

From: s 22(1)(a)(ii) @infrastructure.gov.au>
Sent: Wednesday, 31 July 2019 7:41 PM
To: Kunkel, John <John.Kunkel@pm.gov.au>
Cc: s 22(1)(a)(ii) @infrastructure.gov.au>; s 22(1)(a)(ii) @pm.gov.au>
Subject: Requesting approval - Minister Tudge Visit to s 33(a)(iii)
[SEC=UNCLASSIFIED]

Hi John

I am writing to seek your approval for the Hon Alan Tudge MP, Minister for Population, Cities and Urban Infrastructure, to travel to s 33(a)(iii) from Saturday 27 September to Sunday 6 October 2019.

Minister Tudge s 33(a)(iii) , s 47C

All travel will be at business class or lower and the most cost effective accommodation options have been sought. A list of proposed flights at Attachment A, a cost estimate at Attachment B and draft program at Attachment C noting that a number of site visits and meetings are still to be determined.

s 22(1)(a)(ii) has indicated the Deputy Prime Minister will be able act for Minister Tudge during this time.

Kind regards

s 22(1)(a)(ii)

Chief of Staff | Office of the Hon Alan Tudge MP
Minister for Population, Cities and Urban Infrastructure
Parliament House Canberra ACT 2600

T s 22(1)(a)(ii) @infrastructure.gov.au

VISIT BY THE MINISTER FOR POPULATION, CITIES AND URBAN INFRASTRUCTURE TO

s 33(a)(iii)

27 SEPTEMBER TO 7 OCTOBER 2019

DRAFT FLIGHT ITINERARY

Local time FRIDAY 27 SEPTEMBER 2019

21.15 Depart Melbourne
s 33(a)(iii)

Local time SATURDAY 28 SEPTEMBER 2019

05.15 s 33(a)(iii)
- Flight Time – 14hrs 00mins

08.40 s 33(a)(iii)

13.10 s 33(a)(iii)
- Flight Time – 6hrs 30mins

Local time TUESDAY 1 OCTOBER 2019

19.50 s 33(a)(iii)

20.55 s 33(a)(iii)
- Flight Time – 2hrs 05mins

Local time SATURDAY 5 OCTOBER 2019

21.40 s 33(a)(iii)

Local time SUNDAY 6 OCTOBER 2019

07.55 s 33(a)(iii)
- Flight Time – 7hrs 15mins

10.05 s 33(a)(iii)

Local time SUNDAY 6 OCTOBER 2019

06.25 Arrive Melbourne
- Flight Time – 13hrs 20mins

VISIT BY THE MINISTER FOR POPULATION, CITIES AND URBAN INFRASTRUCTURE TO

s 33(a)(iii)

27 SEPTEMBER TO 7 OCTOBER 2019

COST ESTIMATES

ITEM	ESTIMATE (AUD)	
Air Fares – Commercial *		
Minister Tudge	Business Class	\$11,277
Adviser	Business Class	\$11,277
		\$22,554
Ground transport		
Hire Cars		\$7,000
Other		\$500
		\$7,500
Accommodation		
Average cost across s 33(a)(iii)		
Minister Tudge	(3 nights @ \$500 p/n)	\$1,500 [Superior/Deluxe Room]
Adviser	(3 nights @ \$500 p/n)	\$1,500 [Superior/Deluxe Room]
Average cost across s 33(a)(iii)		
Minister Tudge	(4 nights @ \$500 p/n)	\$2,000 [Superior/Deluxe Room]
Adviser	(4 nights @ \$500 p/n)	\$2,000 [Superior/Deluxe Room]
		\$7,000
Meals and incidentals		
Minister Tudge		\$1,680
Adviser		\$1,394
		\$3,074
Hospitality (if required)		
		\$0
		\$0
TOTAL		\$40,128

* Air Fares are estimates only taken from sites such as webjet.com.au or flightcentre.com.au. Costs should be used as a guide only.

VISIT BY THE MINISTER FOR POPULATION, CITIES AND URBAN INFRASTRUCTURE

s 33(a)(iii)

27 SEPTEMBER TO 7 OCTOBER 2019

DRAFT PROGRAM

Local Time	FRIDAY 27 SEPTEMBER 2019
21.15	Depart Melbourne
Local time	SATURDAY 28 SEPTEMBER 2019
05.15	s 33(a)(iii)
08.40	
13.10	
14.00	
Local Time	
Morning	
Afternoon	
Local time	
Morning	
Afternoon	
Local time	
Morning	
Afternoon	
19.50	
20.55	
21.30	
Local time	
09.00	
11.00	
14.00	
15.30	
18.00	
Local time	
08.30-09.30	
09.30	
11.00-13.00	
13.45	
15.00	
16.00	
16.30	
19.20	
Local time	
09.00-11.00	
11.00-12.30	
12.30-14.00	
14.00	
15.50	
17.30	

DRAFT PROGRAM cont.		
	<small>Documents released under FOI - FOI/2020/0781C</small>	
Local time	SATURDAY 5 OCTOBER 2019	
	s 33(a)(iii)	
19.00		
21.40		
Local time		
07.55		
10.05		
Local time		MONDAY 7 OCTOBER 2019
06.25		Arrive Melbourne

s 22(1)(a)(ii)

From: DLO
Sent: Monday, 2 September 2019 1:39 PM
To: s 22(1)(a)(ii) @infrastructure.gov.au'
Cc: DLO; Kunkel, John; s 22(1)(a)(ii)
Subject: MS19-002026 - Overseas Travel Proposal - Mr Tudge s 33(a)(iii)
[SEC=OFFICIAL:Sensitive]

Follow Up Flag: Follow up
Flag Status: Completed

OFFICIAL:Sensitive

Dear s 22(1)(a)(ii)

I refer to your correspondence dated 31 July 2019 seeking approval for the Minister for Population, Cities and Urban Infrastructure, the Hon Alan Tudge MP, to travel to s 33(a)(iii) to attend the s 33(a)(iii) , s 47C

The Chief of Staff has asked me to confirm with you that:

On behalf of the Prime Minister, the Chief of Staff has not approved Minister Tudge's travel to s 33(a)(iii) on this occasion.

Kind regards
s 22(1)(a)(ii)

| Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
p. s 22(1)(a)(ii) | m. s 22(1)(a)(ii)
e. s 22(1)(a)(ii) @pm.gov.au > |
s 22(1)(a)(ii) @pmc.gov.au <mailto:s 22(1)(a)(ii) @pmc.gov.au >



Senator the Hon Matthew Canavan
Minister for Resources and Northern Australia

MS19-000880

The Hon Scott Morrison MP
Prime Minister
Parliament House
CANBERRA ACT 2600

20 AUG 2019

Dear Prime Minister

Scott,

I seek your approval to travel to s 33(a)(iii) from 8 to 11 September 2019.

s 33(a)(iii), s 47C



The proposed travel follows the Government's value for money principles and the most cost effective arrangements have been put in place in accordance with the *Guidelines on Overseas Visits by Ministers*. The draft program, flights and indicative costs are enclosed for your consideration.

Subject to your approval, I will be accompanied by two advisers from my office.

While I am overseas, I will ask my colleague, the Hon Karen Andrews MP, Minister for Industry, Innovation and Technology, to act as Minister for Resources and Northern Australia. I will also make the necessary arrangements to seek leave for any Parliamentary commitments that may be affected by these travel dates.

Yours sincerely

s 22(1)(a)(ii)



Matthew Canavan

Encl. (3)

DRAFT PROGRAM

**Senator the Hon Matthew Canavan
Minister for Resources and Northern Australia**

s 33(a)(iii)

8-11 SEPTEMBER 2019

**Please note that all meeting times are indicative only. Post will have the most up-to-date program on arrival.*

SUNDAY 8 SEPTEMBER 2019 (ROCKHAMPTON / s 33(a)(iii))		
Time	Engagement	Comments
1440	✈ Minister Canavan travelling Depart: Rockhampton Flight: Virgin VA1244 Duration: 1h 10m	
1550	✈ Minister Canavan travelling Arrive: Brisbane Stopover: 1h 15 mins	
1705	✈ Minister Canavan, [Adviser], [Adviser] travelling Depart: Brisbane Flight: Virgin VA970 Duration: 1h 35m	
1840	✈ Minister Canavan, [Adviser], [Adviser] travelling Arrive: Sydney Stopover: 2h 15m	
2055	✈ Minister Canavan, [Adviser], [Adviser], [Departmental Officer] travelling Depart: Sydney s 33(a)(iii) Duration: 9h 30m	

End of Sunday Program

MONDAY 9 SEPTEMBER 2019 s 33(a)(iii)		
Time	Engagement	Comments
0525	✈ Minister Canavan, [Adviser], [Adviser], [Departmental Officer] travelling	
0530	s 33(a)(iii)	
0630		
0630-0800		
0800-0900		
0900		
0930 - 1520		
1100		
1115-1200		
1200		
1215-1245		
1250-1520		

1410-1430	s 33(a)(iii)	
1430-1520		
1530		
1545-1600		
1600-1630		
1630 (1730 AEST)		
1830		
End of Monday Program		

TUESDAY 10 SEPTEMBER 2019		
Time	Engagement	Comments
0730-0830	s 33(a)(iii)	
0900		
0930-1030		
1030		
1100-1200		
1200		
1200-1330		
1330		

1400-1500	s 33(a)(iii)	
1500		
1530-1600		
1600		
1700-1730		
1730		
1900		
1920		
Duration: 9h 50m		

End of Tuesday Program

WEDNESDAY 11 SEPTEMBER 2019 (SYDNEY / CANBERRA)		
Time	Engagement	Comments
0610	✈ Minister Canavan, [Adviser], [Adviser], [Departmental Officer] travelling Arrive: Sydney Stopover: 1h 30m	
0740	✈ Minister Canavan, [Adviser], [Adviser], [Departmental Officer] travelling Depart: Sydney Flight: Qantas QF1463 Duration: 55m	
0835	✈ Minister Canavan, [Adviser], [Adviser], [Departmental Officer] travelling Arrive: Canberra	

End of Travel Program

VISIT BY SENATOR THE HON MATTHEW CANAVAN TO
8-11 SEPTEMBER 2019
INDICATIVE INTERNATIONAL FLIGHTS

s 33(a)(iii)

Airline	Flight No.	Booking Class	Date	Departure-Destination	Times
s 33(a)(iii)		Business	8/09/19	s 33(a)(iii)	2055-0525 (9/09/2019)
		Business	10/09/19		1920-0610 (11/09/2019)

VISIT BY SENATOR THE HON MATTHEW CANAVAN TO s 33(a)(iii)

8-11 SEPTEMBER 2019

INDICATIVE COSTS

ITEM		ESTIMATE (AUD)	TOTAL
Air Fares – Commercial	Minister (Business Class)	\$12,121.00	
	Adviser (Business Class)	\$12,121.00	
	Adviser (Business Class)	\$12,121.00	
			\$36,363.00
Ground Transport	\$1,200 per day for 2 days	\$2,400.00	
			\$2,400.00
Accommodation with breakfast	Minister – 1 night	\$1,225.00	
	Adviser – 1 night	\$1,225.00	
	Adviser – 1 night	\$1,225.00	
	<i>[Includes early check in on 9 September and late check out on 10 September, to allow access for Australian business time and to freshen up prior to evening departure]</i>		\$3,675.00
Incidentals	Minister (\$63 per day x 4 days)	\$252.00	
	Adviser (\$40 per day x 4 days)	\$160.00	
	Adviser (\$40 per day x 4 days)	\$160.00	
			\$572.00
TOTAL			\$43,010.00

Note: Incidentals are estimates only (as advised by the Department of Finance, acquittals will be on actual expenditure).

s 22(1)(a)(ii)

From: DLO
Sent: Monday, 2 September 2019 1:29 PM
To: s 22(1)(a)(ii)
Cc: DLO; Kunkel, John; s 22(1)(a)(ii)
Subject: MS19-002088 - Overseas Travel Proposal - Senator Canavan s 33(a)(iii)
[SEC. PROTECTED, CAVEAT - CH.CABINET]
s 33(a)(iii) and s 47C

Follow Up Flag: Follow up
Flag Status: Completed

PROTECTED//CABINET

Dear s 22(1)(a)(ii)

I refer to correspondence dated 20 August 2019 from the Minister for Resources and Northern Australia, Senator the Hon Matthew Canavan, seeking approval to travel to s 33(a)(iii) from 9 to 11 September 2019 s 33(a)(iii) , s 47C
s 33(a)(iii) , s 47C

The Chief of Staff has asked me to confirm with you that:

s 33(a)(iii) On behalf of the Prime Minister, the Chief of Staff has not approved Senator Canavan's travel to on this occasion.

Regards

s 22(1)(a)(ii) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
p. s 22(1)(a)(ii) m. s 22(1)(a)(ii)
e s 22(1)(a)(ii) @pm.gov.au > |
s 22(1)(a)(ii) @pmc.gov.au <mailto:s 22(1)(a)(ii) @pmc.gov.au >

From: s 22(1)(a)(ii) @infrastructure.gov.au>
Sent: Thursday, 12 September 2019 3:53 PM
To: Kunkel, John <John.Kunkel@pm.gov.au>
Subject: Overseas Travel Request - Assistant Minister Andrew Gee - s 33(a)(iii) [DLM=For-Official-Use-Only]

Good afternoon Dr Kunkel,

I am writing to seek your approval for the Hon Andrew Gee MP, Assistant Minister to the Deputy Prime Minister, to travel to s 33(a)(iii) from Sunday 20 October to Wednesday 23 October 2019.

Assistant Minister Gee will s 33(a)(iii) , s 47C

A list of proposed flights are at Attachment A, a cost estimate is at Attachment B and draft program is at Attachment C. I can also confirm a request for leave has been submitted to the Chief Government Whip's office.

Please don't hesitate to contact me if you require any further information.

Kind regards,

s 22(1)(a)(ii) | Adviser
Office of the Hon Andrew Gee MP
Assistant Minister to the Deputy Prime Minister
Federal Member for Calare
R1.38, Parliament House | Canberra ACT 2600
1/179A Anson Street | Orange NSW 2800
P s 22(1)(a)(ii) @infrastructure.gov.au

This material contains information that, if disclosed inappropriately, may cause limited damage to national security, Australian Government agencies, commercial entities or members of the public. Recipients should ensure they handle and store this material appropriately.

VISIT BY ASSISTANT MINISTER GEE TO s 33(a)(iii)
SUNDAY 20 OCTOBER TO WEDNESDAY 23 OCTOBER
FLIGHT ITINERARY

Local time SUNDAY 20 OCTOBER 2019

14.05 Depart Orange
- Regional Express Flight ZL167

Local time SUNDAY 20 OCTOBER 2019

14.55 Arrive Sydney
- Flight Time – 50mins

Local time SUNDAY 20 OCTOBER 2019

19:05 Depart Sydney
s 33(a)(iii)

Local time MONDAY 21 OCTOBER 2019

00.20 s 33(a)(iii)
- Flight Time – 8hrs 15mins

Local time TUESDAY 22 OCTOBER 2019

20.20 s 33(a)(iii)

Local time WEDNESDAY 23 OCTOBER 2019

06:55 Arrive Sydney
- Flight Time – 7hrs 35mins

12:40 Depart Sydney
- Regional Express Flight ZL174

13:30 Arrive Orange
- Flight Time – 50mins

**VISIT BY ASSISTANT MINISTER GEE TO s 33(a)(iii)
SUNDAY 20 OCTOBER TO WEDNESDAY 23 OCTOBER
COST ESTIMATES**

ITEM	ESTIMATE (AUD)	
Air Fares – Commercial*		
Assistant Minister Gee	Business Class	\$5,989
Adviser	Business Class	\$5,117
		\$11,106
Ground transport		
Hire Cars		\$1,000
		\$1000
Accommodation		
Average cost across s 33(a)(iii)		
Assistant Minister Gee	(2 nights @ \$285 p/n)	\$570 [Executive Deluxe Room]
Adviser	(2 nights @ \$285 p/n)	\$570 [Executive Deluxe Room]
		\$1140
Meals and incidentals		
Assistant Minister Gee		\$542
Adviser		\$496
		\$1,038
Hospitality (if required)		
		\$500
		\$500
TOTAL		\$14,784

* Air Fares are estimates only taken from sites such as webjet.com.au or flightcentre.com.au. Costs should be used as a guide only.

VISIT BY ASSISTANT MINISTER GEE TO s 33(a)(iii)
 SUNDAY 20 OCTOBER TO WEDNESDAY 23 OCTOBER
DRAFT PROGRAM

Local Time	SUNDAY 20 OCTOBER 2019
14:05	Depart Orange
14:55	Arrive Sydney
19:05	Depart Sydney
Local time	MONDAY 21 OCTOBER 2019
00:20	s 33(a)(iii)
01:00	
12:00-13:00	
13:00-15:30	
16:00-17:00	
Local Time	
10:00-12:00	
12:30-13:30	
14:00-15:30	
15:30	
20:20	
Local time	WEDNESDAY 23 OCTOBER 2019
06:55	Arrive Sydney
12:40	Depart Sydney
13:30	Arrive Orange

From: [DLO](#)
To: [s 22\(1\)\(a\)\(ii\) @infrastructure.gov.au](#)"
Cc: [DLO: Kunkel, John](#); [s 22\(1\)\(a\)\(ii\)](#)
Subject: SIGNED: MS19-002242 - Overseas Travel Proposal - Mr Gee [s 33\(a\)\(iii\)](#) [SEC=OFFICIAL:Sensitive]
Date: Friday, 11 October 2019 4:49:53 PM

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to your correspondence dated 12 September 2019 seeking approval for the Assistant Minister to the Deputy Prime Minister, the Hon Andrew Gee MP, to travel to [s 33\(a\)\(iii\)](#) from 20 to 23 October [s 33\(a\)\(iii\)](#) , [s 47C](#)

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mr Gee's travel to [s 33\(a\)\(iii\)](#) on this occasion.

Regards

[s 22\(1\)\(a\)\(ii\)](#)

| Departmental Liaison Officer

Office of the Prime Minister, the Hon Scott Morrison MP

MG 8, Parliament House, Canberra ACT 2600

p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#) | [s 22\(1\)\(a\)\(ii\) @pmc.gov.au](#)



**Office of The Hon Stuart Robert MP
Minister for the National Disability Insurance Scheme
Minister for Government Services**

30 September 2019

Dr John Kunkel
Chief of Staff
Office of the Prime Minister
Parliament House
CANBERRA ACT 2600

Dear Dr Kunkel

I am writing to seek your approval for the Hon Stuart Robert MP, Minister for the National Disability Insurance Scheme and Minister for Government Services to travel to **s 33(a)(iii)** for the period 30 October 2019 to 9 November 2019. **s 33(a)(iii) , s 47C**

s 33(a)(iii) , s 47C

To support the Minister it is proposed that he be accompanied by his Chief of Staff and **s 33(a)(iii) , s 47C**

The proposed itinerary and associated cost estimate are attached for your information. The travel is both the most efficient and the best value for money. To achieve this, I seek your agreement for independent inbound and outbound travel for the Minister and his staff. All costs associated with officials' travel will be met by the respective departments. The private sector delegation participants will meet all costs associated with their participation.

The Minister for Families and Social Services, Senator the Hon Anne Ruston will act as the Minister for the National Disability Insurance Scheme and Minister for Government Services during this period. I have copied this letter to Minister Ruston accordingly. I have also copied this letter to the Minister for Foreign Affairs, Senator the Hon Marise Payne.

Regards

s 22(1)(a)(ii)

Chief of Staff

Cc Senator the Hon Anne Ruston, Minister for Families and Social Services
Cc Senator the Hon Marise Payne, Minister for Foreign Affairs

VISIT BY MINISTER FOR GOVERNMENT SERVICES, THE HON STUART ROBERT MP TO s 33(a)(iii)

30 OCTOBER – 9 NOVEMBER 2019

ITINERARY

Please note that these engagements are proposals only and are not yet confirmed

WEDNESDAY 30 OCTOBER 2019 – AUSTRALIA TO s 33(a)(iii)	
10:10 – 06:00	s 33(a)(iii)
08:20 – 16:30	
Local Time	
9:30 – 11:00	
12:00 – 15:00	
17:00 – 20:00	
Local Time	
08:30 – 09:00	
09:30 – 10:30	

s 33(a)(iii)

11.00 – 12.00

12.30 – 13.30

14.00 – 15.00

15.30 – 16.30

18.30 – 21.30

Local Time

17:30 – 20:20

8.00 – 9.30

10:00 – 11:00

s 33(a)(iii)

12:00-14:00

15:00 – 16:30

18:30 – 22:00

Local Time

06:30 – 08:44

09:30 – 12:00

13:00 – 17:30

19:20 – 21:30

Local Time

09.00 – 12.00

13.30 – 15.00

16.00 – 17.30

19:00 – 22:00	s 33(a)(iii)
Local Time	
09:00 – 11:30	
13:00 – 15:00	
15:00 – 17:00	
18:30 – 21:30	
Local Time	
09:00 – 11:00	
11:30 – 13:30	
14:00 – 15:00	
20:30 – 06:05	

Local Time	SATURDAY 9 NOVEMBER 2019
06:05	Arrive Sydney

VISIT BY MINISTER FOR GOVERNMENT SERVICES, THE HON STUART
ROBERT MP TO s 33(a)(iii)

30 OCTOBER – 9 NOVEMBER 2019

COST ESTIMATES

ITEM	ESTIMATE (AUD)
Air Fares - Commercial	
Stuart Robert (Business)	\$13,500
s 22(1)(a)(ii) (Business)	\$13,500
s 22(1)(a)(ii) (Business)	\$13,500
s 22(1)(a)(ii) (Business)	\$12,500
	\$53,000
Ground transport	
Car Service	To be provided by post
Train	\$2,031
	\$2,031
Accommodation	
s 33(a)(iii)	
Stuart Robert (One night)	\$782 [Queen Room]
s 22(1)(a)(ii) (One night)	\$782 [Queen Room]
s 22(1)(a)(ii) (One night)	\$782 [Queen Room]
s 33(a)(iii)	
Stuart Robert (Two nights)	\$602 [King Deluxe Room]
s 22(1)(a)(ii) (Two nights)	\$602 [King Deluxe Room]
s 22(1)(a)(ii) (Two nights)	\$602 [King Deluxe Room]
	(\$301 per night)
s 33(a)(iii)	
Stuart Robert (Five nights)	\$2335 [Executive King Room]
s 22(1)(a)(ii) (Five nights)	\$2335 [Executive King Room]
s 22(1)(a)(ii) (Five nights)	\$2335 [Executive King Room]
s 22(1)(a)(ii) (Five nights)	\$2335 [Executive King Room]
	(\$467 per night)
	\$13,492
Meals and incidentals	
Stuart Robert	\$693
s 22(1)(a)(ii)	\$440
s 22(1)(a)(ii)	\$440
s 22(1)(a)(ii)	\$440
	\$2,013
TOTAL	\$70,536

From: [DLO](#)
To: [s 22\(1\)\(a\)\(ii\) @humanservices.gov.au](#)
Cc: [DLO: Kunkel, John](#)
Subject: SIGNED: MS19-002361 - Overseas Travel Proposal - Mr Robert [s 33\(a\)\(iii\)](#) [SEC=OFFICIAL:Sensitive]
Date: Friday, 11 October 2019 4:58:46 PM

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to your correspondence received on 1 October 2019 seeking approval for the Minister for the National Disability Insurance Scheme and Minister for Government Services, the Hon Stuart Robert MP, to travel to [s 33\(a\)\(iii\)](#) from 30 October to 9 November 2019 [s 33\(a\)\(iii\)](#), [s 47C](#)

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mr Robert's travel to [s 33\(a\)\(iii\)](#) on this occasion.

Regards

[s 22\(1\)\(a\)\(ii\)](#)

Departmental Liaison Officer

Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600

[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#)



**THE HON DAVID LITTLEPROUD MP
MINISTER FOR WATER RESOURCES, DROUGHT, RURAL
FINANCE, NATURAL DISASTER AND EMERGENCY
MANAGEMENT**

John Kunkel
Chief of Staff
Parliament House
CANBERRA ACT 2600

11 OCT 2019

Dear Mr Kunkel,

I am writing to seek your approval for a Ministerial delegation to travel to s 33(a)(iii)
s 33(a)(iii) , s 47C

I confirm that this travel does not coincide with Parliamentary sittings and on approval, the Minister will seek further approval for appropriate acting arrangements to be in place during the travel period.

Yours sincerely
s 22(1)(a)(ii)

VISIT BY MINISTER FOR WATER RESOURCES, RURAL FINANCE, NATURAL
DISASTER & EMERGENCY MANAGEMENT HOME AFFAIRS TO s 33(a)(iii)

3-11 NOVEMBER 2019

FLIGHT ITINERARY

Local Time Sunday 3 November 2019

13:05

s 33(a)(iii)

12:55

14:05

15:18

Tuesday 5 November 2019

14:10

s 33(a)(iii)

Wednesday 6 November 2019

00:26

s 33(a)(iii)

Friday 8 November 2019

07:59

s 33(a)(iii)

10:55

Saturday 9 November 2019

17:50

s 33(a)(iii)

23:20

Monday 11 October 2019

07:15

Arrive Brisbane

**VISIT BY MINISTER FOR WATER RESOURCES, RURAL FINANCE, NATURAL
DISASTER & EMERGENCY MANAGEMENT HOME AFFAIRS TO** s 33(a)(iii)

3-11 NOVEMBER 2019

COST ESTIMATES

ITEM		ESTIMATE (AUD)	
Air Fares - Commercial			
Minister for Home Affairs	(Business)	\$19,800	
Chief of Staff	(Business)	\$19,800	
Adviser	(Business)	\$19,800	
			\$59,400
Ground transport			
Private car (cost covered by the Department)		\$0	
			\$0
Accommodation			
s 33(a)(iii)			
	(2 nights)		
Minister for Home Affairs	\$281 p/n	\$562 (King Room)	
Chief of Staff	\$281 p/n	\$562 (King Room)	
Adviser	\$281 p/n	\$562 (King Room)	
			\$1,686
s 33(a)(iii)			
	(3 nights)		
Minister for Home Affairs	\$780 p/n	\$2350 (Junior Suit)	
Chief of Staff	\$680 p/n	\$2040 (Deluxe Room)	
Adviser	\$680 p/n	\$2040 (Deluxe Room)	
			\$6,430
s 33(a)(iii)			
	(1 night)		
Minister for Home Affairs	\$551 p/n	\$551 (Junior Suit)	
Chief of Staff	\$381 p/n	\$381 (King Room)	
Adviser	\$381 p/n	\$381 (King Room)	
			\$1,313
Meals and incidentals			
Minister for Home Affairs		[\$Cost]	
Chief of Staff		[\$Cost]	
Adviser		[\$Cost]	
			[\$Sub-total cost]
TOTAL			\$68,829

VISIT BY MINISTER FOR WATER RESOURCES, RURAL FINANCE, NATURAL
DISASTER & EMERGENCY MANAGEMENT HOME AFFAIRS TO s 33(a)(iii)

3 -11 NOVEMBER 2019

PROGRAM (TBC)

Date/Time	Component	Status		
Sunday 3 November				
15:18	s 33(a)(iii)	<i>Pending</i>		
TBC		<i>Pending</i>		
Monday 4 November				
08:00am – 10:00am		s 33(a)(iii)	<i>Pending</i>	
10:00am-11:30am			<i>Pending</i>	
11:30am-12:00pm			<i>Pending</i>	
12:00pm-1:00pm			s 33(a)(iii)	
1:00pm-1:45pm				<i>Pending</i>
1:45pm-3:45pm				

3:45pm-4:45pm

s 33(a)(iii)

Pending

4:45-5:15pm

Pending

Evening

Pending

Tuesday 5 November

9:00am-10:00am

Pending

10:15am -12:00pm

Pending

12:00pm

2:15pm-7:33pm

Pending

20:40pm

Pending

Wednesday 6 Novemb

00:26

Pending

10:00am-10:45am

ing

10:45am-11:15am

11:15am-12:45pm

ing

12:45pm-1:45pm

s 33(a)(iii)

1:45pm-3:15pm

Pending

3:15pm-3:45pm

Pending

3:45pm-4:15pm

4:15pm-5:15pm

Pending

Evening

Pending

Thursday 7 November

9:00am-9:30am

Pending

9:30am-10:30am

Pending

10:30am-11:00am

11:00am-11:30am

Pending

11:30am-12:30pm

s 33(a)(iii)

Pending

12:30pm-1:30pm

Pending

1:30pm-2:30pm

2:30pm-4:00pm

Pending

Evening

Pending

Friday 8 November

10:55am

Pending

11:45am-1:00pm

Pending

1:00pm-2:00pm

Afternoon

Pending

s 33(a)(iii)

Afternoon		<i>Pending</i>
Afternoon		<i>Pending</i>
Evening		<i>Pending</i>
Saturday 9 November		
		<i>Pending</i>
3:00pm		
5:50pm		<i>Pending</i>
11:20pm		<i>Pending</i>

From: [DLO](#)
To: [s 22\(1\)\(a\)\(ii\) @agriculture.gov.au](#)"
Cc: [DLO; Kunkel, John](#)
Subject: MS19-002439 - Overseas Travel Proposal - Mr Littleproud [s 33\(a\)\(iii\)](#) [SEC=OFFICIAL:Sensitive]
Date: Wednesday, 16 October 2019 10:23:41 AM

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to your correspondence dated 11 October 2019 seeking approval for the Minister for Water Resources, Drought, Rural Finance, Natural Disaster and Emergency Management, the Hon David Littleproud MP, to travel to [s 33\(a\)\(iii\)](#) from 3 to 11 November 2019 to [s 33\(a\)\(iii\)](#) , s 47C

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mr Littleproud's travel to [s 33\(a\)\(iii\)](#) on this occasion.

Kind regards

[s 22\(1\)\(a\)\(ii\)](#)

| Departmental Liaison Officer

Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600

p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#) | [s 22\(1\)\(a\)\(ii\) @pmc.gov.au](#)



SENATOR THE HON RICHARD COLBECK

Minister for Aged Care and Senior Australians
Minister for Youth and Sport

Dr John Kunkel
Chief of Staff
Office of the Prime Minister
Parliament House
CANBERRA ACT 2600

15 October 2019

Dear Dr Kunkel

I am writing to seek the Prime Minister's approval for Senator the Hon Richard Colbeck,
Minister for Aged Care and Senior Australians, and Minister for Youth and Sport, to travel to

s 33(a)(iii) , s 47C



I would be grateful if you could obtain the Prime Minister's agreement to the proposed travel as set out above and please let me know if you have any queries.

Yours sincerely

s 22(1)(a)(ii)



Chief of Staff

Encl (3)

VISIT BY MINISTER COLBECK TO s 33(a)(iii)
s 33(a)(iii) , s 47C

2 – 9 NOVEMBER 2019

FLIGHT ITINERARY

Local Time Saturday 2 November 2019

22:35 s 33(a)(iii) Minister/staff member

Sunday 3 November 2019

05:15 s 33(a)(iii)

08:05

11:20

13:35

14:30

Friday 8 November 2019

06:25 s 33(a)(iii)

08:10

10:35

18:35

20:20

Saturday 9 November 2019

18:15 s 33(a)(iii) Minister/staff member

VISIT BY MINISTER COLBECK TO s 33(a)(iii)
s 33(a)(iii) , s 47C

2 – 9 NOVEMBER 2019

COST ESTIMATES

ITEM	ESTIMATE (AUD)
Air Fares - Commercial	
Minister Business class	\$15,725
Staff member Business class	\$15,725
	\$31,450
Ground transport	
hire cars	\$700
taxis	\$700
	\$1,400
Accommodation	
s 33(a)(iii)	
Minister 5 Nights \$500 per night	\$2,500
Staff member 5 Nights \$500 per night	\$2,500
	\$5,000
Meals and incidentals	
Minister	\$1,500
Staff member	\$1,100
	\$2,600
Hospitality (if required)	Nil
	\$0
TOTAL	\$40,450

VISIT BY MINISTER COLBECK TO s 33(a)(iii) [REDACTED]
s 33(a)(iii) [REDACTED]
2 - 9 NOVEMBER 2019

Local Time	s 33(a)(iii) [REDACTED]
14:00 – 16:30	[REDACTED]
Local Time	[REDACTED]
09:00 – 17:00	[REDACTED]
Local Time	[REDACTED]
14:00 – 16:30	[REDACTED]

From: [DLO](#)
To: [s 22\(1\)\(a\)\(ii\) @protected.health.gov.au](#)
Cc: [DLO; Kunkel, John](#)
Subject: MS19-002463 - Overseas travel proposal - Senator Colbeck [s 33\(a\)\(iii\)](#) ~~PROTECTED,~~
CAVEAT=SH:CABINET]
Date: Tuesday, 22 October 2019 11:07:10 AM

~~s33(a)(iii) and s47C~~ ~~PROTECTED//CABINET~~

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to your correspondence received on 15 October 2019 seeking approval for the Minister for Aged Care and Senior Australians and Minister for Youth and Sport, Senator the Hon Richard Colbeck, to travel [s 33\(a\)\(iii\)](#) to attend [s 33\(a\)\(iii\)](#), [s 47C](#)

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Senator Colbeck's travel [s 33\(a\)\(iii\)](#) on this occasion. The proposed travel clashes with the scheduled COPC on Aged Care.

Kind regards

[s 22\(1\)\(a\)\(ii\)](#)

| Departmental Liaison Officer

Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600

p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#) | [s 22\(1\)\(a\)\(ii\) @pmc.gov.au](#)



PAUL FLETCHER MP
Federal Member for Bradfield
Minister for Communications,
Cyber Safety and the Arts

MS19-001093

The Hon Scott Morrison MP
Prime Minister
Parliament House
Canberra ACT 2600

Dear Prime Minister

I am writing to seek your approval to travel to s 33(a)(iii) and the s 33(a)(iii) from 13 to 25 January 2020.

s 33(a)(iii) , s 47C

It is proposed that the Hon Alan Tudge MP, Minister for Population, Cities and Urban Infrastructure, will attend to any urgent matters on my behalf during this period.

Proposed flights, cost estimates and proposed meetings are at Attachments A, B and C.

Yours sincerely

s 22(1)(a)(ii)

Paul Fletcher

26/1/2019

Enc.

**THE HON PAUL FLETCHER MP
MINISTER FOR COMMUNICATIONS, CYBER SAFETY AND THE ARTS**

s 33(a)(iii)

MONDAY 13 JANUARY 2020 TO SATURDAY 25 JANUARY 2020

FLIGHT ITINERARY

Local Time Monday 13 January

0600 Depart Sydney on s 33(a)(iii) [REDACTED]
 1320 s 33(a)(iii) [REDACTED]
 1450 [REDACTED]
 1930 [REDACTED]

Local Time Tuesday 14 January

1903 s 33(a)(iii) [REDACTED]
 2049 [REDACTED]

Local Time Thursday 16 January

1800 s 33(a)(iii) [REDACTED]
 2110 [REDACTED]

Local Time Sunday 19 January

1003 s 33(a)(iii) [REDACTED]
 1303 [REDACTED]

Local Time Monday 20 January

1730 s 33(a)(iii) [REDACTED]
 2029 [REDACTED]

Local Time Wednesday 22 January

1130 s 33(a)(iii) [REDACTED]
 1435 [REDACTED]
 1600 [REDACTED]

Local Time Thursday 23 January

2230 s 33(a)(iii) [REDACTED]

Local Time Saturday 25 January

0835 Arrive Sydney

**THE HON PAUL FLETCHER MP
MINISTER FOR COMMUNICATIONS, CYBER SAFETY AND THE ARTS**

s 33(a)(iii)

MONDAY 13 JANUARY 2020 TO SATURDAY 25 JANUARY 2020

COST ESTIMATES

ITEM	ESTIMATE (AUD)
Air/Train Fares	
Minister (Business Class)	\$18,000
Staff member (Business Class)	\$18,000
	\$36,000
Accommodation	
s 33(a)(iii)	
Minister 1 night (eur325) \$529 per night Staff 1 night (eur325) \$529 per night	\$529 [superior room] \$529 [superior room]
s 33(a)(iii)	
Minister 2 nights (£420) \$773 per night Staff 2 nights (£420) \$773 per night	\$1546 [corporate rate] \$1546 [corporate rate]
s 33(a)(iii)	
Minister 2 nights (us\$373) \$548 per night Staff 2 nights (us\$373) \$548 per night	\$1096 [superior room] \$1096 [superior room]
s 33(a)(iii)	
Minister 2 nights (us\$243) \$357 per night Staff 2 nights (us\$243) \$357 per night	\$714 [superior room] \$714 [superior room]
s 33(a)(iii)	
Minister 2 nights (us\$373) \$548 per night Staff 2 nights (us\$373) \$548 per night	\$1096 [superior room] \$1096 [superior room]
s 33(a)(iii)	
Minister 1 night (us\$331) \$486 per night Staff 1 night (us\$331) \$486 per night	\$486 [superior room] \$486 [superior room]
	\$10,934
Meals and incidentals	
Minister	\$63 per day
Staff member	\$40 per day
	\$1339
TOTAL	\$48,273

**THE HON PAUL FLETCHER MP
MINISTER FOR COMMUNICATIONS, CYBER SAFETY AND THE ARTS**

s 33(a)(iii)

MONDAY 13 JANUARY 2020 TO SATURDAY 25 JANUARY 2020

PROGRAM

Local Time	Monday 13 January
0600	Depart Sydney
1930	s 33(a)(iii)
Local Time	Tuesday 14 January
TBC	s 33(a)(iii)
TBC	
TBC	
1903	
2049	
Local Time	Wednesday 15 January
TBC	s 33(a)(iii)
TBC	
Local Time	Thursday 16 January
TBC	s 33(a)(iii)
TBC	
TBC	
1800	
2110	
Local Time	Friday 17 January
TBC	s 33(a)(iii)
TBC	
TBC	

Local Time	Saturday 18 January
0805	s 33(a)(iii) [REDACTED]
1133	[REDACTED]
TBC	[REDACTED]
Local Time	Sunday 19 January
TBC	s 33(a)(iii) [REDACTED]
TBC	[REDACTED]
Local Time	Monday 20 January
TBC	s 33(a)(iii) [REDACTED]
TBC	[REDACTED]
TBC	[REDACTED]
TBC	[REDACTED]
1730	[REDACTED]
2029	[REDACTED]
Local Time	Tuesday 21 January
TBC	s 33(a)(iii) [REDACTED]
0900-1030	[REDACTED] [REDACTED]
1045-1200	[REDACTED] [REDACTED]
1330 - 1730	[REDACTED]
Local Time	Wednesday 22 January
840 - 1030	s 33(a)(iii) [REDACTED] [REDACTED]
1430	[REDACTED]
1558	[REDACTED]
Local Time	Thursday 23 January
TBC	s 33(a)(iii) [REDACTED]

2230	s 33(a)(iii)
Local Time	Friday 24 January
	In transit
Local Time	Saturday 25 January
0835	Arrive Sydney

From: [DLO](#)
To: [s 22\(1\)\(a\)\(ii\) @ipea.gov.au](#)"
Cc: [DLO: Ministerial Travel](#)
Subject: FW: MS19-002741 - Overseas travel proposal - Minister Fletcher [s 33\(a\)\(iii\)](#) SEC=OFFICIAL:Sensitive]
Date: Tuesday, 17 December 2019 4:53:15 PM

OFFICIAL:Sensitive

Hi colleagues – fyi below

[s 22\(1\)\(a\)\(ii\)](#) | Senior Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)
[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#) | [s 22\(1\)\(a\)\(ii\) @pmc.gov.au](#)

[s 22\(1\)\(a\)\(ii\)](#) @pm.gov.au>

Sent: Tuesday, 17 December 2019 4:53 PM

To: [s 22\(1\)\(a\)\(ii\)](#) @communications.gov.au' [s 22\(1\)\(a\)\(ii\)](#) @communications.gov.au>

[s 22\(1\)\(a\)\(ii\)](#) @pm.gov.au>; Kunkel, John <John.Kunkel@pm.gov.au>

Subject: MS19-002741 - Overseas travel proposal - Minister Fletcher [s 33\(a\)\(iii\)](#)

[SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to correspondence dated 26 November 2019 from the Minister for Communications, Cyber Safety and the Arts, the Hon Paul Fletcher MP, seeking approval for to travel to [s 33\(a\)\(iii\)](#) from 13 to 25 January 2020, [s 33\(a\)\(iii\)](#) , [s 47C](#)

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mr Fletcher's travel to [s 33\(a\)\(iii\)](#) on this occasion.

Regards

[s 22\(1\)\(a\)\(ii\)](#) | Senior Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)
[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#) | [s 22\(1\)\(a\)\(ii\) @pmc.gov.au](#)



The Hon Karen Andrews MP

Minister for Industry, Science and Technology

MB19-000655

The Hon Scott Morrison MP
Prime Minister
Parliament House
CANBERRA ACT 2600

Dear Prime Minister

I seek your approval to travel to **s 33(a)(iii)** from 19-26 January 2020 to participate in **s 33(a)(iii) , s 47C**

s 33(a)(iii) , s 47C



The proposed travel follows the Government's value for money principles and the most cost effective arrangements have been put in place in accordance with the *Guidelines on Overseas Visits* by Ministers. The draft program, flights and indicative costs are enclosed for your consideration.

Subject to your approval, I will be accompanied by my Chief of Staff, s 22(1)(a)(ii)

While I am overseas I will ask my colleague, Senator the Hon Matthew Canavan, Minister for Resources and Northern Australia, to act as Minister for Industry, Science and Technology.

Yours sincerely

s 22(1)(a)(ii)

Karen Andrews

3 /12/2019


Encl. (3)

DRAFT VISIT PROGRAM
THE HON KAREN ANDREWS MP
Minister for Industry, Science and Technology

s 33(a)(iii)


19 – 26 January 2020

SUNDAY 19 JANUARY 2020 (TRAVELLING s 33(a)(iii))

Time	Engagement
1445	✈ Minister, Lucinda Millsom and [departmental official] travelling Depart: Brisbane s 33(a)(iii)
2035	
0005	

End of Sunday Program

MONDAY 20 JANUARY 2020 (s 33(a)(iii))

Time	Engagement
0615	✈ Minister, Lucinda Millsom and [departmental official] travelling s 33(a)(iii)
	

MONDAY 20 JANUARY 2020 s 33(a)(iii)

Time	Engagement
	s 33(a)(iii)
1900-2100	

End of Monday Program

TUESDAY 21 JANUARY 2020 s 33(a)(iii)

Time	Engagement
	s 33(a)(iii)

End of Tuesday Program

THURSDAY 23 JANUARY 2020 s 33(a)(iii)

Time	Engagement
------	------------

End of Thursday Program

FRIDAY 24 JANUARY 2020 s 33(a)(iii)

Time	Engagement
------	------------

s 33(a)(iii)

2245

End of Friday Program

SATURDAY 25 JANUARY 2020 (TRAVELLING)


Time	Engagement
------	------------

1800 ✈ Minister, Lucinda Millsom and [departmental official] travelling
s 33(a)(iii)

2135

End of Saturday Program

SUNDAY 26 JANUARY 2020 (TRAVELLING / BRISBANE)

Time	Engagement
0715	 Minister, Lucinda Millsom and [departmental official] travelling Arrive: Brisbane

End of Travel Program

VISIT BY THE HON KAREN ANDREWS MP TO s 33(a)(iii)

19-26 JANUARY 2020

INDICATIVE FLIGHTS

Airline	Flight No.	Booking Class	Date	Departure-Destination	Times
s 33(a)(iii)		Business	19/01/2020	s 33(a)(iii)	1445-2035
		Business	20/01/2020		0005-0615
		Business	23/01/2020		2245-1800 (25/01/2020)
		Business	25/01/2020		2135-0715 (26/01/2020)



For Official Use Only

VISIT BY THE HON KAREN ANDREWS MP TO s 33(a)(iii)

19-26 JANUARY 2020

INDICATIVE COSTS

ITEM		ESTIMATE (AUD)	TOTAL
Air Fares – Commercial	Minister (Business Class)	\$9,000	
	Chief of Staff (Business Class)	\$9,000	
			\$18,000
Ground Transport	\$1,200 per day for 5 days	\$6,000	
			\$6,000
Accommodation			
	Minister – 5 nights \$600/night	\$3,000	
	Chief of Staff – 5 nights \$600/night	\$3,000	
	<i>Includes late check-out on day of departure (overnight flight)</i>		\$6,000
Incidentals	Minister (\$63 per day x 6 days)	\$378	
	Chief of Staff (\$40 per day x 6 days)	\$240	
			\$618
TOTAL			\$30,618

From: [DLO](#)
To: [Ministerial Travel](#)
Cc: [DLO](#); [s 22\(1\)\(a\)\(ii\)](#)
Subject: FW: SIGNED: MS19-002824 - Overseas Travel Proposal - Mrs Andrews [s 33\(a\)\(iii\)](#)
[SEC=OFFICIAL:Sensitive]
Date: Thursday, 19 December 2019 3:28:50 PM

OFFICIAL:Sensitive

FYI

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP

From: [s 22\(1\)\(a\)\(ii\)](#)
Sent: Thursday, December 19, 2019 3:27 PM
To: [s 22\(1\)\(a\)\(ii\)](#) <[s 22\(1\)\(a\)\(ii\)@industry.gov.au](mailto:s 22(1)(a)(ii)@industry.gov.au)> [s 22\(1\)\(a\)\(ii\)](#) <[s 22\(1\)\(a\)\(ii\)@industry.gov.au](mailto:s 22(1)(a)(ii)@industry.gov.au)>
[s 22\(1\)\(a\)\(ii\)](#) <[s 22\(1\)\(a\)\(ii\)@pm.gov.au](mailto:s 22(1)(a)(ii)@pm.gov.au)>; Kunkel, John <John.Kunkel@pm.gov.au>
Subject: SIGNED: MS19-002824 - Overseas Travel Proposal - Mrs Andrews [s 33\(a\)\(iii\)](#)
[SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to correspondence dated 3 December 2019 from the Minister for Industry, Science and Technology, the Hon Karen Andrews MP, seeking approval to travel to [s 33\(a\)\(iii\)](#) from 19 to 26 January 2020 to [s 33\(a\)\(iii\)](#), [s 47C](#)

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mrs Andrews' travel to [s 33\(a\)\(iii\)](#) on this occasion.

Best regards

[s 22\(1\)\(a\)\(ii\)](#)
[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
[s 22\(1\)\(a\)\(ii\)](#) <[s 22\(1\)\(a\)\(ii\)@pm.gov.au](mailto:s 22(1)(a)(ii)@pm.gov.au)>



PAUL FLETCHER MP
Federal Member for Bradfield
Minister for Communications,
Cyber Safety and the Arts

MS19-00XXXX

The Hon Scott Morrison MP
Prime Minister
Parliament House
Canberra ACT 2600

Dear Prime Minister

I am writing to seek your approval to travel to s 33(a)(iii) from
22 to 29 February 2020, primarily to attend the Mobile World Congress in Barcelona.

s 33(a)(iii) , s 47C

I will be accompanied on this visit by s 22(1)(a)(ii) Chief of Staff and
s 22(1)(a)(ii), Deputy Secretary Department of Communications and the Arts.

As this conference falls within a Parliamentary sitting period I will apply for a leave of absence.

I will arrange for a Minister to attend to any urgent matters on my behalf during this period.

Proposed flights, cost estimates and proposed meetings are at Attachments A, B and C.

s 22(1)(a)(ii)

Paul Fletcher

23/1/2020

**THE HON PAUL FLETCHER MP
MINISTER FOR COMMUNICATIONS, CYBER SAFETY AND THE ARTS**

**VISIT TO s 33(a)(iii)
SATURDAY 22 TO SATURDAY 29 FEBRUARY 2020**

FLIGHT ITINERARY

Local Time	
Local Time	Saturday 22 February
1700	Depart Sydney s 33(a)(iii)
Local Time	Sunday 23 February
0615	s 33(a)(iii)
0750	
1055	
Local Time	Wednesday 26 February
1800	s 33(a)(iii)
2000	
Local Time	Friday 28 February
1425	s 33(a)(iii)
Local Time	Saturday 29 February
2230	Arrive Sydney

**THE HON PAUL FLETCHER MP
MINISTER FOR COMMUNICATIONS, CYBER SAFETY AND THE ARTS**

VISIT TO s 33(a)(iii)

SATURDAY 22 TO SATURDAY 29 FEBRUARY 2020

COST ESTIMATES

ITEM ESTIMATE (AUD)

Air Fares

Minister	(Business Class)	\$8,464
Staff member	(Business Class)	\$8,464

\$16,928

Accommodation		
s 33(a)(iii)		
Minister 3 nights	s 33(a)(iii) \$1141 per night	\$3423 [executive room]
Staff 3 nights	s 33(a)(iii) \$1141 per night	\$3423 [executive room]
s 33(a)(iii)		
Minister 2 nights	s 33(a)(iii) \$529 per night	\$1058 [superior room]
Staff 2 nights	s 33(a)(iii) \$529 per night	\$1058 [superior room]
Meals and incidentals		
Minister		\$63 per day
Staff member		\$40 per day
		\$9,786

TOTAL

\$26,714

**THE HON PAUL FLETCHER MP
MINISTER FOR COMMUNICATIONS, CYBER SAFETY AND THE ARTS**

VISIT TO s 33(a)(iii)

SATURDAY 22 TO SATURDAY 29 FEBRUARY 2020

PROGRAM

Local Time	Saturday 22 February
1700	Depart Sydney s 33(a)(iii)
Local Time	Sunday 23 February
0615	s 33(a)(iii)
0750	
1055	
Local Time	Monday 24 February
TBC	s 33(a)(iii)
Local Time	Tuesday 25 February
TBC	s 33(a)(iii)
Local Time	Wednesday 26 February
TBC	s 33(a)(iii)
1800	
2000	

Local Time	Thursday 27 February
TBC	s 33(a)(iii)
TBC	
TBC	
TBC	
TBC	
Local Time	Friday 28 February
TBC	s 33(a)(iii)
TBC	
1425	
Local Time	Saturday 29 February
2230	Arrive Sydney

From: [DLO](#)
To: [Ministerial Travel](#)
Cc: [DLO](#)
Subject: FW: Signed - MS20-000112 - Overseas Travel Proposal - Minister Fletcher [s 33\(a\)\(iii\)](#)
[SEC=OFFICIAL:Sensitive]
Date: Thursday, 6 February 2020 12:57:33 PM

OFFICIAL:Sensitive

Hi [s 22\(1\)\(a\)\(ii\)](#)

Thanks for your help with this.

Please see below for your reference.

Thanks,

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)
[s 22\(1\)\(a\)\(ii\)](#) [@pm.gov.au](mailto:pm.gov.au) | [s 22\(1\)\(a\)\(ii\)](#) [@pmc.gov.au](mailto:pmc.gov.au)

[s 22\(1\)\(a\)\(ii\)](#) [@pm.gov.au](mailto:pm.gov.au)>

Sent: Thursday, 6 February 2020 12:54 PM

To: [s 22\(1\)\(a\)\(ii\)](#) [@communications.gov.au](mailto:communications.gov.au)

[s 22\(1\)\(a\)\(ii\)](#) [@pm.gov.au](mailto:pm.gov.au)>; Kunkel, John <John.Kunkel@pm.gov.au>

Subject: Signed - MS20-000112 - Overseas Travel Proposal - Minister Fletcher [s 33\(a\)\(iii\)](#)
[SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to your correspondence dated 23 January 2020 from the Minister for Communications, Cyber Security and the Arts, the Hon Paul Fletcher MP, seeking approval to travel to [s 33\(a\)\(iii\)](#) [s 33\(a\)\(iii\)](#) , [s 47C](#)

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mr Fletcher's travel to [s 33\(a\)\(iii\)](#) on this occasion.

Regards,

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP

MG 8, Parliament House, Canberra ACT 2600
s 22(1)(a)(ii) [@pm.gov.au](mailto:pm.gov.au)



**THE HON JASON WOOD MP
ASSISTANT MINISTER FOR CUSTOMS, COMMUNITY SAFETY AND
MULTICULTURAL AFFAIRS**

Ref No: MS20-000315

The Hon Scott Morrison MP
Prime Minister
Parliament House
CANBERRA ACT 2600

Dear Prime Minister,

I am writing to seek your approval to travel to **s 33(a)(iii)** from Saturday 14 March 2020 to Friday 20 March 2020 (inclusive). I propose that a senior advisor accompany me on this trip, as well as the Group Manager of Customs Group in the Australian Border Force and a representative from International Policy Division in the Department of Home Affairs.

s 33(a)(iii) , s 47C

s 33(a)(iii) , s 47C



Minister Dutton's office has been advised of the intended travel. I confirm this travel does not coincide with Parliamentary sittings and I will advise of acting arrangements in due course. In order to mitigate costs associated with this trip, logistical support for the travel will be provided by locally engaged Home Affairs employees s 33(a)(iii)

Yours sincerely

s 22(1)(a)(ii)



✓ JASON WOOD

24/2 / 2020

VISIT BY ASSISTANT MINISTER FOR CUSTOMS, COMMUNITY SAFETY AND
MULTICULTURAL AFFAIRS TO s 33(a)(iii)
SATURDAY 14 MARCH 2020 TO FRIDAY 20 MARCH 2020

ITINERARY

Local Time

Saturday 14 March 2020

Assistant Minister and Adviser

17:25

s 33(a)(iii)

22:35

*Australian Border Force (ABF) and
Home Affairs Officers*

12:10

23:30

Sunday 15 March – Tuesday 17 March 2020

s 33(a)(iii) engagement program to be confirmed

Wednesday 18 March 2020

08:00 (TBC)

s 33(a)(iii)

09:30 (TBC)

15:00 (TBC)

16:30 (TBC)

Thursday 19 March 2020

08:00 (TBC)

09:30 (TBC)

15:00 (TBC)

16:30 (TBC)

Friday 20 March 2020

Assistant Minister and Adviser

00:25

15:55

ABF and Home Affairs Officers

10:50

**VISIT BY ASSISTANT MINISTER FOR CUSTOMS, COMMUNITY SAFETY AND
MULTICULTURAL AFFAIRS TO s 33(a)(iii)
SATURDAY 14 MARCH 2020 TO FRIDAY 20 MARCH 2020**

COST ESTIMATES

ITEM	ESTIMATE (AUD)	
Air Fares - Commercial		
Assistant Minister for Customs, Community Safety and Multicultural Affairs (Business)	\$8,033	
Adviser (Business)	\$8,033	
Home Affairs Officer	\$4,897	
Australian Border Force Officer	\$4,897	
		\$25,860
Air Fares - Charter		
s 33(a)(iii) (round trip)	\$4,985	
(round trip)	\$3,422	
		\$8,407
Air Fares - Charter		
Ground transport		
Private car (cost covered by the Department)	\$0	
		\$0
Accommodation		
s 33(a)(iii)		
Hotel (TBC)		
Assistant Minister for Customs, Community Safety and Multicultural Affairs \$500 p/n	\$2,500	
Adviser \$500 p/n	\$2,500	
Home Affairs Officer \$500 p/n	\$3,000	
Australian Border Force Officer \$500 p/n	\$3,000	
		\$11,000
Meals and incidentals		
Minister for Home Affairs	\$[TBC]	
Adviser	\$[TBC]	
Adviser	\$[TBC]	
		\$[TBC]
TOTAL		\$45,267

From: [DLO](#)
To: [Ministerial Travel](#)
Cc: [DLO](#)
Subject: FW: SIGNED: MS20-000288 - VIP Priority - Overseas Travel Proposal - Mr Wood [SEC=OFFICIAL:Sensitive]
Date: Thursday, 5 March 2020 2:21:56 PM

s 33(a)(iii)

OFFICIAL:Sensitive

s 22(1)(a)(ii)

For your records, I have not sent to s 22(1)(a)(ii) @ipea given no travel to be progressed but let me know if that's not the right approach.

s 22(1)(a)(ii)

Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP

s 22(1)(a)(ii)

@pm.gov.au>

Sent: Thursday, March 5, 2020 2:21 PM

To: s 22(1)(a)(ii) @homeaffairs.gov.au' s 22(1)(a)(ii) @homeaffairs.gov.au>

s 22(1)(a)(ii) @pm.gov.au>; Kunkel, John <John.Kunkel@pm.gov.au>; s 22(1)(a)(ii)

@homeaffairs.gov.au>

Subject: SIGNED: MS20-000288 - VIP Priority - Overseas Travel Proposal - Mr Wood s 33(a)(iii)
[SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear s 22(1)(a)(ii)

I refer to correspondence dated 24 February 2020 from the Assistant Minister for Customs, Community Safety and Multicultural Affairs, the Hon Jason Wood MP, seeking approval to travel to s 33(a)(iii) from 14 to 20 March 2020 s 33(a)(iii) , s 47C

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mr Wood's travel to s 33(a)(iii) on this occasion.
- The Prime Minister has put a hold on non-essential travel at this time.

Regards

s 22(1)(a)(ii)

Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600

s 22(1)(a)(ii) @pm.gov.au

From: s 22(1)(a)(ii) @infrastructure.gov.au>
Sent: Tuesday, 25 February 2020 6:35 PM
To: Kunkel, John <John.Kunkel@pm.gov.au>
Cc: s 22(1)(a)(ii) @infrastructure.gov.au; s 22(1)(a)(ii) @pm.gov.au>
Subject: Travel Approval Request - s 33(a)(iii) [SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear Mr Kunkel,

I am writing to seek your approval for the Hon Scott Buchholz MP, Assistant Minister for Road Safety and Freight Transport to travel to s 33(a)(iii) from Sunday 8 March to Friday 20 March 2020.

s 33(a)(iii) , s 47C

All travel will be at business class or lower and the most cost effective accommodation options have been sought. A list of proposed flights is at Attachment A, a cost estimate is at Attachment B and a draft program is at Attachment C.

Regards,

s 22(1)(a)(ii)

Chief of Staff | Office of the Hon. Scott Buchholz MP
Assistant Minister for Road Safety and Freight Transport
PO Box 6022, House of Representatives, Parliament House Canberra ACT
2600

t s 22(1)(a)(ii) | m s 22(1)(a)(ii)
e s 22(1)(a)(ii) @infrastructure.gov.au

VISIT BY THE ASSISTANT MINISTER FOR ROAD SAFETY AND FREIGHT TRANSPORT TO

s 33(a)(iii)

8 MARCH TO 20 MARCH 2020

DRAFT FLIGHT ITINERARY

Local time SUNDAY 8 MARCH 2020

10:20 Depart Brisbane

s 33(a)(iii)

06:10

Local time MONDAY 9 MARCH 2020

20:08

s 33(a)(iii)

21:19

Local time THURSDAY 12 MARCH 2020

21:05

s 33(a)(iii)

22:19

22:48

01:56

Local time FRIDAY 13 MARCH 2020

22:41

s 33(a)(iii)

Local time SATURDAY 14 MARCH 2020

06:45

s 33(a)(iii)

- Flight Time – 5hrs 4mins **Total Duration: 5hrs 4mins**

Local time MONDAY 16 MARCH 2020

12:45pm

s 33(a)(iii)

14:06

- Flight Time – 1hrs 21mins **Total Duration: 1hrs 21mins**

Local time **TUESDAY 17 MARCH 2020**

09:00

s 33(a)(iii)

10:24

11:00

12:20pm

Local time

17:20

19:49

22:05

Local time **FRIDAY 20 MARCH 2020**

05:00

Arrive Brisbane

- Flight Time 13hrs 55mins **Total Duration: 21hrs 40mins**

VISIT BY THE ASSISTANT MINISTER FOR ROAD SAFETY AND FREIGHT TRANSPORT TO

s 33(a)(iii)

8 MARCH TO 20 MARCH 2020

COST ESTIMATES

ITEM	ESTIMATE (AUD)
Air Fares - Commercial	
Assistant Minister Buchholz Business Class	\$16,615
Adviser Business Class	\$16,615
	\$33,230
Ground transport*	
Hire Cars - based average daily rate for luxury car for 10 days	\$1,200
Free Shuttle provided from s 33(a)(iii) to event	\$000
	\$1,200
Accommodation*	
s 33(a)(iii)	
Assistant Minister Buchholz (10 nights @ \$450 p/n)	\$4,500 [Superior/Deluxe Room]
Adviser (10 nights @ \$450 p/n)	\$4,500 [Superior/Deluxe Room]
	\$9,000
Meals and incidentals	
Assistant Minister Buchholz (10 days)	\$2,190
Adviser (10 days)	\$1,960
	\$4,150
Registration	
Show pass (including access to education sessions)	\$589 each
	\$1,178
TOTAL	\$48,758

*Note: accommodation and ground transport can be organised via the official portal once registered.

VISIT BY THE ASSISTANT MINISTER FOR ROAD SAFETY AND FREIGHT TRANSPORT TO
s 33(a)(iii)

8 MARCH TO 20 MARCH 2020

DRAFT PROGRAM

Local Time	Sunday 8 March 2020
10:20	Depart Brisbane
06:10	s 33(a)(iii)
Local time	
20:08	
21:19	
Local time	
Local time	
Local time	
21:05	
Local time	
01:56	
22:41	
Local time	
06:45	
Local time	
Local time	
12:45pm	
14:06	
Local Time	
09:00	
12:20pm	
Local Time	
17:20	
19:49	
22:05	
Local Time	Friday 20 March
06:15	Arrive Brisbane

From: [DLO](#)
To: [Ministerial Travel](#)
Cc: [DLO](#)
Subject: FW: Overseas Travel Proposal - Mr Buccholz [s 33\(a\)\(iii\)](#) [SEC=OFFICIAL:Sensitive]
Date: Tuesday, 3 March 2020 1:09:15 PM

OFFICIAL:Sensitive

Hi [s 22\(1\)\(a\)\(ii\)](#)

Please see below for your awareness.

Thanks,

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)
[s 22\(1\)\(a\)\(ii\)](#) [@pm.gov.au](mailto:pm.gov.au) | [s 22\(1\)\(a\)\(ii\)](#) [@pmc.gov.au](mailto:pmc.gov.au)

[s 22\(1\)\(a\)\(ii\)](#)

pm.gov.au>

Sent: Tuesday, 3 March 2020 1:08 PM

To: [s 22\(1\)\(a\)\(ii\)](#) [@infrastructure.gov.au](mailto:infrastructure.gov.au)

[s 22\(1\)\(a\)\(ii\)](#) [@pm.gov.au](mailto:pm.gov.au); Kunkel, John <John.Kunkel@pm.gov.au>; [s 22\(1\)\(a\)\(ii\)](#) [@infrastructure.gov.au](mailto:infrastructure.gov.au)

Subject: Overseas Travel Proposal - Mr Buccholz [s 33\(a\)\(iii\)](#) [SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to your correspondence dated 25 February 2020 seeking approval for the Assistant Minister for Road Safety and Freight Transport, the Hon Scott Buccholz MP, to travel to [s 22\(1\)\(a\)\(ii\)](#)

[s 33\(a\)\(iii\)](#) from 8 to 20 March 2020 [s 33\(a\)\(iii\)](#), [s 47C](#)

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mr Buccholz's travel to [s 22\(1\)\(a\)\(ii\)](#) on this occasion.

Regards

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600

s 22(1)(a)(ii) [@pm.gov.au](mailto:pm.gov.au)



OFFICE OF SENATOR THE HON JANE HUME
ASSISTANT MINISTER FOR SUPERANNUATION,
FINANCIAL SERVICES AND FINANCIAL TECHNOLOGY

Dr John Kunkel
Chief of Staff
Office of the Prime Minister
Parliament House
CANBERRA ACT 2600

25 FEB 2020

Dear Dr Kunkel

I seek the Prime Minister's approval for the Assistant Minister for Superannuation, Financial Services and Financial Technology to travel to **s 33(a)(iii)** from 14 April to 25 April 2020. Following referral of an invitation to the Treasurer, the Assistant Minister proposes to lead a **s 33(a)(iii) , s 47C**

s 33(a)(iii) , s 47C



The total estimated cost of the trip is \$48,054. Airfares are estimated to cost approximately \$24,708 while accommodation, on the ground transport and daily allowances are expected to be around \$21,180. A further breakdown of these costs is provided in **Attachment A**. It is proposed that the Assistant Minister be accompanied by s 22(1)(a)(ii) Chief of Staff. The most cost effective arrangements have been sought for this trip, however, please note that these are indicative costs and are subject to change.

Attachment B provides a draft of the Assistant Minister's program while in s 33(a)(iii) s 33(a)(iii). Our office would be pleased to provide you with a more detailed version closer to the anticipated travel date.

Yours sincerely

s 22(1)(a)(ii)



Chief of Staff

CC: s 22(1)(a)(ii) , Chief of Staff to the Treasurer

VISIT BY THE ASSISTANT MINISTER FOR SUPERANNUATION, FINANCIAL SERVICES AND FINANCIAL TECHNOLOGY TO s 33(a)(iii)
s 33(a)(iii)

TUESDAY 14 APRIL TO FRIDAY 24 APRIL 2020

COST ESTIMATES

ITEM	ESTIMATE (AUD)
Air Fares – Commercial*	
Assistant Minister (Business Class)	\$12,354
s 22(1)(a)(ii) (Business Class)	\$12,354
	\$24,708
*Ticketing deadline is 9 April 2020	
Ground transport	
Car hire	
Train Travel (Washington to New York)	
	\$5,600
Accommodation	
s 33(a)(iii)	
Assistant Minister, 2 nights, \$761 per night	
s 22(1)(a)(ii) 2 nights, \$761 per night	
s 33(a)(iii)	
Assistant Minister, 2 nights, \$604 per night	
s 22(1)(a)(ii) 2 nights, \$604 per night	
s 33(a)(iii)	
Assistant Minister, 6 nights, \$510 per night	
s 22(1)(a)(ii) 6 nights, \$510 per night	
	\$ 11,580
Meals and incidentals	
Assistant Minister, \$200 x 10 days	
s 22(1)(a)(ii) \$200 x 10 days	
	\$4,000
TOTAL	\$ 48,054

VISIT BY THE ASSISTANT MINISTER FOR SUPERANNUATION, FINANCIAL SERVICES AND FINANCIAL TECHNOLOGY TO ^{s 33(a)(iii)}

^{s 33(a)(iii)}

TUESDAY 14 APRIL TO FRIDAY 24 APRIL 2020

DRFAT PROGRAM

TUESDAY 14 APRIL 2020

0900

Depart Melbourne for ^{s 33(a)(iii)}

^{s 33(a)(iii)}

0625

1000

1752

WEDNESDAY 15 APRIL 2020

^{s 33(a)(iii)}

AM

Lunch

PM

Evening

THURSDAY 16 APRIL 2020

AM
Lunch
PM
Dinner



FRIDAY 17 APRIL 2020

AM
Lunch
PM



SATURDAY 18 APRIL 2020

0755
1945



SUNDAY 19 APRIL 2020

No program

MONDAY 20 APRIL 2020

(TBC)

s 33(a)(iii)

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TUESDAY 21 APRIL 2020

(TBC)

s 33(a)(iii)

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WEDNESDAY 22 APRIL 2020

(TBC)

s 33(a)(iii)

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THURSDAY 23 APRIL 2020

(TBC)

s 33(a)(iii)

A large grey rectangular redaction box covering the main content of the page for Thursday, 23 April 2020.

PM

s 33(a)(iii)

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FRIDAY 24 APRIL 2020

1210

s 33(a)(iii)



SATURDAY 25 APRIL 2020

1155

Arrive Perth (Terminal 3)*Note: 1 hour 30 minutes layover*

1325

Depart Perth for Melbourne on Qantas on Flight QF0010 (Terminal 4)*Aircraft Boeing 787**Duration 3 hours 30 minutes**Status Confirmed*

1855

Arrive Melbourne (Terminal 2)

From: [DLO](#)
To: [s 22\(1\)\(a\)\(ii\) |@ipea.gov.au](#)
Cc: [DLO; Ministerial Travel](#) [s 33\(a\)\(iii\)](#)
Subject: FW: MS20-000324 - Overseas Travel Proposal - Senator Hume [SEC=OFFICIAL:Sensitive]
Date: Monday, 16 March 2020 9:45:38 AM

OFFICIAL:Sensitive

Hi team,

Please see below for your awareness.

[s 22\(1\)\(a\)\(ii\)](#)

| Departmental Liaison Officer

Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600

p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)|@pm.gov.au](#) | [s 22\(1\)\(a\)\(ii\) |@pmc.gov.au](#)

[s 22\(1\)\(a\)\(ii\)](#) @pm.gov.au>

Sent: Monday, 16 March 2020 9:45 AM

[s 22\(1\)\(a\)\(ii\)](#) @treasury.gov.au

[s 22\(1\)\(a\)\(ii\)](#) @pm.gov.au>; [s 22\(1\)\(a\)\(ii\)](#) @treasury.gov.au; Kunkel, John

<John.Kunkel@pm.gov.au>

Subject: MS20-000324 - Overseas Travel Proposal - Senator Hume [s 33\(a\)\(iii\)](#)

[SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to your correspondence dated 25 February 2020 seeking approval for the Assistant Minister for Superannuation, Financial Services and Financial Technology, Senator the Hon Jane Hume, to travel to [s 33\(a\)\(iii\)](#) from 14 to 25 April 2020 to [s 33\(a\)\(iii\)](#), [s 47C](#)

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Senator Hume's travel to [s 33\(a\)\(iii\)](#) on this occasion.

Regards

[s 22\(1\)\(a\)\(ii\)](#)

| Departmental Liaison Officer

Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600

[s 22\(1\)\(a\)\(ii\) |@pm.gov.au](#)

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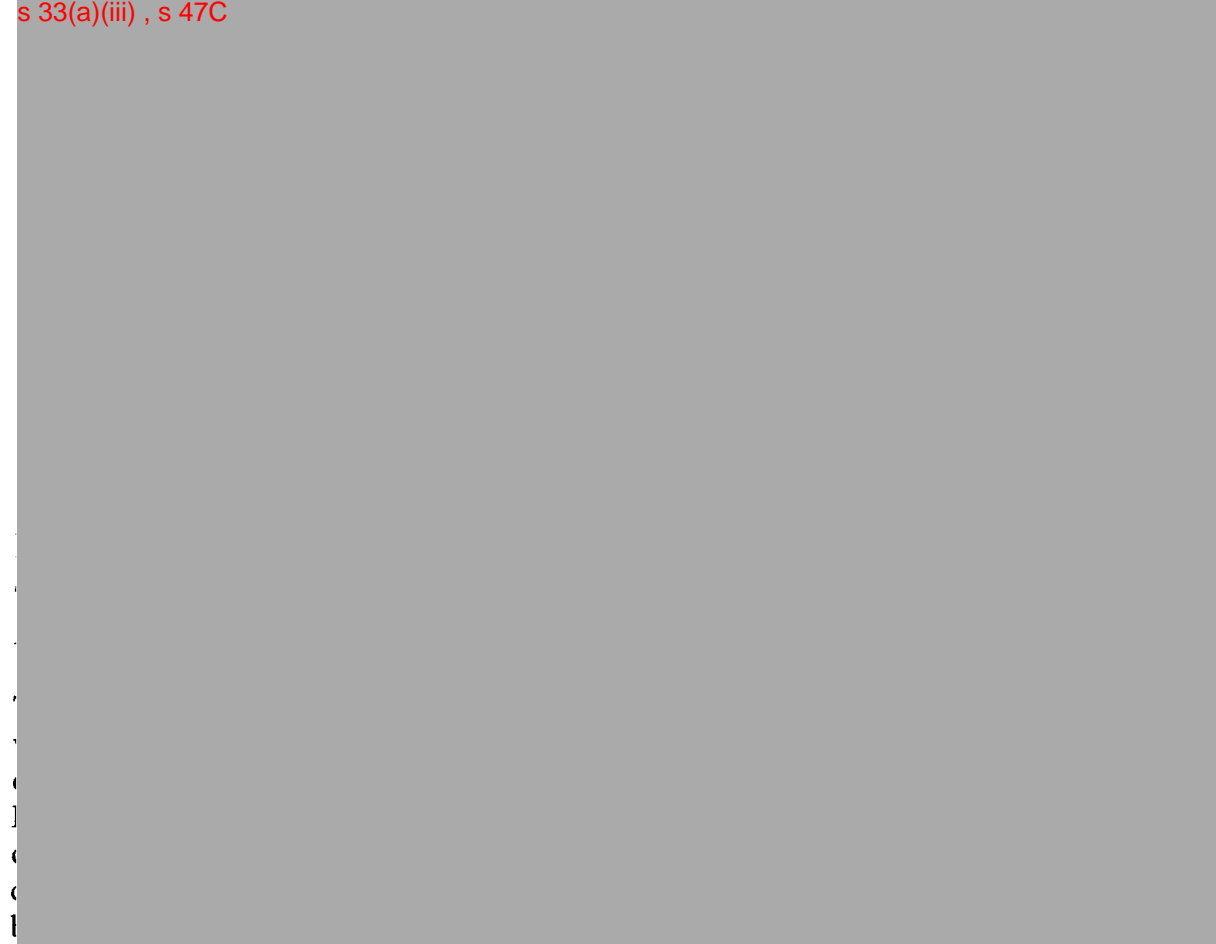
**THE HON MELISSA PRICE MP
MINISTER FOR DEFENCE INDUSTRY**

Dr John Kunkel
Chief of Staff
Office of the Prime Minister
Parliament House
CANBERRA ACT 2600

Dear Dr Kunkel

I am writing to seek the Prime Minister's approval for the Minister for Defence Industry, the Hon Melissa Price MP, to travel to **s 33(a)(iii)** in April 2020. The purpose of this visit

s 33(a)(iii) , s 47C



It is proposed that the Minister be accompanied by **s 33(a)(iii)** Senior Adviser to the Minister for Defence Industry and Flight Lieutenant **s 33(a)(iii)** Aide-de-Camp to the Minister for Defence Industry. The Minister would also be accompanied by a senior official from the Department of Defence. The senior official's and Flight Lieutenant **s 22(1)(a)(ii)** expenses would be covered by the Department.

FOR OFFICIAL USE ONLY

I can confirm that the most cost effective arrangements have been sought for the proposed travel. An itinerary, cost estimates and draft program for the proposed travel are attached.

Subject to their availability, I would propose that Ministers Reynolds or Minister Chester would act as Minister for Defence Industry during the period of the Minister's absence.

I would be grateful if you could obtain the Prime Minister's agreement to the proposed travel as set out above.

Yours sincerely,

s 22(1)(a)(ii)

Chief of Staff
Office of the Minister for Defence Industry

25 February 2020

FOR OFFICIAL USE ONLY

COSTING ESTIMATES
VISIT TO **s 33(a)(iii)**
2-8 APRIL 2020

Flights

s 33(a)(iii)

Minister for Defence Industry	Flights	\$16,101 ¹	
Adviser to MINDI	Flights	\$16,101	
	Total		\$32,202

Accommodation

s 33(a)(iii)

Minister for Defence Industry	Premier King	\$640	
Adviser to MINDI	Premier King	\$640	
	Total		\$6,640

s 33(a)(iii)

Minister for Defence Industry	King Room	\$2,680	
Adviser to MINDI	King Room	\$2,680	
	Total		\$6,640

Ground transport

Hired vehicles	Up to \$1000 per day (If required)	\$6,000	
	Total		\$6,000

Meals and Incidentals

Minister for Defence Industry	8 days x \$63	\$504	
Adviser to Minister	8 days x \$40	\$320	
	Total		\$824
	Grand Total		\$45,666

¹ Flight prices are current until Monday, 2 March 2020.

COSTING ESTIMATES
VISIT TO s 33(a)(iii)
2-8 APRIL 2020

Personnel attending from the Minister's Office

The Hon Melissa Price MP

Minister for Defence Industry

s 22(1)(a)(ii)

Senior Adviser to the Minister for Defence Industry

FLTLT s 22(1)(a)(ii)

Aide-de-Camp to the Minister for Defence Industry

Personnel attending from the Department of Defence

TBA

Senior member of Department of Defence

Commercial travel details

All times in local

Date	Time	Flight #	Departing/arriving location
Thu 2 Apr	13:35	s 33(a)(iii)	
Thu 2 Apr	16:12		
Sat, 4 Apr	08:45		
Sat, 4 Apr	14:15		
Wed 8 Apr	17:36		
Fri 10 Apr	11:30		

FOR OFFICIAL USE ONLY

5

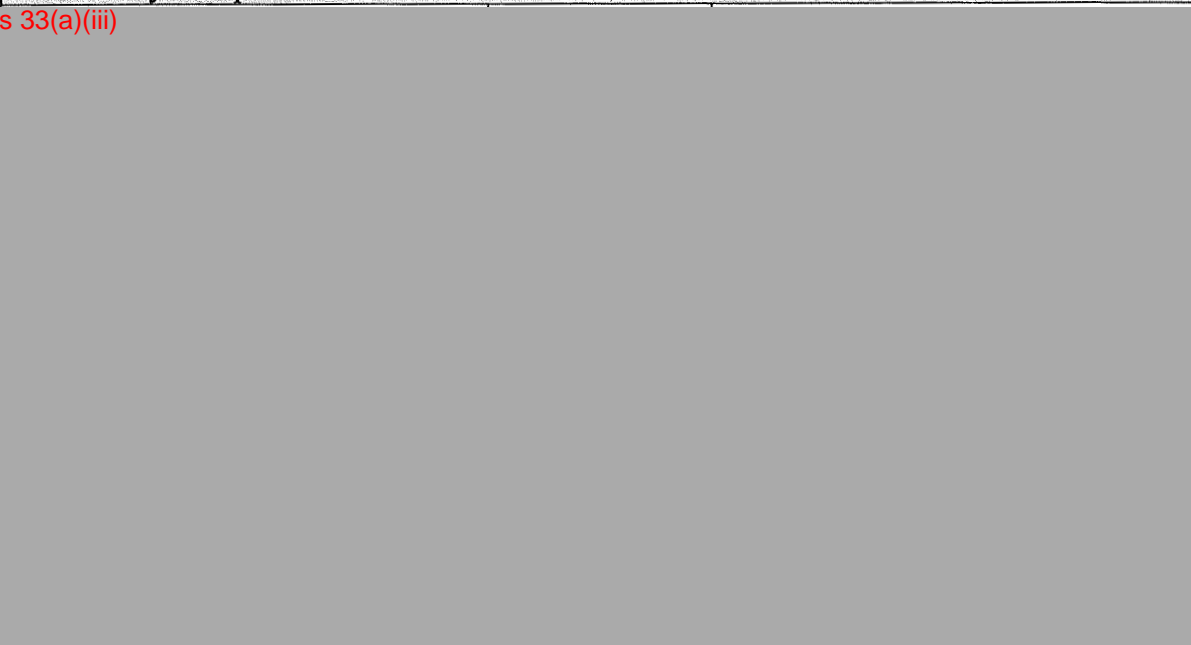
PROPOSED PROGRAMME

VISIT TO s 33(a)(iii)

2-10 APRIL 2020

Activity	Location	Comments
Thursday 02 April 2020		
s 33(a)(iii)		
<i>End of official programme</i>		

²Date and timings of all official meetings are still to be confirmed by Post but will occur during the period Monday, 6 April - Wednesday, 8 April.

Activity	Location	Comments
Wednesday 08 April 2020		
<p>s 33(a)(iii)</p> 		
<p><i>End of official programme</i></p>		

From: [DLO](#)
To: [s 22\(1\)\(a\)\(ii\) @ipea.gov.au](#)
Cc: [DLO; Ministerial Travel](#)
Subject: FW: MS20-000323 - Overseas Travel Proposal - Melissa Price (United States) [SEC=OFFICIAL:Sensitive]
Date: Monday, 16 March 2020 9:36:15 AM

OFFICIAL:Sensitive

Hi team,

Please see below for your awareness.

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)
[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#) | [s 22\(1\)\(a\)\(ii\) @pmc.gov.au](#)

[s 22\(1\)\(a\)\(ii\)](#)

@pm.gov.au>

Sent: Monday, 16 March 2020 9:35 AM

[s 22\(1\)\(a\)\(ii\)](#)

@defence.gov.au

[s 22\(1\)\(a\)\(ii\)](#)

@pm.gov.au>; Kunkel, John <John.Kunkel@pm.gov.au>

Subject: MS20-000323 - Overseas Travel Proposal - Melissa Price [s 33\(a\)\(iii\)](#)

[SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to your correspondence dated 25 February 2020 and 12 March 2020 seeking approval for the Minister for Defence Industry, the Hon Melissa Price MP, to travel to [s 33\(a\)\(iii\)](#) from 4 to 10 April 2020 to [s 33\(a\)\(iii\)](#), [s 47C](#)

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Ms Price's travel to [s 33\(a\)\(iii\)](#) on this occasion.

Regards

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#)

OFFICIAL



The Hon Karen Andrews MP

Minister for Industry, Science and Technology

MS20-000330

The Hon Scott Morrison MP
Prime Minister
Parliament House
CANBERRA ACT 2600

Dear Prime Minister

I seek your approval to travel to **s 33(a)(iii)** from 29 March to 5 April 2020 to participate **s 33(a)(iii) , s 47C**

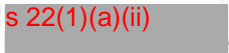


OFFICIAL

s 47C



The proposed travel follows the Government's value for money principles and the most cost effective arrangements have been put in place in accordance with the *Guidelines on Overseas Visits* by Ministers. The draft program, flights and indicative costs are enclosed for your consideration.

Subject to your approval, I will be accompanied by my Chief of Staff,  s 22(1)(a)(ii), and an Adviser.

While I am overseas I will make the necessary acting arrangements.

Yours sincerely

 s 22(1)(a)(ii)

Karen Andrews

26 / 2 / 2020

Encl. (3)

OFFICIAL


DRAFT VISIT PROGRAM

THE HON KAREN ANDREWS MP

MINISTER FOR INDUSTRY, SCIENCE AND TECHNOLOGY

s 33(a)(iii)

29 MARCH – 5 APRIL 2020

SUNDAY 29 MARCH 2020 (TRAVELLING / s 33(a)(iii))		
Time	Engagement	Comments
0910	 Minister, [Chief of Staff], [Adviser} and [Departmental Officer] travelling Depart: Brisbane s 33(a)(iii)	
1145		
1335		
1255		
1447		
1544		
1600 – 1700	Debrief by [HOM] en route and travel to hotel Hotel: Transport:	
1700	Arrive at hotel and check in. Private dinner, own arrangements. Location:	

End of Sunday Program

Time	Engagement	Comments
0900-0945	s 33(a)(iii)	
1000 – 1045		
1100-1130		
1130 – 1200		
1200 – 1400		
1430 – 1500		
1500-1530		
1530-1630		
1630-1700		
1700-1900		
1900 – 1930		

MONDAY 30 MARCH 2020 s 33(a)(iii)

1945 – 2100	s 33(a)(iii)	
2100 – 2130	Return to hotel. Transport:	

End of Monday Program

TUESDAY 31 MARCH 2020 s 33(a)(iii)

Time	Engagement	Comments
0900 – 1030	s 33(a)(iii)	
1100 – 1200		
1230 – 1400		
1400 – 1500		
1500 – 1545		
1600 – 1900		
1900 – 1930		
	Transport: TBC	

End of Tuesday Program

Time	Engagement	Comments
0600	Check out of hotel and travel to Airport Transport:	
0735	s 33(a)(iii)	
1109		
1130 - 1230		
1230 - 1500		
1500 – 1600		
1645		
1802		
1850		
2016		
2030 – 2100		Travel to hotel Hotel: TBC Transport: TBC
2100	Arrive at hotel and check in. Private dinner by own arrangements.	

End of Wednesday Program

THURSDAY 2 APRIL 2020 s 33(a)(iii)

Time	Engagement	Comments
0745 – 0830	s 33(a)(iii)	
0830 – 1030		
1030 – 1230		
1505		
1633		
1633 – 1700		
1800 – 2030		

End of Thursday Program

FRIDAY 3 APRIL 2020 (TRAVELLING)

0900	Check out of hotel and travel to first meeting Transport: TBC	
0930 – 1015	Meeting with: s 33(a)(iii) Attendees: <ul style="list-style-type: none">▪ Attendee 1▪ Attendee 2 Location:	

FRIDAY 3 APRIL 2020 (TRAVELLING)

1015-1045	Travel to next meeting Transport:	
1045 – 1130	s 33(a)(iii)	
1130-1145		
1200-1330		
1345-1400		
1400 – 1500		
1500 – 1530		
1530 – 1630		
1630 – 1730		
1730 – 1800		
2000		
2138		
		Stopover: 2h 22m

FRIDAY 3 APRIL 2020 (TRAVELLING)

2320



Minister, [Chief of Staff], [Adviser], [Departmental Officer] travelling

s 33(a)(iii)

*End of Friday Program***SATURDAY 4 APRIL 2020 (TRAVELLING)**

Time

Engagement

Comments

Travelling

*End of Saturday Program***SUNDAY 5 APRIL 2020 (TRAVELLING / BRISBANE)**

Time

Engagement

Comments

0610



Minister, [Chief of Staff], [Adviser], [Departmental Officer] travelling

Arrive: Brisbane

End of Program

VISIT BY THE HON KAREN ANDREWS MP

s 33(a)(iii)

: 29 MARCH – 5 APRIL 2020

INDICATIVE FLIGHTS

Airline	Flight No.	Booking Class	Date	Departure-Destination	Times
Qantas	QF517	Business	29/3/2020	Brisbane-Sydney	0910-1145
s 33(a)(iii)		Business	29/3/2020	s 33(a)(iii)	1335-1255
		Business	29/3/2020		1447-1544
		Business	1/4/2020		0735-1109
		Business	1/4/2020		1645-1802
		Business	1/4/2020		1850-2016
		Business	2/4/2020		1505-1633
		Business	3/4/2020		2000-2138
		Business	3/4/2020		2320-0610 5/4/2020

ATTACHMENT C

VISIT BY THE HON KAREN ANDREWS MP

s 33(a)(iii)

29 MARCH – 5 APRIL 2020

INDICATIVE COSTS

ITEM		ESTIMATE (AUD)	TOTAL
Air Fares – Commercial	Minister (Business Class)	\$25,000.00	
	Chief of Staff (Business Class)	\$25,000.00	
	Adviser (Business Class)	\$25,000.00	
			\$75,000.00
Ground Transport	\$1,200 per day for 6 days	\$7,200.00	
			\$7,200.00
Accommodation			
	s 33(a)(iii)		
	Minister 3 nights \$600/night	\$1,800.00	
	Chief of Staff 3 nights \$600/night	\$1,800.00	
	Adviser 3 nights \$600/night	\$1,800.00	
			\$5,400.00
	s 33(a)(iii)		
	Minister 1 night \$600/night	\$600.00	
	Chief of Staff 1 night \$600/night	\$600.00	
	Adviser 1 night \$600/night	\$600.00	
			\$1,800.00
	s 33(a)(iii)		
	Minister 1 night \$600/night	\$600.00	
	Chief of Staff 1 night \$600/night	\$600.00	
	Adviser 1 night \$600/night	\$600.00	
			\$1,800.00
Incidentals	Minister (\$63 per day x 6 days)	\$378.00	
	Chief of Staff (\$40 per day x 6 days)	\$240.00	
	Adviser (\$40 per day x 6 days)	\$240.00	
			\$858.00
TOTAL			\$92,058.00

From: [DLO](#)
To: [s 22\(1\)\(a\)\(ii\) @ipea.gov.au](#)
Cc: [DLO; Ministerial Travel](#)
Subject: FW: MS20-000322 - Overseas Travel Proposal - Karen Andrews [s 33\(a\)\(iii\)](#) [SEC=OFFICIAL:Sensitive]
Date: Monday, 16 March 2020 9:55:37 AM

OFFICIAL:Sensitive

Team,

For your awareness.

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
p. [s 22\(1\)\(a\)\(ii\)](#) | m. [s 22\(1\)\(a\)\(ii\)](#)
[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#) | [s 22\(1\)\(a\)\(ii\) @pmc.gov.au](#)

[s 22\(1\)\(a\)\(ii\)](#)

[@pm.gov.au](#)>

Sent: Monday, 16 March 2020 9:55 AM

[s 22\(1\)\(a\)\(ii\)](#) [industry.gov.au](#)

[s 22\(1\)\(a\)\(ii\)](#) [@pm.gov.au](#); Kunkel, John <[John.Kunkel@pm.gov.au](#)>

Subject: MS20-000322 - Overseas Travel Proposal - Karen Andrews [s 33\(a\)\(iii\)](#)
[SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Dear [s 22\(1\)\(a\)\(ii\)](#)

I refer to correspondence dated 26 February 2020 from the Minister for Industry, Science and Technology, the Hon Karen Andrews MP, seeking approval to travel to [s 33\(a\)\(iii\)](#) from 29 March to 5 April 2020 to [s 33\(a\)\(iii\) , s 47C](#)

The Chief of Staff has asked me to convey to you that:

- On behalf of the Prime Minister, the Chief of Staff has not approved Mrs Andrews' travel to [s 33\(a\)\(iii\)](#) on this occasion.

Regards

[s 22\(1\)\(a\)\(ii\)](#)

[s 22\(1\)\(a\)\(ii\)](#) | Departmental Liaison Officer
Office of the Prime Minister, the Hon Scott Morrison MP
MG 8, Parliament House, Canberra ACT 2600
[s 22\(1\)\(a\)\(ii\) @pm.gov.au](#)