.

THURSDAY 23 JANUARY 2020 (DAVOS)



Time	Engagement
<i>End of Thursday Program</i>	

FRIDAY 24 JANUARY 2020 (DAVOS)

Time	Engagement
	Breakfast by own arrangements Location: TBC
	Travel to: Transport: TBC
	World Economic Forum Event: Panel Session – TBC Location: Davos Congress Centre, Talstraße 49a, 7270, Davos Platz
	Bilateral meeting with: Topic: Location: TBC
	Lunch meeting with: TBC Location: TBC
	Return to hotel Transport: TBC
	Time to freshen up and collect luggage Check out of hotel
	Travel to airport Transport: TBC
2245	 Minister, Lucinda Millsom and [departmental official] travelling Depart: Zurich Flight: Singapore Airlines SQ2928 – Operated by Swiss International Duration: 12h 15m


End of Friday Program

SATURDAY 25 JANUARY 2020 (TRAVELLING)

Time	Engagement
1800	 Minister, Lucinda Millsom and [departmental official] travelling Arrive: Singapore Stopover: 3h 35m
2135	 Minister, Lucinda Millsom and [departmental official] travelling Depart: Singapore Flight: Singapore Airlines SQ235 Duration: 7h 40m

End of Saturday Program

SUNDAY 26 JANUARY 2020 (TRAVELLING / BRISBANE)

Time	Engagement
0715	 Minister, Lucinda Millsom and [departmental official] travelling Arrive: Brisbane

End of Travel Program

VISIT BY THE HON KAREN ANDREWS MP TO DAVOS, SWITZERLAND
19-26 JANUARY 2020
INDICATIVE FLIGHTS

Airline	Flight No.	Booking Class	Date	Departure-Destination	Times
Singapore Airlines	SQ236	Business	19/01/2020	Brisbane-Singapore	1445-2035
Singapore Airlines	SQ2929	Business	20/01/2020	Singapore-Zurich	0005-0615
Singapore Airlines	SQ2928	Business	23/01/2020	Zurich-Singapore	2245-1800 (25/01/2020)
Singapore Airlines	SQ235	Business	25/01/2020	Singapore-Brisbane	2135-0715 (26/01/2020)

VISIT BY THE HON KAREN ANDREWS MP TO DAVOS, SWITZERLAND			
19-26 JANUARY 2020			
<u>INDICATIVE COSTS</u>			
ITEM		ESTIMATE (AUD)	TOTAL
Air Fares – Commercial	Minister (Business Class)	\$9,000	
	Chief of Staff (Business Class)	\$9,000	
			\$18,000
Ground Transport	\$1,200 per day for 5 days	\$6,000	
Accommodation			
<u>Davos</u>			
	Minister – 5 nights \$600/night	\$3,000	
	Chief of Staff – 5 nights \$600/night	\$3,000	
	<i>Includes late check-out on day of departure (overnight flight)</i>		\$6,000
Incidentals	Minister (\$63 per day x 6 days)	\$378	
	Chief of Staff (\$40 per day x 6 days)	\$240	
			\$618
TOTAL			\$30,618

From: [DLO](#)
To: [Ministerial Travel](#)
Cc: [DLO](#); [s 22\(1\)\(a\)\(ii\)](#)
Subject: FW: SIGNED: MS19-002824 - Overseas Travel Proposal - Mrs Andrews (Switzerland)
[SEC=OFFICIAL:Sensitive]
Date: Thursday, 19 December 2019 3:28:50 PM

OFFICIAL:Sensitive

FYI

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP

From: [s 22\(1\)\(a\)\(ii\)](#)
Sent: Thursday, December 19, 2019 3:27 PM
To: [s 22\(1\)\(a\)\(ii\)](#) <[s 22\(1\)\(a\)\(ii\)@industry.gov.au](mailto:s 22(1)(a)(ii)@industry.gov.au)> [s 22\(1\)\(a\)\(ii\)](#) <[s 22\(1\)\(a\)\(ii\)@industry.gov.au](mailto:s 22(1)(a)(ii)@industry.gov.au)>
[s 22\(1\)\(a\)\(ii\)](#) <[s 22\(1\)\(a\)\(ii\)@pm.gov.au](mailto:s 22(1)(a)(ii)@pm.gov.au)>; Kunkel, John <John.Kunkel@pm.gov.au>
Subject: SIGNED: MS19-002824 - Overseas Travel Proposal - Mrs Andrews (Switzerland)
[SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to correspondence dated 3 December 2019 from the Minister for Industry, Science and Technology, the Hon Karen Andrews MP, seeking approval to travel to Switzerland from 19 to 26 January 2020 to participate in the World Economic Forum Annual Meeting, and to conduct bilateral meetings.

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mrs Andrews' travel to Switzerland on this occasion.

Best regards

[s 22\(1\)\(a\)\(ii\)](#)
[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
[s 22\(1\)\(a\)\(ii\)](#) <[s 22\(1\)\(a\)\(ii\)@pm.gov.au](mailto:s 22(1)(a)(ii)@pm.gov.au)>



PAUL FLETCHER MP
Federal Member for Bradfield
Minister for Communications,
Cyber Safety and the Arts

MS19-00XXXX

The Hon Scott Morrison MP
Prime Minister
Parliament House
Canberra ACT 2600

Dear Prime Minister

I am writing to seek your approval to travel to Spain and France from 22 to 29 February 2020, primarily to attend the Mobile World Congress in Barcelona.

The Mobile World Congress is the mobile industry's most prestigious annual event and the world's largest gathering of mobile and wireless technology companies. The event includes a tailored Ministerial Program within this unique environment to facilitate government, regulatory and industry debate. My participation during the Ministerial Program will allow an opportunity to discuss with government and industry counterparts the specific regulatory issues shaping the development of wireless communications in Australia, the region and around the world.

I will undertake bilateral meetings during my stay in Barcelona to promote Australia's telecommunications and technology objectives. I have also been invited to address one of the plenary sessions.

In Paris, I intend to meet with representatives from Government and industry to build stronger communications and cultural ties with France and also enable me to explore developments in the area of cyber safety.

I will be accompanied on this visit by s 22(1)(a)(ii) Chief of Staff and s 22(1)(a)(ii), Deputy Secretary Department of Communications and the Arts.

As this conference falls within a Parliamentary sitting period I will apply for a leave of absence.

I will arrange for a Minister to attend to any urgent matters on my behalf during this period.

Proposed flights, cost estimates and proposed meetings are at Attachments A, B and C.

s 22(1)(a)(ii)

Paul Fletcher

23/1/2020

**THE HON PAUL FLETCHER MP
MINISTER FOR COMMUNICATIONS, CYBER SAFETY AND THE ARTS**

**VISIT TO SPAIN AND FRANCE
SATURDAY 22 TO SATURDAY 29 FEBRUARY 2020**

FLIGHT ITINERARY

Local Time	
Local Time	Saturday 22 February
1700	Depart Sydney - Qantas <i>QF1</i>
Local Time	Sunday 23 February
0615	Arrive London (Heathrow)
0750	Depart London – British Airways <i>BA478</i>
1055	Arrive Barcelona
Local Time	Wednesday 26 February
1800	Depart Barcelona Air France <i>AF1549</i>
2000	Arrive Paris
Local Time	Friday 28 February
1425	Depart Paris - Emirates <i>EK074</i>
Local Time	Saturday 29 February
2230	Arrive Sydney

**THE HON PAUL FLETCHER MP
MINISTER FOR COMMUNICATIONS, CYBER SAFETY AND THE ARTS**

VISIT TO SPAIN AND FRANCE

SATURDAY 22 TO SATURDAY 29 FEBRUARY 2020

COST ESTIMATES

ITEM	ESTIMATE (AUD)
Air Fares	
Minister (Business Class)	\$8,464
Staff member (Business Class)	\$8,464
	\$16,928
Accommodation	
Barcelona	
Room Mate Gerard Hotel	
Minister 3 nights (eur706) \$1141 per night	\$3423 [executive room]
Staff 3 nights (eur706) \$1141 per night	\$3423 [executive room]
Paris	
Hotel du Collectionneur	
Minister 2 nights (eur650) \$529 per night	\$1058 [superior room]
Staff 2 nights (eur650) \$529 per night	\$1058 [superior room]
Meals and incidentals	
Minister	\$63 per day
Staff member	\$40 per day
	\$9,786
TOTAL	\$26,714

**THE HON PAUL FLETCHER MP
MINISTER FOR COMMUNICATIONS, CYBER SAFETY AND THE ARTS**

VISIT TO SPAIN AND FRANCE

SATURDAY 22 TO SATURDAY 29 FEBRUARY 2020

PROGRAM

Local Time	Saturday 22 February
1700	Depart Sydney - Qantas <i>QF1</i>
Local Time	Sunday 23 February
0615	Arrive London (Heathrow)
0750	Depart London – British Airways <i>BA478</i>
1055	Arrive Barcelona
Local Time	Monday 24 February
	Mobile World Congress, Fira Gran Via
TBC	Bilateral meetings
Local Time	Tuesday 25 February
	Mobile World Congress, Fira Gran Via
TBC	Bilateral meetings
Local Time	Wednesday 26 February
	Mobile World Congress, Fira Gran Via
TBC	Bilateral meetings
1800	Depart Barcelona Air France <i>AF1549</i>
2000	Arrive Paris

Local Time	Thursday 27 February
TBC	Meeting with French Minister of State for the Digital Sector on 5G, Minister Cedric O
TBC	Meeting with French Minister for Culture, Minister Franck Riester (to discuss repatriation of ancestors)
TBC	Meeting with Nokia/Alcatel Lucent (To discuss emerging telecommunication technologies). <i>POSSIBLE</i>
TBC	Visit to Musée du quai Branly – Jacques Chirac (The Musée features Indigenous art from Africa, Asia, Oceania and the Americas. Opened in 2006, it has the largest international commission of contemporary Indigenous art from Australia, with the eight commissions supported by the Australia Council, the Australian Government and the Harold Mitchell Foundation.) <i>POSSIBLE</i>
TBC	Meeting with French Government Department or Secretary of State for the Digital Sector of France (To discuss implications for electoral integrity and the dissemination of disinformation on social media services and broader approach to online regulation.) <i>POSSIBLE</i>
Local Time	Friday 28 February
TBC	Meeting with France’s National Film Board, or Centre National du Cinema et de l’Image Animee (CNC)
TBC	Meeting with MP Laetitia Avia, to discuss online safety
1425	Depart Paris - Emirates <i>EK074</i>
Local Time	Saturday 29 February
2230	Arrive Sydney

From: [DLO](#)
To: [Ministerial Travel](#)
Cc: [DLO](#)
Subject: FW: Signed - MS20-000112 - Overseas Travel Proposal - Minister Fletcher (Spain, France) [SEC=OFFICIAL:Sensitive]
Date: Thursday, 6 February 2020 12:57:33 PM

OFFICIAL:Sensitive

Hi [s 22\(1\)\(a\)\(ii\)](#)

Thanks for your help with this.

Please see below for your reference.

Thanks,

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)
[s 22\(1\)\(a\)\(ii\)](#) [@pm.gov.au](mailto:pm.gov.au) | [s 22\(1\)\(a\)\(ii\)](#) [@pmc.gov.au](mailto:pmc.gov.au)

[s 22\(1\)\(a\)\(ii\)](#) [@pm.gov.au](mailto:pm.gov.au)>

Sent: Thursday, 6 February 2020 12:54 PM

To: [s 22\(1\)\(a\)\(ii\)](#) [@communications.gov.au](mailto:communications.gov.au)

[s 22\(1\)\(a\)\(ii\)](#) [@pm.gov.au](mailto:pm.gov.au)>; Kunkel, John <John.Kunkel@pm.gov.au>

Subject: Signed - MS20-000112 - Overseas Travel Proposal - Minister Fletcher (Spain, France) [SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to your correspondence dated 23 January 2020 from the Minister for Communications, Cyber Security and the Arts, the Hon Paul Fletcher MP, seeking approval to travel to Spain and France to attend the Mobile World Congress, and to conduct bilateral and stakeholder meetings.

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mr Fletcher's travel to Spain and France on this occasion.

Regards,

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP

MG 8, Parliament House, Canberra ACT 2600
s 22(1)(a)(ii) [@pm.gov.au](mailto:pm.gov.au)



THE HON JASON WOOD MP
ASSISTANT MINISTER FOR CUSTOMS, COMMUNITY SAFETY AND
MULTICULTURAL AFFAIRS

Ref No: MS20-000315

The Hon Scott Morrison MP
Prime Minister
Parliament House
CANBERRA ACT 2600

Dear Prime Minister,

I am writing to seek your approval to travel to Sri Lanka from Saturday 14 March 2020 to Friday 20 March 2020 (inclusive). I propose that a senior advisor accompany me on this trip, as well as the Group Manager of Customs Group in the Australian Border Force and a representative from International Policy Division in the Department of Home Affairs.

This visit will be built on the goodwill generated during the visit by the Minister for Home Affairs from 3-5 June 2019 in the wake of the Easter terror attacks in April 2019. Australia's response to the attacks, both in the initial phases and over the longer term, present a further opportunity to cement our relationship with Sri Lanka, a key strategic bilateral partner in the Indo-Pacific region.

Dr Bradley Armstrong PSM (Group Manager of Customs from Border Force), will accompany me, as a significant part of the visit will involve Border Force and Customs related discussions. High level meetings will be held with the intention of developing customs to customs relationship with

- My Customs Counterpart in Sri Lanka
- Head of Sri Lankan customs
- Visiting the New Port City Under Construction in Colombo
- Modern Slavery – exchanging Australia's views on the approach to modern slavery. Intend on meeting with organizations such as the IOM.
- Human Trafficking – Highlighting the Australian's approach stressing the importance of working together to combat this menace
- Intended Meeting with the Director Board of Sri Lankan airlines particularly since there is a direct flight from Colombo to Melbourne daily and there is cargo that comes from Colombo on a daily basis.
- Gathering of the local large to medium business community

I also plan to meet with Ministers and senior government officials holding overlapping interests with my Ministerial responsibilities, including in the areas of customs, tourism, endangered wildlife, multicultural affairs, immigration and trade and investment. It is proposed to seek a meeting with the President Gotabaya Rajapaksa, who was elected in November 2019 and the Prime Minister Mahinda Rajapaksa. This will represent an early opportunity for a member of the Australian Government to meet with them and reiterate the importance of our close relationship.

Sri Lankan customs has just implemented an E-Permitting system for endangered wildlife in association with CITES (the convention on International Trade in Endangered Species of Wild Fauna and Flora). It is considered to be one of the best systems in the world. (Sri Lanka is the first country in the world to implement this). I intend on having a look at this system in operation in Sri Lanka as I have had discussions and a round table with Minister Susan Ley on the implementation of such a system in Australia. I will also be visiting the Airport Cargo Storage facilities to have a look at their systems for identifying the export of illegal wildlife.

Within my multicultural portfolio the Sri Lankan community is one of the largest communities particularly in Victoria. The community has constantly stressed the importance of a visit to Sri Lanka. As the Assistant Minister for Multicultural Affairs I have established a strong affiliation with the local Sri Lankan community and the visit will be extremely well received. It will also have a significant media interest in the Australian Sri Lankan multicultural media and the wider national media in Sri Lanka.

I plan to visit the churches that were targeted in April 2019, and meet with Cardinal Malcolm Ranjith, head of the Catholic Church in Sri Lanka, and hold a roundtable with key representatives from all faith communities in Colombo. This is an issue very close to the heart of our local Sri Lankan community in Australia and it certainly will highlight to them the importance that the Australian government places on the tragic terrorist attacks that Sri Lanka experienced. As I also have the remit for the 'Safer Communities Grant' and many of the Catholic Churches in Sri Lanka were attacked by terrorist in 2019, this will allow me to gain further perspective on this very important matter.

In addition to meetings in Colombo, I intend to visit Kandy in central Sri Lanka. In Kandy I would visit the historic Buddhist temple Sri Dalada Maligawa (Temple of the Sacred Tooth Relic of the Buddha) and meet with key Buddhist leaders. I also propose to visit Jaffna in northern Sri Lanka to observe the work being conducted by Home Affairs funded projects supporting the return of refugees from India. Jaffna is home to a large Sri Lankan Tamil community, a community that is an integral part of our Australian multicultural community. Within my multicultural portfolio I am closely associated with Hindu Tamil organizations and temples and this will certainly provide me with opportunity to meet some of the leaders in the area and our local Tamil community will certainly appreciate this significantly.

Minister Dutton's office has been advised of the intended travel. I confirm this travel does not coincide with Parliamentary sittings and I will advise of acting arrangements in due course. In order to mitigate costs associated with this trip, logistical support for the travel will be provided by locally engaged Home Affairs employees in Sri Lanka.

Yours sincerely

s 22(1)(a)(ii)

JASON WOOD

24/2 / 2020

Attachment A

**VISIT BY ASSISTANT MINISTER FOR CUSTOMS, COMMUNITY SAFETY AND
MULTICULTURAL AFFAIRS TO SRI LANKA
SATURDAY 14 MARCH 2020 TO FRIDAY 20 MARCH 2020**

ITINERARY**Local Time****Saturday 14 March 2020***Assistant Minister and Adviser*

17:25

Depart Melbourne to Colombo on Sri Lankan Airlines Flight 605

22:35

Arrive Colombo

Australian Border Force (ABF) and Home Affairs Officers

12:10

Depart Canberra to Colombo on Singapore Airlines Flight 6435

23:30

Arrive Colombo

Sunday 15 March – Tuesday 17 March 2020

Colombo engagement program to be confirmed

Wednesday 18 March 2020

08:00 (TBC)

Depart Colombo to Jaffna

09:30 (TBC)

Arrive Jaffna

15:00 (TBC)

Depart Jaffna

16:30 (TBC)

Arrive Colombo

Thursday 19 March 2020

08:00 (TBC)

Depart Colombo to Kandy

09:30 (TBC)

Arrive Kandy

15:00 (TBC)

Depart Kandy

16:30 (TBC)

Arrive Colombo

Friday 20 March 2020*Assistant Minister and Adviser*

00:25

Depart Colombo to Melbourne on Sri Lankan Airlines Flight 604– Minister Wood and Adviser

15:55

Arrive Melbourne

ABF and Home Affairs Officers

10:50

Depart Colombo to Canberra on Singapore Airlines flight 5337

Attachment B

**VISIT BY ASSISTANT MINISTER FOR CUSTOMS, COMMUNITY SAFETY AND
MULTICULTURAL AFFAIRS TO SRI LANKA
SATURDAY 14 MARCH 2020 TO FRIDAY 20 MARCH 2020**

COST ESTIMATES

ITEM	ESTIMATE (AUD)	
Air Fares - Commercial		
Assistant Minister for Customs, Community Safety and Multicultural Affairs (Business)	\$8,033	
Adviser (Business)	\$8,033	
Home Affairs Officer	\$4,897	
Australian Border Force Officer	\$4,897	
		\$25,860
Air Fares - Charter		
Colombo – Jaffna (round trip)	\$4,985	
Colombo – Kandy (round trip)	\$3,422	
		\$8,407
Air Fares - Charter		
Ground transport		
Private car (cost covered by the Department)	\$0	
		\$0
Accommodation		
Colombo		
Hotel (TBC)		
Assistant Minister for Customs, Community Safety and Multicultural Affairs \$500 p/n	\$2,500	
Adviser \$500 p/n	\$2,500	
Home Affairs Officer \$500 p/n	\$3,000	
Australian Border Force Officer \$500 p/n	\$3,000	
		\$11,000
Meals and incidentals		
Minister for Home Affairs	\$[TBC]	
Adviser	\$[TBC]	
Adviser	\$[TBC]	
		\$[TBC]
TOTAL		\$45,267

From: [DLO](#)
To: [Ministerial Travel](#)
Cc: [DLO](#)
Subject: FW: SIGNED: MS20-000288 - VIP Priority - Overseas Travel Proposal - Mr Wood (Sri Lanka)
[SEC=OFFICIAL:Sensitive]
Date: Thursday, 5 March 2020 2:21:56 PM

OFFICIAL:Sensitive

s 22(1)(a)(ii)

For your records, I have not sent to [s 22\(1\)\(a\)\(iii\)](#) @ipea given no travel to be progressed but let me know if that's not the right approach.

s 22(1)(a)(ii)

| Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP

s 22(1)(a)(ii)

@pm.gov.au>

Sent: Thursday, March 5, 2020 2:21 PM

To: [s 22\(1\)\(a\)\(ii\)](#) @homeaffairs.gov.au' [s 22\(1\)\(a\)\(ii\)](#) @homeaffairs.gov.au>

[s 22\(1\)\(a\)\(ii\)](#) @pm.gov.au>; Kunkel, John <John.Kunkel@pm.gov.au>; [s 22\(1\)\(a\)\(ii\)](#)

@homeaffairs.gov.au>

Subject: SIGNED: MS20-000288 - VIP Priority - Overseas Travel Proposal - Mr Wood (Sri Lanka)
[SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to correspondence dated 24 February 2020 from the Assistant Minister for Customs, Community Safety and Multicultural Affairs, the Hon Jason Wood MP, seeking approval to travel to Sri Lanka from 14 to 20 March 2020 to conduct bilateral and stakeholder meetings, and to undertake site visits.

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mr Wood's travel to Sri Lanka on this occasion.
- The Prime Minister has put a hold on non-essential travel at this time.

Regards

s 22(1)(a)(ii)

| Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600

[s 22\(1\)\(a\)\(ii\)](#) @pm.gov.au

From: s 22(1)(a)(ii) @infrastructure.gov.au>
Sent: Tuesday, 25 February 2020 6:35 PM
To: Kunkel, John <John.Kunkel@pm.gov.au>
Cc: s 22(1)(a)(ii) @infrastructure.gov.au>; s 22(1)(a)(ii) @pm.gov.au>
Subject: Travel Approval Request - United States of America [SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear Mr Kunkel,

I am writing to seek your approval for the Hon Scott Buchholz MP, Assistant Minister for Road Safety and Freight Transport to travel to Los Angeles, Las Vegas, Seattle, Philadelphia, Boston and Washington DC, United States of America from Sunday 8 March to Friday 20 March 2020.

Assistant Minister Buchholz would like to attend Conexpo in Las Vegas, Nevada. Conexpo is North America's largest construction trade show event. This event is held every three years and showcases the latest equipment advances and newest technology applications for industries including asphalt, aggregates, concrete, earthmoving, hauling and rail equipment and utilities companies. There are also exhibitors under the 'safety and traffic' heading, at the event. The event focusses around companies providing safety equipment to constructions companies such as alarms, barriers and personal protective equipment. A number of major trucking manufacturers will also exhibit, including Mack, Peterbilt and International Trucks. The Assistant Minister would like to spend three days attending education sessions and 'tech' talks.

Assistant Minister Buchholz would also like to spend two days – one in Los Angeles, California prior to Conexpo and one in Seattle, Washington after Conexpo – meeting stakeholders including Uber, Telematics Companies, Motiv Powered Systems, TuSimple, Kenworth, Daimler, Southern Californian Association of Governments, Tesla and other Washington and Californian stakeholders.

In addition, Assistant Minister Buchholz would like to meet with Mack Trucks, located in Philadelphia, Pennsylvania; Centre for Climate Change, Health and the Global Environment located in Boston, Massachusetts; and the American Trucking Association and the Federal Department of Transport, both located in Washington DC.

All travel will be at business class or lower and the most cost effective accommodation options have been sought. A list of proposed flights is at Attachment A, a cost estimate is at Attachment B and a draft program is at Attachment C.

Regards,

s 22(1)(a)(ii)

Chief of Staff | Office of the Hon. Scott Buchholz MP
Assistant Minister for Road Safety and Freight Transport
PO Box 6022, House of Representatives, Parliament House Canberra ACT
2600

t s 22(1)(a)(ii) | m s 22(1)(a)(ii)
e j s 22(1)(a)(ii) @infrastructure.gov.au

**VISIT BY THE ASSISTANT MINISTER FOR ROAD SAFETY AND FREIGHT TRANSPORT TO
LAS VEGAS, UNITED STATES OF AMERICA**

8 MARCH TO 20 MARCH 2020

DRAFT FLIGHT ITINERARY

Local time SUNDAY 8 MARCH 2020

10:20 Depart Brisbane
- Qantas Flight QF15

06:10 Arrive Los Angeles
- Flight Time – 12hrs 50mins **Total Duration: 12hrs 50mins**

Local time MONDAY 9 MARCH 2020

20:08 Depart Los Angeles
- American Airlines Flight AA312

21:19 Arrive Las Vegas
- Flight Time – 1hrs 11mins **Total Duration: 1hrs 11mins**

Local time THURSDAY 12 MARCH 2020

21:05 Depart Las Vegas
- American Airlines Flight AA 2906

22:19 Arrive Phoenix
- Flight Time 1hr 14mins

22:48 Depart Phoenix
- American Airlines Flight AA1681

01:56 Arrive Seattle
- Flight Time 3 hrs 8mins **Total Duration: 4hrs 51mins**

Local time FRIDAY 13 MARCH 2020

22:41 Depart Seattle
- American Airlines Flight AA1564

Local time SATURDAY 14 MARCH 2020

06:45 Arrive Philadelphia
- Flight Time – 5hrs 4mins **Total Duration: 5hrs 4mins**

Local time MONDAY 16 MARCH 2020

12:45pm Departs Philadelphia
- American Airlines Flight AA2769

14:06 Arrives Boston
- Flight Time – 1hrs 21mins **Total Duration: 1hrs 21mins**

Local time TUESDAY 17 MARCH 2020

09:00 Depart Boston
- American Airlines Flight AA4338

10:24 Arrives New York City
- Flight Time – 1hr 25mins

11:00 Depart New York City
- American Airlines Flight AA4323

12:20pm Arrives Washington
- Flight Time – 1hrs 20mins **Total Duration: 3hrs 20mins**

Local time WEDNESDAY 18 MARCH 2020

17:20 Depart Washington
- United Airlines Flight UA719

19:49 Arrives Los Angeles
- Flight Time 5hrs 29mins

22:05 Depart Los Angeles
- Qantas Flight QF56

Local time FRIDAY 20 MARCH 2020

05:00 Arrive Brisbane
- Flight Time 13hrs 55mins **Total Duration: 21hrs 40mins**

**VISIT BY THE ASSISTANT MINISTER FOR ROAD SAFETY AND FREIGHT TRANSPORT TO
LAS VEGAS, UNITED STATES OF AMERICA**

8 MARCH TO 20 MARCH 2020

COST ESTIMATES

ITEM	ESTIMATE (AUD)
Air Fares - Commercial	
Assistant Minister Buchholz Business Class	\$16,615
Adviser Business Class	\$16,615
	\$33,230
Ground transport*	
Hire Cars - based average daily rate for luxury car for 10 days	\$1,200
Free Shuttle provided from Las Vegas hotel to event	\$000
	\$1,200
Accommodation*	
Average cost across USA	
Assistant Minister Buchholz (10 nights @ \$450 p/n)	\$4,500 [Superior/Deluxe Room]
Adviser (10 nights @ \$450 p/n)	\$4,500 [Superior/Deluxe Room]
	\$9,000
Meals and incidentals	
Assistant Minister Buchholz (10 days)	\$2,190
Adviser (10 days)	\$1,960
	\$4,150
Registration	
Show pass (including access to education sessions)	\$589 each
	\$1,178
TOTAL	\$48,758

***Note: accommodation and ground transport can be organised via the official portal once registered.**

**VISIT BY THE ASSISTANT MINISTER FOR ROAD SAFETY AND FREIGHT TRANSPORT TO
LAS VEGAS, UNITED STATES OF AMERICA**

8 MARCH TO 20 MARCH 2020

DRAFT PROGRAM

Local Time	Sunday 8 March 2020
10:20	Depart Brisbane
06:10	Arrive Los Angeles
Local time	Monday 9 March 2020
	Meet stakeholders TBA by line area and AM Buchholz office
	- Uber
	- Telematics Companies
	- Working Lunch with the Southern Californian Association of Governments
	- Motiv Powered Systems
	- TuSimple
20:08	Depart Los Angeles
21:19	Arrive Las Vegas
Local time	Tuesday 10 March 2020
	Attend Conexpo
	Conexpo education sessions/talks
Local time	Wednesday 11 March 2020
	Attend Conexpo
	Conexpo education sessions/talks
Local time	Thursday 12 March 2020
	Attend Conexpo
	Conexpo education sessions/talks
21:05	Depart Las Vegas
Local time	Friday 13 March 2020
01:56	Arrive Seattle
	Kenworth - meetings and factory visit. Renton, Seattle.
22:41	Depart Seattle
Local time	Saturday 14 March 2020
06:45	Arrive Philadelphia
	Personal
Local time	Sunday 15 March 2020
	Personal
Local time	Monday 16 March 2020
	Mack Trucks - meetings and factory visit
12:45pm	Depart Philadelphia
14:06	Arrive Boston
	Harvard University – Meetings with the Centre for Climate Change, Health and the Global Environment
Local Time	Tuesday 17 March
09:00	Depart Boston
12:20pm	Arrive Washington
	Meetings with the American Trucking Association
	Meetings with the Federal Department of Transport
Local Time	Wednesday 18 March
17:20	Depart Washington
19:49	Arrive Los Angeles
22:05	Depart Los Angeles
Local Time	Friday 20 March
06:15	Arrive Brisbane

From: [DLO](#)
To: [Ministerial Travel](#)
Cc: [DLO](#)
Subject: FW: Overseas Travel Proposal - Mr Buccholz (United States) [SEC=OFFICIAL:Sensitive]
Date: Tuesday, 3 March 2020 1:09:15 PM

OFFICIAL:Sensitive

Hi [s 22\(1\)\(a\)\(ii\)](#)

Please see below for your awareness.

Thanks,

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)
[s 22\(1\)\(a\)\(ii\)](#) [@pm.gov.au](#) | [s 22\(1\)\(a\)\(ii\)](#) [@pmc.gov.au](#)

[s 22\(1\)\(a\)\(ii\)](#)

pm.gov.au>

Sent: Tuesday, 3 March 2020 1:08 PM

To: [s 22\(1\)\(a\)\(ii\)](#) [@infrastructure.gov.au](#)

[s 22\(1\)\(a\)\(ii\)](#) [@pm.gov.au](#)>; Kunkel, John <[John.Kunkel@pm.gov.au](#)>; [s 22\(1\)\(a\)\(ii\)](#) [@infrastructure.gov.au](#)

Subject: Overseas Travel Proposal - Mr Buccholz (United States) [SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to your correspondence dated 25 February 2020 seeking approval for the Assistant Minister for Road Safety and Freight Transport, the Hon Scott Buccholz MP, to travel to the United States from 8 to 20 March 2020 to attend the Conexpo, conduct bilateral and stakeholder meetings, and undertake site visits.

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mr Buccholz's travel to the United States on this occasion.

Regards

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600

s 22(1)(a)(ii) [@pm.gov.au](mailto:pm.gov.au)



**OFFICE OF SENATOR THE HON JANE HUME
ASSISTANT MINISTER FOR SUPERANNUATION,
FINANCIAL SERVICES AND FINANCIAL TECHNOLOGY**

Dr John Kunkel
Chief of Staff
Office of the Prime Minister
Parliament House
CANBERRA ACT 2600

25 FEB 2020

Dear Dr Kunkel

I seek the Prime Minister's approval for the Assistant Minister for Superannuation, Financial Services and Financial Technology to travel to Washington DC, New York and London from 14 April to 25 April 2020. Following referral of an invitation to the Treasurer, the Assistant Minister proposes to lead a delegation of leadership figures from Australia's superannuation industry to two symposiums on retirement savings policy issues in Washington DC and New York. In London, at the invitation of the UK Government and the Lord Mayor of London, the Assistant Minister will attend events forming part of UK FinTech Week and host bilaterals with fintech industry leaders.

The superannuation events in Washington and New York will provide a timely opportunity to deepen links between leading Australian superannuation funds and American retirement savings product providers, Congressional leaders and leading policy thinktanks. Interest in maintaining the sustainability of the US social security system over the coming decades has increased the appetite among both US policy makers and industry leaders to explore reform options and has generated interest among our US counterparts in the Australian solution of a retirement savings system based on privately-held personal accounts. Accordingly, now is a particularly opportune time to share Australia's experience in building its \$3 trillion superannuation industry.

While in New York, the Assistant Minister will also host a lunch reception for Australian fintech entrepreneurs building businesses in the US, hold bilateral meetings with finance industry executives considering opportunities to build their business in Australia, and explore avenues for increased cooperation, bilateral investment and services exports for the broader Australian financial services sector.

Fintech events in the UK will provide opportunities for the Assistant Minister to engage with policy makers, regulators and businesses in one of the leading financial technology ecosystems. The UK Innovate Finance Global Summit will include a speaking opportunity and will be attended by 2500 delegates and 300 fintechs. Additional engagements proposed for the UK include attending and speaking at the Australia Investment Day hosted by the Lord Mayor of London, addressing the Australia-United Kingdom Chamber of Commerce, and bilateral meetings with the Assistant Minister's UK counterpart, the Economic Secretary to the Treasury, and the UK implementation trustee for open banking, Mr Imran Gulamhuseinwala. These engagements, along with other bilateral and roundtable fintech events, will provide the basis for the Assistant Minister to further extend and strengthen the UK-Australia FinTech Bridge. The visit will also help identify export opportunities for the Australian financial services sector.

In addition, while in London, the Assistant Minister plans to meet with the former UK Minister for Civil Society, Mr Nick Hurd (who drove the establishment of the UK Government's flagship impact investment vehicle, Big Society Capital) and with other leaders in the UK impact investment sector, to explore opportunities to adapt these ideas to an Australian context.

The Assistant Minister proposes to be absent from Australia from Tuesday 14 April until Saturday 25 April.

Noting the proximity in timing to ANZAC Day, Australia's High Commissioner to the United Kingdom, the Hon George Brandis QC (who has been actively involved in the program planning of the fintech related events in London) has invited the Assistant Minister to consider representing the Australian Government at ANZAC Day commemorations in London. At this stage, we have not extended the proposed itinerary to include this, but if the Prime Minister desired the Assistant Minister represent the Australian Government on ANZAC Day in London, the Assistant Minister would be pleased to oblige.

The total estimated cost of the trip is \$48,054. Airfares are estimated to cost approximately \$24,708 while accommodation, on the ground transport and daily allowances are expected to be around \$21,180. A further breakdown of these costs is provided in **Attachment A**. It is proposed that the Assistant Minister be accompanied by s 22(1)(a)(ii) Chief of Staff. The most cost effective arrangements have been sought for this trip, however, please note that these are indicative costs and are subject to change.

Attachment B provides a draft of the Assistant Minister's program while in New York, Washington and London. Our office would be pleased to provide you with a more detailed version closer to the anticipated travel date.

Yours sincerely

s 22(1)(a)(ii)

Chief of Staff

CC: s 22(1)(a)(ii), Chief of Staff to the Treasurer

ATTACHMENT A

VISIT BY THE ASSISTANT MINISTER FOR SUPERANNUATION, FINANCIAL SERVICES AND FINANCIAL TECHNOLOGY TO WASHINGTON, NEW YORK AND LONDON

TUESDAY 14 APRIL TO FRIDAY 24 APRIL 2020

COST ESTIMATES

ITEM	ESTIMATE (AUD)
Air Fares – Commercial*	
Assistant Minister (Business Class)	\$12,354
s 22(1)(a)(ii) (Business Class)	\$12,354
*Ticketing deadline is 9 April 2020	\$24,708
<hr/>	
Ground transport	
Car hire	
Train Travel (Washington to New York)	
	\$5,600
<hr/>	
Accommodation	
Washington DC	
The Jefferson	
1200 16th St NW	
Assistant Minister, 2 nights, \$761 per night	
s 22(1)(a)(ii) 2 nights, \$761 per night	
New York	
The Benjamin	
125 East 50th Street	
Assistant Minister, 2 nights, \$604 per night	
s 22(1)(a)(ii) 2 nights, \$604 per night	
London	
The Trafalgar St James	
2 Spring Gardens Trafalgar Square	
Assistant Minister, 6 nights, \$510 per night	
s 22(1)(a)(ii) 6 nights, \$510 per night	
	\$ 11,580
<hr/>	
Meals and incidentals	
Assistant Minister, \$200 x 10 days	
s 22(1)(a)(ii) \$200 x 10 days	
	\$4,000
TOTAL	\$ 48,054

ATTACHMENT B

VISIT BY THE ASSISTANT MINISTER FOR SUPERANNUATION, FINANCIAL SERVICES AND FINANCIAL TECHNOLOGY TO WASHINGTON, NEW YORK AND LONDON

TUESDAY 14 APRIL TO FRIDAY 24 APRIL 2020

DRFAT PROGRAM

TUESDAY 14 APRIL 2020

0900 Depart Melbourne for Los Angeles on Qantas Flight QF0093 (Terminal 2)

Aircraft *Airbus 380*
Duration *14 hours 25 minutes*
Status *Confirmed*

0625 Arrive Los Angeles (Terminal B)

Note: 3 hour 35 minute Layover

1000 Depart Los Angeles for Washington on Qantas Flight QF3083

Aircraft *Airbus 321*
Duration *4 hours 52 minutes*
Status *Confirmed*
Note: Operated by American Airlines

1752 Arrive Washington (Dulles)

WEDNESDAY 15 APRIL 2020

Superannuation Symposium – Washington DC

AM Retirement savings symposium morning tea (@ Australian Embassy) – attended by US Congress officials/pension funds/thinktanks/ superannuation funds

Keynote address on history and overview of the Australian Superannuation system – delivered by Senator Hume

Lunch Lunch with legislators on Capitol Hill (@Longworth Office Building)

PM Plenary session with US Congress Congress officials/pension funds/ thinktanks/superannuation funds

Evening Travel to New York

Note: Travel from Washington DC to New York will be by train.

THURSDAY 16 APRIL 2020

Superannuation Symposium – NY

- AM** **Plenary session with pension funds/fund managers/superannuation funds**
- Lunch** **Superannuation symposium luncheon @ Australian Consulate-General**
- PM** **Bilateral meetings with pension funds/fund managers/superannuation funds**
- Dinner** **Investment industry dinner hosted by Blackstone**

FRIDAY 17 APRIL 2020

- AM** **Bilateral meetings with US fund management industry leaders**

- Lunch** **Luncheon with fintech-focused VC firms and founders**

- PM** **Dinner with senior finance executives at Australian Consulate in New York**

SATURDAY 18 APRIL 2020

- 0755** **Depart New York (John Kennedy) for London on British Airways Flight BA0178 (Terminal 7)**
 - Aircraft* *Boeing 747*
 - Duration* *6 hours 50 minutes*
 - Status* *Confirmed*

- 1945** **Arrive London (Heathrow)**

SUNDAY 19 APRIL 2020

No program

MONDAY 20 APRIL 2020

(TBC) **Innovate Finance Global Summit**
Senator Hume has been invited to attend and speak

Bilateral meetings with UK fintechs

TUESDAY 21 APRIL 2020

(TBC) **Innovate Finance Global Summit**

Bilateral meetings with UK fintechs

Bilateral meeting with PensionWise (UK Pensions Advisory Service)

WEDNESDAY 22 APRIL 2020

(TBC) **Australia Investment Day, hosted by Lord Mayor of London**
Senator Hume has been invited to attend and speak

Roundtable hosted by UK Department of International Trade regarding the UK-Australia Fintech Bridge

THURSDAY 23 APRIL 2020

(TBC) **Australia-United Kingdom Chamber of Commerce**
Senator Hume has been invited to attend and speak

Meeting with Nick Hurd, former UK Minister for Civil Society regarding Big Society Capital

Meetings with UK leaders in impact investing sector

PM **Dinner with Imran Gulamhuseinwala (UK implementation trustee for open banking)**

FRIDAY 24 APRIL 2020

1210 **Depart London (Heathrow) for Perth on Qantas Flight QF0010 (Terminal 3)**

Aircraft *Boeing 787*

Duration *16 hours 45 minutes*

Status *Confirmed*

SATURDAY 25 APRIL 2020

1155 **Arrive Perth (Terminal 3)**

Note: 1 hour 30 minutes layover

1325 **Depart Perth for Melbourne on Qantas on Flight QF0010 (Terminal 4)**

Aircraft *Boeing 787*

Duration *3 hours 30 minutes*

Status *Confirmed*

1855 **Arrive Melbourne (Terminal 2)**

From: [DLO](#)
To: [s 22\(1\)\(a\)\(ii\) |@ipea.gov.au](#)
Cc: [DLO; Ministerial Travel](#)
Subject: FW: MS20-000324 - Overseas Travel Proposal - Senator Hume (US, UK) [SEC=OFFICIAL:Sensitive]
Date: Monday, 16 March 2020 9:45:38 AM

OFFICIAL:Sensitive

Hi team,

Please see below for your awareness.

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)
[s 22\(1\)\(a\)\(ii\)|@pm.gov.au](#) | [s 22\(1\)\(a\)\(ii\) |@pmc.gov.au](#)

[s 22\(1\)\(a\)\(ii\)](#) @pm.gov.au>

Sent: Monday, 16 March 2020 9:45 AM

[s 22\(1\)\(a\)\(ii\)](#) @treasury.gov.au

[s 22\(1\)\(a\)\(ii\)](#) @pm.gov.au>; [s 22\(1\)\(a\)\(ii\)](#) @treasury.gov.au; Kunkel, John

<John.Kunkel@pm.gov.au>

Subject: MS20-000324 - Overseas Travel Proposal - Senator Hume (US, UK)
[SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to your correspondence dated 25 February 2020 seeking approval for the Assistant Minister for Superannuation, Financial Services and Financial Technology, Senator the Hon Jane Hume, to travel to the United States and the United Kingdom from 14 to 25 April 2020 to lead a delegation to the Superannuation Symposium, attend the Innovate Finance Global Summit, and conduct bilateral and stakeholder meetings.

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Senator Hume's travel to the United States and the United Kingdom on this occasion.

Regards

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
[s 22\(1\)\(a\)\(ii\) |@pm.gov.au](#)

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**THE HON MELISSA PRICE MP
MINISTER FOR DEFENCE INDUSTRY**

Dr John Kunkel
Chief of Staff
Office of the Prime Minister
Parliament House
CANBERRA ACT 2600

Dear Dr Kunkel

I am writing to seek the Prime Minister's approval for the Minister for Defence Industry, the Hon Melissa Price MP, to travel to the United States in April 2020. The purpose of this visit is to continue to advocate for and grow Australia's defence industry. The Minister would do this by leading a delegation of Australian companies to the Sea-Air-Space tradeshow and by further meeting with US officials in Washington DC. The Minister would depart Australia on Thursday, 2 April and return on Friday, 10 April. This travel was originally identified in a letter to your office dated 30 August 2019 as part of the combined Defence portfolio's proposed ministerial overseas travel for FY19/20.

Firstly, the Minister would partake in a tour of Austal's USA Shipyard in Mobile, Alabama. As you would be aware, the Australian company, Austal, has a large shipyard in Alabama where it is manufacturing the Littoral Combat Ships for the US Navy. A visit to Austal's facility would provide an opportunity for the Minister to represent the Australian Government for the official Keel Laying Ceremony for the future US Navy ship *U.S.S. Canberra*.

The Minister would then travel to Washington DC to lead a delegation of representatives from Australia's defence industry. The key event is the Sea-Air-Space Exposition in Maryland where the Minister would lead over 30 Australian defence industry companies as part of the Team Defence Australia showcase. This would provide another opportunity to promote Australian businesses in the United States.

This visit follows the Minister's previous travel to the US on 29 September to 7 October 2019 where she advocated for further opportunities for Australian businesses in the F-35 supply chain after Turkey's suspension from the program. Throughout this proposed trip the Minister would meet with US officials and companies to check on the progress of Australian company integration into the broader US defence supply chain. The Minister would also hold discussions with Australia's new US Ambassador, HE Arthur Sinodinos to discuss the bilateral importance of Australia's defence industry with the US.

It is proposed that the Minister be accompanied by Mr Douglas Ridd, Senior Adviser to the Minister for Defence Industry and Flight Lieutenant Dr Alexander Barbaro, Aide-de-Camp to the Minister for Defence Industry. The Minister would also be accompanied by a senior official from the Department of Defence. The senior official's and Flight Lieutenant s 22(1)(a)(ii) expenses would be covered by the Department.

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I can confirm that the most cost effective arrangements have been sought for the proposed travel. An itinerary, cost estimates and draft program for the proposed travel are attached.

Subject to their availability, I would propose that Ministers Reynolds or Minister Chester would act as Minister for Defence Industry during the period of the Minister's absence.

I would be grateful if you could obtain the Prime Minister's agreement to the proposed travel as set out above.

Yours sincerely,

s 22(1)(a)(ii)

Chief of Staff
Office of the Minister for Defence Industry

25 February 2020

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**COSTING ESTIMATES
VISIT TO UNITED STATES
2-8 APRIL 2020**

Flights

Sydney-Washington-Mobile-Washington-Sydney

Minister for Defence Industry	Flights	\$16,101 ¹	
Adviser to MINDI	Flights	\$16,101	

Total			\$32,202
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Accommodation

Mobile (2 x nights-Battle House Renaissance Mobile Hotel)

Minister for Defence Industry	Premier King	\$640	
Adviser to MINDI	Premier King	\$640	

Washington (4 x nights-The Jefferson Hotel)

Minister for Defence Industry	King Room	\$2,680	
Adviser to MINDI	King Room	\$2,680	

Total			\$6,640
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Ground transport

Hired vehicles	Up to \$1000 per day (If required)	\$6,000	
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Total			\$6,000
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Meals and Incidentals

Minister for Defence Industry	8 days x \$63	\$504	
Adviser to Minister	8 days x \$40	\$320	

Total			\$824
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Grand Total			\$45,666
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¹ Flight prices are current until Monday, 2 March 2020.

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**COSTING ESTIMATES
VISIT TO UNITED STATES
2-8 APRIL 2020**

Personnel attending from the Minister's Office

The Hon Melissa Price MP

Minister for Defence Industry

s 22(1)(a)(ii)

Senior Adviser to the Minister for Defence Industry

FLTLT s 22(1)(a)(ii)

Aide-de-Camp to the Minister for Defence Industry

Personnel attending from the Department of Defence

TBA

Senior member of Department of Defence

Commercial travel details*All times in local*

Date	Time	Flight #	Departing/arriving location
Thu 2 Apr	13:35	QF7	Depart Sydney, Australia
Thu 2 Apr	16:12	AA5916	Arrive Mobile, Alabama (via Dallas Fort Worth, Texas)
Sat, 4 Apr	08:45	DL4839	Depart Mobile, Alabama
Sat, 4 Apr	14:15	DL2349	Arrive Washington DC (DCA) (via Atlanta, Georgia)
Wed 8 Apr	17:36	QF4300 (AA163)	Depart Washington DC (DCA), United States
Fri 10 Apr	11:30	QF12/QF575	Arrive Perth, Australia (via Los Angeles, California and Sydney, Australia)

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**PROPOSED PROGRAMME
VISIT TO UNITED STATES
2-10 APRIL 2020**

Activity	Location	Comments
Thursday 02 April 2020		
Sydney-Mobile, Alabama	Transit	Stopover Fort Worth, Texas
<i>End of official programme</i>		

Activity	Location	Comments
Friday 03 April 2020		
Tour of Austal USA Shipyard	Mobile, Alabama	
Keel Laying Ceremony		
<i>End of official programme</i>		

Activity	Location	Comments
Saturday 03 April 2020		
Mobile-Washington DC	Transit	Stopover Atlanta Hartsfield-Jackson, Georgia
<i>End of official programme</i>		

Activity	Location	Comments
Sunday 04 April 2020		
Meeting with Australian Defence Staff Leadership Group	Washington DC	Discuss Minister's priorities and progress— <i>format TBC</i>
<i>End of official programme</i>		

Activity	Location	Comments
Monday 06 April 2020		
Tour of Sea-Air-Space 2020	Washington DC	Support Team Defence Australia
<i>End of official programme</i>		

Activity	Location	Comments
Tuesday 07 April 2020		
Meeting with Australian Ambassador to the USA— HE Arthur Sinodinos	Washington DC	<i>Subject to confirmation</i>
Meeting with U.S. Under Secretary of Defense for Acquisition and Sustainment ² —Ms Ellen Lord		<i>Subject to confirmation</i>
Meeting with Northrop Grumman, CEO—Ms Kathy Warden		<i>Subject to confirmation</i>
Meeting with Lockheed Martin, CEO—Ms Marilyn Hewson		<i>Subject to confirmation</i>
<i>End of official programme</i>		

²Date and timings of all official meetings are still to be confirmed by Post but will occur during the period Monday, 6 April - Wednesday, 8 April.

Activity	Location	Comments
Wednesday 08 April 2020		
Meeting with General Dynamics, CEO—Ms Phebe Novakovic	Washington DC	<i>Subject to confirmation</i>
Meeting with Raytheon, CEO—Mr Thomas Kennedy		<i>Subject to confirmation</i>
G'Day USA gathering with industry leaders		<i>Subject to confirmation</i>
Washington DC-Perth	Transit	Stopover Los Angeles and Sydney
<i>End of official programme</i>		

Activity	Location	Comments
Thursday 09 April 2020		
Washington DC-Perth	Transit	Stopover Los Angeles and Sydney
<i>End of official programme</i>		

Activity	Location	Comments
Friday 10 April 2020		
Washington DC-Perth	Transit	Stopover Los Angeles and Sydney
<i>End of official programme</i>		

From: [DLO](#)
To: [s 22\(1\)\(a\)\(ii\) @ipea.gov.au](#)
Cc: [DLO; Ministerial Travel](#)
Subject: FW: MS20-000323 - Overseas Travel Proposal - Melissa Price (United States) [SEC=OFFICIAL:Sensitive]
Date: Monday, 16 March 2020 9:36:15 AM

OFFICIAL:Sensitive

Hi team,

Please see below for your awareness.

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)
[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#) | [s 22\(1\)\(a\)\(ii\) @pmc.gov.au](#)

[s 22\(1\)\(a\)\(ii\)](#)

[@pm.gov.au](#)>

Sent: Monday, 16 March 2020 9:35 AM

[s 22\(1\)\(a\)\(ii\)](#)

[@defence.gov.au](#)

[s 22\(1\)\(a\)\(ii\)](#)

[@pm.gov.au](#); Kunkel, John <John.Kunkel@pm.gov.au>

Subject: MS20-000323 - Overseas Travel Proposal - Melissa Price (United States)
[SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to your correspondence dated 25 February 2020 and 12 March 2020 seeking approval for the Minister for Defence Industry, the Hon Melissa Price MP, to travel to the United States from 4 to 10 April 2020 to lead a delegation to the Sea-Air-Space Exposition, conduct bilateral and stakeholder meetings, and undertake site visits.

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Ms Price's travel to the United States on this occasion.

Regards

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#)



The Hon Karen Andrews MP

Minister for Industry, Science and Technology

MS20-000330

The Hon Scott Morrison MP
Prime Minister
Parliament House
CANBERRA ACT 2600

Dear Prime Minister

I seek your approval to travel to the United States from 29 March to 5 April 2020 to participate in the 36th Space Symposium, reaffirming Australia's commitment to growing the Australian space sector, and engaging with leading technology companies on using technology safely and increasing investment in Australian technology sector.

The Space Symposium, in Colorado Springs, will bring together space leaders from around the world to discuss, address and plan for the future of space. The Symposium will welcome more than 14,000 people from around the world, including speakers, attendees, exhibitors, volunteers, educators and students. It has become widely known as the premier US space policy and program forum and as the "must attend" opportunity for information on and interaction among all sectors of space.

My attendance at the Space Symposium will provide an opportunity to have high level discussions with key stakeholders to reaffirm Australia's commitment to growing the Australian space industry, particularly with the A\$150 million investment targeted at integrating Australian businesses into international supply chains.

The Australian Space Agency will be leading engagement with Austrade, DFAT and Defence for industry related side events focused on introducing Australian companies to space industry primes. These events will provide an opportunity for me to actively participate through speeches and panel discussions, as well as direct engagement with industry, while pitching the capabilities of the Australian space industry to international partners.

Los Angeles and Houston will also have a space focus, with visits proposed to the Apollo Mission Control Centre and NASA Jet Propulsion Laboratory which showcase space technology. Our own Mission Control Centre is due to open in Adelaide early next year and the learnings from the US model will help to guide our work.

In order to drive economic growth and productivity and increase Australia's international competitiveness through digital economy and technology, I would also be engaging with leading technology companies in San Francisco. This would provide an opportunity to advocate for the safe use of technology, increasing investment in the Australian technology sector and bringing talent to Australia.

This visit will contribute to the Australian Government's key priorities around the global science, technology and innovation agenda and provide useful insights on implications for Australia. These visits are also aligned with the *Ministerial Travel Priorities Plan* by pursuing Australian interests in priority international forums.

The proposed travel follows the Government's value for money principles and the most cost effective arrangements have been put in place in accordance with the *Guidelines on Overseas Visits* by Ministers. The draft program, flights and indicative costs are enclosed for your consideration.

Subject to your approval, I will be accompanied by my Chief of Staff, s 22(1)(a)(ii), and an Adviser.

While I am overseas I will make the necessary acting arrangements.

Yours sincerely

s 22(1)(a)(ii)

Karen Andrews

26 / 2 / 2020







Encl. (3)

DRAFT VISIT PROGRAM

THE HON KAREN ANDREWS MP

MINISTER FOR INDUSTRY, SCIENCE AND TECHNOLOGY

UNITED STATES, 29 MARCH – 5 APRIL 2020

SUNDAY 29 MARCH 2020 (TRAVELLING / COLORADO SPRINGS)		
Time	Engagement	Comments
0910	 Minister, [Chief of Staff], [Adviser] and [Departmental Officer] travelling Depart: Brisbane Flight: Qantas Airways QF517 Duration: 1h 35m	
1145	 Minister, [Chief of Staff], [Adviser] and [Departmental Officer] travelling Arrive: Sydney Stopover:	
1335	 Minister, [Chief of Staff], [Adviser] and [Departmental Officer] travelling Depart: Sydney Flight: Qantas Airways QF7	
1255	 Minister, [Chief of Staff], Adviser, [Departmental Officer] travelling Arrive: Dallas (Fort Worth International) Stopover: 1h 02m	
1447	 Minister, [Chief of Staff], [Adviser] and [Departmental Officer] travelling Depart: Dallas (Fort Worth International) Flight: American Airlines AA1559 Duration: 1h 57m	
1544	 Minister, [Chief of Staff], [Adviser] and [Departmental Officer] travelling Arrive: Colorado Springs (Peterson Field) Met by:	
1600 – 1700	Debrief by [HOM] en route and travel to hotel Hotel: Transport:	
1700	Arrive at hotel and check in. Private dinner, own arrangements. Location:	

End of Sunday Program

MONDAY 30 MARCH 2020 (COLORADO SPRINGS)		
Time	Engagement	Comments
0900–0945	Meeting with: National Aeronautics and Space Administration (NASA) Attendees: <ul style="list-style-type: none"> ▪ Administrator Bridenstine (Pending Availability) ▪ Associate Administrator Mike Gold Location: TBC	
1000 – 1045	Meeting with: European Space Agency (ESA) Attendees: <ul style="list-style-type: none"> ▪ Attendee 1 ▪ Attendee 2 Location: TBC	
1100-1130	Meeting with Tech Starts Accelerator Location: TBC	
1130 – 1200	Travel to The Broadmoor Hotel, Colorado Springs, Colorado Transport:	
1200 – 1400	36TH SPACE SYMPOSIUM Working Lunch with Key Industry Partners Attendees: <ul style="list-style-type: none"> ▪ Attendee 1 ▪ Attendee 2 Location: The Broadmoor Hotel, Colorado Springs, Colorado	
1430 – 1500	Meeting with: Italian Space Agency (ASI) Attendees: <ul style="list-style-type: none"> ▪ Attendee 1 ▪ Attendee 2 Location: TBC	
1500-1530	Travel to: Transport:	
1530-1630	Visit and Meeting with Amazon Denver Innovation Hub Location: TBC	
1630-1700	Return to hotel Transport:	
1700–1900	Australian business time Location:	
1900 – 1930	Travel to The Broadmoor Hotel, Colorado Springs, Colorado Transport:	

MONDAY 30 MARCH 2020 (COLORADO SPRINGS)

1945 – 2100	36TH SPACE SYMPOSIUM Heads of Agency Reception Attendees: <ul style="list-style-type: none"> ▪ Attendee 1 ▪ Attendee 2 Location: The Broadmoor Hotel, Colorado Springs, Colorado	
2100 – 2130	Return to hotel. Transport:	

*End of Monday Program***TUESDAY 31 MARCH 2020 (COLORADO SPRINGS / HOUSTON)**



Time	Engagement	Comments
0900 – 1030	Meeting with: Boeing Attendees: <ul style="list-style-type: none"> ▪ Attendee 1 ▪ Attendee 2 Location: TBC	
1100 – 1200	Meeting with: European Commission (EC) Attendees: <ul style="list-style-type: none"> ▪ Attendee 1 ▪ Attendee 2 Location:	
1230 – 1400	Private lunch Location:	
1400 – 1500	Meeting with: Lockheed Martin Attendees: <ul style="list-style-type: none"> ▪ Attendee 1 ▪ Attendee 2 Location:	
1500 – 1545	Travel to The Broadmoor Hotel, Colorado Springs, Colorado Transport:	
1600 – 1900	36TH SPACE SYMPOSIUM G'Day Space Industry Xchange Panel discussion Attendees: <ul style="list-style-type: none"> ▪ Attendee 1 ▪ Attendee 2 Location: The Broadmoor Hotel, Colorado Springs, Colorado	
1900 – 1930	Travel to hotel. Private dinner, own arrangements. Hotel: TBC Transport: TBC	

End of Tuesday Program

WEDNESDAY 1 APRIL 2020 (HOUSTON / LOS ANGELES)		
Time	Engagement	Comments
0600	Check out of hotel and travel to Airport Transport:	
0735	 Minister, [Chief of Staff], Adviser, [Departmental Officer] travelling Depart: Colorado Springs Flight: United Airlines UA5246 Duration: 2h 34m	
1109	 Minister, [Chief of Staff], Adviser, [Departmental Officer] travelling Arrive: Houston (George Bush International) Met by:	
1130 - 1230	Travel to Clear Lake, Houston, TX 77058, United States Transport:	
1230 - 1500	Meeting with: Apollo Mission Control Center (including Lunch) Attendees: <ul style="list-style-type: none"> ▪ Attendee 1 ▪ Attendee 2 Location: Jonson Clear Lake, Houston, TX 77058, United States	
1500 – 1600	Travel to Airport Transport:	
1645	 Minister, [Chief of Staff], [Adviser], [Departmental Officer] travelling Depart: Houston (Hobby) Flight: American Airlines AA5977 Duration: 1h 17m	
1802	 Minister, [Chief of Staff], [Adviser], [Departmental Officer] travelling Arrive: Dallas Fort Worth International	
1850	 Minister, [Chief of Staff], [Adviser], [Departmental Officer] travelling Depart: Dallas Fort Worth International Flight: American Airlines AA2597 Duration: 3h 26m	
2016	 Minister, [Chief of Staff], [Adviser], [Departmental Officer] travelling Arrive: Burbank (LA)	
2030 – 2100	Travel to hotel Hotel: TBC Transport: TBC	
2100	Arrive at hotel and check in. Private dinner by own arrangements.	

End of Wednesday Program



THURSDAY 2 APRIL 2020 (LOS ANGELES / TRAVELLING)

Time	Engagement	Comments
0745 – 0830	Check out of hotel and travel to Jet Propulsion Laboratory Transport: TBC	
0830 – 1030	Site Visit: Jet Propulsion Laboratory, California Institute of Technology Attendees: <ul style="list-style-type: none"> ▪ Attendee 1 ▪ Attendee 2 Location: 4800 Oak Grove Dr, Pasadena, California	
1030 – 1230	Travel to Airport Duration:	
1505	 Minister, [Chief of Staff], Adviser, [Departmental Officer] travelling Depart: LAX Flight: American Airlines AA6045 Duration: 1h 28m	
1633	 Minister, [Chief of Staff], Adviser, [Departmental Officer] travelling Arrive: San Francisco Met by:	
1633 - 1700	Travel to hotel Transport:	
1800 - 2030	Dinner Meeting with: Attendees: <ul style="list-style-type: none"> ▪ Attendee 1 ▪ Attendee 2 Location:	Possible event with the San Francisco Landing Pad and/or Aussie Founders Network in San Francisco

End of Thursday Program

FRIDAY 3 APRIL 2020 (TRAVELLING)

0900	Check out of hotel and travel to first meeting Transport: TBC	
0930 – 1015	Meeting with: Atlassian Attendees: <ul style="list-style-type: none"> ▪ Attendee 1 ▪ Attendee 2 Location:	

FRIDAY 3 APRIL 2020 (TRAVELLING)		
1015-1045	Travel to next meeting Transport:	
1045 – 1130	Meeting with: Tesla Attendees: <ul style="list-style-type: none"> ▪ Attendee 1 ▪ Attendee 2 Location:	
1130-1145	Travel to roundtable lunch Transport:	
1200-1330	Roundtable Lunch with Venture Capital firms Possible Attendees: <ul style="list-style-type: none"> ▪ Sequoia Capital ▪ Andreessen Horowitz ▪ Kleiner Perkins Location:	Following on from VC roundtable in late 2019 in Australia
1345–1400	Travel to next meeting Transport:	
1400 – 1500	Meeting with: Apple Attendees: <ul style="list-style-type: none"> ▪ Attendee 1 ▪ Attendee 2 Location:	
1500 – 1530	Travel to next meeting Transport:	
1530 – 1630	Meeting with: Alphabet/Google Attendees: <ul style="list-style-type: none"> ▪ Attendee 1 ▪ Attendee 2 Location:	
1630 – 1730	Australian business time Location:	
1730 – 1800	Travel to Airport Transport:	
2000	 Minister, [Chief of Staff], [Adviser], [Departmental Officer] travelling Depart: San Francisco Flight: United Airlines UA1200 Duration: 1h 38m	
2138	 Minister, [Chief of Staff], [Adviser], [Departmental Officer] travelling Arrive: LAX Stopover: 2h 22m	

FRIDAY 3 APRIL 2020 (TRAVELLING)

2320

**Minister, [Chief of Staff], [Adviser], [Departmental Officer] travelling**

Depart: LAX

Flight: Qantas QF16

Duration: 13h 50m

*End of Friday Program***SATURDAY 4 APRIL 2020 (TRAVELLING)**

Time

Engagement

Comments

Travelling

*End of Saturday Program***SUNDAY 5 APRIL 2020 (TRAVELLING / BRISBANE)**

Time

Engagement

Comments

0610

**Minister, [Chief of Staff], [Adviser], [Departmental Officer] travelling**

Arrive: Brisbane

End of Program

ATTACHMENT B

**VISIT BY THE HON KAREN ANDREWS MP
UNITED STATES OF AMERICA: 29 MARCH – 5 APRIL 2020**

INDICATIVE FLIGHTS

Airline	Flight No.	Booking Class	Date	Departure-Destination	Times
Qantas	QF517	Business	29/3/2020	Brisbane-Sydney	0910-1145
Qantas, operated by American Airlines	QF7	Business	29/3/2020	Sydney-Dallas	1335-1255
American Airlines	AA1559	Business	29/3/2020	Dallas-Colorado Springs	1447-1544
United Airlines	UA5246	Business	1/4/2020	Colorado Springs- Houston	0735-1109
American Airlines	AA5977	Business	1/4/2020	Houston-Dallas	1645-1802
American Airlines	AA2597	Business	1/4/2020	Dallas-Burbank (LA)	1850-2016
American Airlines	AA6045	Business	2/4/2020	Los Angeles-San Francisco	1505-1633
United Airlines	UA1200	Business	3/4/2020	San Francisco-Los Angeles	2000-2138
Qantas	QF16	Business	3/4/2020	Los Angeles-Brisbane	2320-0610 5/4/2020

ATTACHMENT C

**VISIT BY THE HON KAREN ANDREWS MP
UNITED STATES OF AMERICA: 29 MARCH – 5 APRIL 2020**

INDICATIVE COSTS

ITEM		ESTIMATE (AUD)	TOTAL
Air Fares – Commercial	Minister (Business Class)	\$25,000.00	
	Chief of Staff (Business Class)	\$25,000.00	
	Adviser (Business Class)	\$25,000.00	
			\$75,000.00
Ground Transport	\$1,200 per day for 6 days	\$7,200.00	
			\$7,200.00
Accommodation			
<u>Colorado Springs</u>			
	Minister 3 nights \$600/night	\$1,800.00	
	Chief of Staff 3 nights \$600/night	\$1,800.00	
	Adviser 3 nights \$600/night	\$1,800.00	
			\$5,400.00
<u>Los Angeles</u>			
	Minister 1 night \$600/night	\$600.00	
	Chief of Staff 1 night \$600/night	\$600.00	
	Adviser 1 night \$600/night	\$600.00	
			\$1,800.00
<u>San Francisco</u>			
	Minister 1 night \$600/night	\$600.00	
	Chief of Staff 1 night \$600/night	\$600.00	
	Adviser 1 night \$600/night	\$600.00	
			\$1,800.00
Incidentals	Minister (\$63 per day x 6 days)	\$378.00	
	Chief of Staff (\$40 per day x 6 days)	\$240.00	
	Adviser (\$40 per day x 6 days)	\$240.00	
			\$858.00
TOTAL			\$92,058.00

From: [DLQ](#)
To: [s 22\(1\)\(a\)\(ii\) @ipea.gov.au](#)
Cc: [DLQ; Ministerial Travel](#)
Subject: FW: MS20-000322 - Overseas Travel Proposal - Karen Andrews (United States) [SEC=OFFICIAL:Sensitive]
Date: Monday, 16 March 2020 9:55:37 AM

OFFICIAL:Sensitive

Team,

For your awareness.

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)
[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#) | [s 22\(1\)\(a\)\(ii\) @pmc.gov.au](#)

[s 22\(1\)\(a\)\(ii\)](#) @pm.gov.au>

Sent: Monday, 16 March 2020 9:55 AM

[s 22\(1\)\(a\)\(ii\)](#) industry.gov.au

[s 22\(1\)\(a\)\(ii\)](#) @pm.gov.au>; Kunkel, John <John.Kunkel@pm.gov.au>

Subject: MS20-000322 - Overseas Travel Proposal - Karen Andrews (United States)
[SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to correspondence dated 26 February 2020 from the Minister for Industry, Science and Technology, the Hon Karen Andrews MP, seeking approval to travel to the United States from 29 March to 5 April 2020 to participate in the 36th Space Symposium, conduct stakeholder meetings, and undertake site visits.

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mrs Andrews' travel to the United States on this occasion.

Regards

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#)