

**From:** s 22(1)(a)(ii)  
**To:**  
**Subject:** FW: Solomon Islands outdoor and indoor fully sewn - QUOTE [SEC=OFFICIAL]  
**Date:** Monday, 2 September 2024 4:00:24 PM  
**Attachments:** [image022.png](#)  
[Sales Quotation\\_102071\\_20240603\\_153203.pdf](#)  
[image002.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image023.png](#)  
[image024.png](#)  
[image025.png](#)  
[image026.png](#)  
[image027.png](#)  
[image028.png](#)  
[image029.png](#)  
[image030.png](#)  
[image031.png](#)  
[image033.png](#)

**OFFICIAL**

Hi s 22(1)(a)(ii)

Please find attached quote for the Solomon Islands flags purchased.

Many thanks,

s 22(1)(a)(ii)

**From:** s 47F @flagworld.com.au>  
**Sent:** Monday, 3 June 2024 3:39 PM  
**To:** s 22(1)(a)(ii) @pmc.gov.au>  
**Cc:** s 22(1)(a)(ii) @pmc.gov.au>; s 22(1)(a)(ii) @pmc.gov.au>; s 47E(d) @pmc.gov.au>  
**Subject:** Solomon Islands outdoor and indoor fully sewn [SEC=OFFICIAL] - QUOTE

Hi s 22(1)(a)(ii)

We can achieve your deadline yay!!!

Please see your quote attached, I would appreciate if you could advise by tomorrow morning so we can meet the deadline.

Kind Regards  
s 47F

s 47F  
 Sales Manager  
 Sales | Flagworld  
 [03 9566 4500](tel:0395664500)  
 [s 47F@flagworld.com.au](mailto:s 47F@flagworld.com.au)  
 [www.flagworld.com.au](http://www.flagworld.com.au)  
 22-24 Miles Street, Mulgrave 3170



Flagworld  
Carroll&Richardson



*Carroll & Richardson Flagworld acknowledge the traditional owners of the Boonwurrung land on which we work, and pay our respects to elders past, present, and emerging.*

**From:** s 22(1)(a)(ii) <[redacted]@pmc.gov.au>  
**Sent:** Monday, June 3, 2024 1:31 PM  
**To:** s 47F <[redacted]@flagworld.com.au>  
**Cc:** s 22(1)(a)(ii) <[redacted]@pmc.gov.au>; s 22(1)(a)(ii) <[redacted]@pmc.gov.au>; s 22(1)(a)(ii) <[redacted]@pmc.gov.au>; s 47E(d) <[redacted]@pmc.gov.au>  
**Subject:** Request for quote - Solomon Islands outdoor and indoor fully sewn - June 24 [SEC=OFFICIAL]

OFFICIAL

Good afternoon s 47F <[redacted]>

So lovely chatting with you.

As discussed, we would be very grateful to you if I could kindly request a quote for the following purchase of Solomon Islands flags:

- Indoor Fully Sewn 1800 x 900mm Qty 40 – Wide header
- Outdoor Fully Sewn 1800 x 900mm Qty 8 – Nylon and plastic clips (the same as prior purchase of outdoor)

I would also be very grateful for your advice if it would be at all possible for delivery could be arranged by no later than Wednesday 19 June?

My apologies for the very short lead time and turn around, we very much appreciate your assistance.

Kindest regards,

s 22(1)(a)(ii) <[redacted]>

| Admin Officer, Protocol and International Visits Branch

Department of the Prime Minister and Cabinet

s 22(1)(a)(ii) <[redacted]>

Ngunnawal Country, One National Circuit Barton ACT 2600 | PO Box 6500 CANBERRA ACT 2600

s 22(1)(a)(ii) <[redacted]@pmc.gov.au w. pmc.gov.au

s 22(1)(a)(ii) <[redacted]>



The Department acknowledges and pays respect to the past, present and emerging Elders and Traditional Custodians of Country, and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

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# PRO-FORMA

**Document Date:** 03.06.2024  
**Document Number:** 102071  
**Payment Terms:** Net 30  
**Due Date:** 03.07.2024  
**Salesperson:** s 47F  
**Customer ID:** C04558  
**Reference Num:**



**Bill To:**  
 s 22(1)(a)(ii)  
 DEPARTMENT OF PRIME MINISTER & CABINET  
 1 NATIONAL CIRCUIT  
 BARTON ACT 2600  
 AUSTRALIA

**Ship To:**  
 1 NATIONAL CIRCUIT  
 BARTON ACT 2600  
 AUSTRALIA

Item	Description	Size	Quantity	Price (ex GST)	Total (AUD)
MTO0700	SOLOMON ISLANDS Fully Sewn Flag General 1800 x 900-VS WIDE HEADER		40	s 47G(1)(a)	
MTO0700	SOLOMON ISLANDS Fully Sewn Flag General 1800 x 900 - HEADER & LOOPS		8		

s 47G(1)(a)  
**Pro-forma Total**      AUD 26,429.70

Remit **AUD 26,429.70** to:

**Carroll & Richardson**  
**Flagworld Pty Ltd**  
 22 - 24 Miles Street  
 MULGRAVE VIC 3170  
 AUSTRALIA

s 47G(1)(a)

**DEPARTMENT OF PRIME MINISTER & CABINET. - C04558**      03.06.2024  
 Document Date: 102,071  
 Document Num:

From: s 22(1)(a)(ii)  
 To: [Redacted]  
 Cc: [Redacted]  
 Subject: RE: FOR PROCESSING: CA005459 Carroll & Richardson Flagworld Pty Ltd Invoice 146170 \$26,429.70 [SEC=OFFICIAL]  
 Date: Wednesday, 24 July 2024 3:54:23 PM  
 Attachments: [image004.png](#)  
[image007.png](#)  
[image009.png](#)

**OFFICIAL**

Hi s 22(1)(a)(ii)

I can confirm all Solomon Islands flags purchased were received.

Many thanks,

s 22(1)(a)(ii)

Admin Officer, Protocol and International Visits Branch  
 Department of the Prime Minister and Cabinet

s 22(1)(a)(ii)

Ngunnawal Country, One National Circuit Barton ACT 2600 | PO Box 6500 CANBERRA ACT 2600

s 22(1)(a)(ii) [@pmc.gov.au](mailto:pmc@gov.au) w. [pmc.gov.au](http://pmc.gov.au)  
 s 22(1)(a)(ii)



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From: s 22(1)(a)(ii) [@pmc.gov.au](mailto:pmc@gov.au)  
 Sent: Wednesday, 24 July 2024 3:02 PM  
 To: s 22(1)(a)(ii) [@pmc.gov.au](mailto:pmc@gov.au)  
 Cc: s 47E(d) [@pmc.gov.au](mailto:pmc@gov.au); s 22(1)(a)(ii)  
 s 22(1)(a)(ii) [@pmc.gov.au](mailto:pmc@gov.au)  
 Subject: FOR PROCESSING: CA005459 Carroll & Richardson Flagworld Pty Ltd Invoice 146170 \$26,429.70 [SEC=OFFICIAL]

**OFFICIAL**

Hi s 22(1)(a)(ii)

Thank you for passing on detail of Alison’s approval of the purchase of the flags to replenish the stock on hand for Solomon Islands GoG visits.

Could you confirm if all items per the attached invoice have been received and I will pass on to accounts to process against CA005459.

Kind regards

s 22(1)(a)(ii)

Business Manager  
 Planning and Admin Team | Protocol and International Visits Branch  
 s 22(1)(a)(ii)

From: s 22(1)(a)(ii) [@pmc.gov.au](mailto:pmc@gov.au)  
 Sent: Wednesday, 3 July 2024 7:54 AM  
 To: s 47E(d) [@pmc.gov.au](mailto:pmc@gov.au); s 22(1)(a)(ii) [@pmc.gov.au](mailto:pmc@gov.au);  
 s 22(1)(a)(ii) [@pmc.gov.au](mailto:pmc@gov.au); s 22(1)(a)(ii) [@pmc.gov.au](mailto:pmc@gov.au)

**Subject:** Fwd: For Approval - Purchase of flags to replenish for Guest of Government Solomon Islands [SEC=OFFICIAL]

Good morning [Redacted] s 22(1)(a)(ii)

Apologies for the delay in sending this to you. Please find included approval to purchase Solomon Island flags.

Many thanks,

[Redacted] s 22(1)(a)(ii)

Sent from my iPhone

Begin forwarded message:

**From:** [Redacted] s 22(1)(a)(ii) <[Redacted]@pmc.gov.au>  
**Date:** 3 June 2024 at 5:17:00 PM AEST  
**To:** "Green, Alison" <Alison.Green@pmc.gov.au>  
**Subject:** RE: For Approval - Purchase of flags to replenish for Guest of Government Solomon Islands [SEC=OFFICIAL]

**OFFICIAL**

Many thanks AG

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**From:** Green, Alison <Alison.Green@pmc.gov.au>  
**Sent:** Monday, 3 June 2024 4:54 PM  
**To:** [Redacted] s 22(1)(a)(ii) <[Redacted]@pmc.gov.au>  
**Cc:** [Redacted] s 22(1)(a)(ii) <[Redacted]@pmc.gov.au>; [Redacted] s 22(1)(a)(ii) <[Redacted]@pmc.gov.au>; [Redacted] s 47E(d) <[Redacted]@pmc.gov.au>  
**Subject:** RE: For Approval - Purchase of flags to replenish for Guest of Government Solomon Islands [SEC=OFFICIAL]

**OFFICIAL**

Hi [Redacted] s 22(1)(a)(ii)

Purchase of flags as set out below is approved.

Alison

**Alison Green**  
Assistant Secretary  
Protocol and International Visits Branch  
[Redacted] s 22(1)(a)(ii)

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**From:** [Redacted] s 22(1)(a)(ii) <[Redacted]@pmc.gov.au>  
**Sent:** Monday, 3 June 2024 4:21 PM  
**To:** Green, Alison <Alison.Green@pmc.gov.au>  
**Cc:** [Redacted] s 22(1)(a)(ii) <[Redacted]@pmc.gov.au>; [Redacted] s 22(1)(a)(ii) <[Redacted]@pmc.gov.au>; [Redacted] s 22(1)(a)(ii) <[Redacted]@pmc.gov.au>  
**Subject:** For Approval - Purchase of flags to replenish for Guest of Government Solomon Islands [SEC=OFFICIAL]

**OFFICIAL**

Good afternoon Alison,

As you are aware, we are reviewing our flag stock for the Guest of Government Visit by the Solomon Islands. Please find included quote for which I seek your approval to spend for the commitment of relevant money to order through Flagworld as our preferred supplier. Please note Flagworld have

assured us that they can meet our required deadline of delivery for the upcoming Guest of Government Visit to Australia.

Up to the amount of \$26,429.70 (including GST) which will include delivery costs or fees associated with the order.

			Size	s 47G(1)(a)	Quantity	s 47G(1)(a)
Indoor Flag	Fully Sewn	Header sewn using 150mm double stitched to make 60mm open both ends	1800 x 900		40	
Outdoor Flag	Fully Sewn	Outdoor flag with nylon rope and plastic clips	1800 x 900		8	
					Freight	
					GST	
					Total	\$26,429.70

This proposal is proper use of Commonwealth resources and represents value for money as it is standard practice to provide flags for occasions such as this and the supplier Flagworld has provided high quality international flags at a fair market price on past occasions of a similar nature.

I am satisfied that this proposal represents value for money and is proper use of Commonwealth resources in accordance with the Public Governance, Performance.

Your consideration is greatly appreciated.

s 22(1)(a)(ii)

Admin Officer, Protocol and International Visits Branch

Department of the Prime Minister and Cabinet

s 22(1)(a)(ii)

Ngunnawal Country, One National Circuit Barton ACT 2600 | PO Box 6500 CANBERRA ACT 2600

s 22(1)(a)(ii) [@pmc.gov.au](https://pmc.gov.au) w. pmc.gov.au  
s 22(1)(a)(ii)



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# TAX INVOICE

**Invoice Date:** 18.06.2024  
**Invoice Number:** 146170  
**Payment Terms:** Net 30  
**Due Date:** 18.07.2024  
**Salesperson:** s 47F  
**Customer ID:** C04558  
**Reference Num:**



**Bill To:**  
s 22(1)(a)(ii)  
 DEPARTMENT OF PRIME MINISTER & CABINET  
 1 NATIONAL CIRCUIT  
 BARTON ACT 2600  
 AUSTRALIA

**Ship To:**  
 DEPARTMENT OF PRIME MINISTER & CABINET  
s 22(1)(a)(ii)  
 1 NATIONAL CIRCUIT  
 BARTON ACT 2600  
 AUSTRALIA

Item	Description	Size	Quantity	Price (ex GST)	Total (AUD)
MTO0700	SOLOMON ISLANDS Fully Sewn Flag General 1800 x 900-VS WIDE HEADER		40	s 47G(1)(a)	
MTO0700	SOLOMON ISLANDS Fully Sewn Flag General 1800 x 900 - HEADER & LOOPS		8		

s 47G(1)(a)  
**Invoice Total**      **AUD 26,429.70**  
**Balance Due**      **AUD 26,429.70**

Remit <b>AUD 26,429.70</b> to:	<b>Carroll &amp; Richardson          Flagworld Pty Ltd</b> 22 - 24 Miles Street MULGRAVE VIC 3170 AUSTRALIA	<span style="background-color: #cccccc; padding: 2px;">s 47G(1)(a)</span> Reference No. is Invoice number	<b>Customer ID:</b> <b>C04558</b> <b>Invoice Date:</b> 18/06/24 <b>Invoice Num:</b> 146170
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