

PROTECTED CABINET

MS24-000474

MINISTERIAL INTERNATIONAL TRAVEL REQUEST - GORMAN - FRANCE - 14 TO 19 JULY 2024

<p>Prime Minister, we recommend you:</p> <p>1. Approve travel by the Hon Patrick Gorman MP, Assistant Minister to the Prime Minister, to France from 14 to 19 July 2024, accompanied by one adviser. <small>s 22(1)(a)(ii)</small></p> <div style="background-color: #cccccc; width: 100%; height: 40px; margin-top: 5px;"></div> <p>ANTHONY ALBANESE <small>s 22(1)(a)</small></p>	<p style="text-align: center;">Approved / Not Approved</p> <p style="font-size: 24px; text-align: center; color: blue;">9/7/24</p> <p>Date:</p>
<p>Comments: <small>s 22(1)(ii)</small></p> <div style="background-color: #cccccc; width: 100%; height: 30px; margin-top: 5px;"></div>	

TRAVEL SUMMARY


Travelling Party:	Assistant Minister Gorman and one adviser
Travel dates:	Sunday, 14 July 2024 to Friday, 19 July 2024
<small>s 33(a)(iii)</small>	<small>s 33(a)(iii)</small>
Absent from:	Nil
Parliament:	Parliament is not scheduled to sit
<small>s 33(a)(iii)</small>	<small>s 33(a)(iii)</small>
Notes:	<i>Itinerary (paragraphs 4 and 5)</i>
SPA request:	Not requested
Cost:	\$40,218
Acting Minister:	Not required
<small>s 22(1)(a)(ii)</small>	
<small>s 47C</small>	

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KEY POINTS


1. Approval is sought by the Chief of Staff to the Hon Patrick Gorman MP, Assistant Minister to the Prime Minister, for the Assistant Minister to travel to France from 14 to 19 July 2024 (Attachment B).
 - a. Assistant Minister Gorman would travel on behalf of Senator the Hon Don Farrell, Minister for Trade and Tourism and Special Minister of State.

2. s 33(a)(iii)



3. The Assistant Minister's proposed program includes:
 - a. Speaking at the Qantas arrival event and participating in the Australia/Qantas-led Key Distribution Partner Round Table.
 - b. Meeting with France's Minister for Public Transformation and Service (to discuss public service reform and capability), Minister Delegate assisting France's Prime Minister and Minister Delegate for Trade and Economic Attractiveness (Minister Farrell's counterpart).
 - c. Meeting with French company representatives, OEDC representative and Young Australian of the Year, Emma McKeon.
 - d. Joining an Australian Olympic Committee delegation visit to the Somme to lay a wreath at the grave of Cecil Healy, an Australian freestyle Olympic swimmer (1900s and 1910s), who was killed at the Somme.


4. s 33(a)(iii) , s 47C



s 47C



5. s 47C



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SUPPLEMENTARY INFORMATION

Financial Implications

6. The estimated total cost of this visit for Assistant Minister Gorman and one adviser is \$40,218.

Commercial flights	\$32,000
Ground transport	\$1,000
Accommodation	\$5,958
Meals and incidentals	\$1,260
Total estimated costs (the Minister and one adviser)	\$40,218

General Information

§ 22(1)(a)(ii)

9. A draft response is at Attachment A for your office to convey your decision to Assistant Minister Gorman's office.

Consultation

PM&C DIVISIONS – Cabinet, International

David Belgrove

Assistant Secretary

Parliamentary and Government Branch

5 July 2024

Policy Officer: § 22(1)(a)(ii)

Phone no: § 22(1)(a)(ii)

Circulation

PM&C Secretary; DS, Governance and Corporate Group, *M Hehir*; DS, International and Security Group, *G Fletcher*; A/g FAS, Ministerial Support Division, *A Green*; FAS, Government Division, *A Walter*; A/g FAS, International Division, *E, Stevens*, AS, Parliamentary & Government Branch, *D Belgrove*; SA, Government Section, § 22(1)(a)(ii)

PMO Chief of Staff; § 22(1)(a)(ii) Advisers: § 22(1)(a)(ii)

Cabinet Secretary § 22(1)(a)(ii) CSO DLOs

ATTACHMENTS:

ATTACHMENT A DRAFT RESPONSE TO ASSISTANT MINISTER GORMAN'S OFFICE

ATTACHMENT B INCOMING CORRESPONDENCE

Classification 'Official: Sensitive'

Email to Assistant Minister Gorman CoS ^{s 22(1)(a)(ii)} [redacted] cc ^{s 22(1)} [redacted]
^{s 22(1)(a)(ii)} [redacted] Ministerial Travel (mintravel@pmc.gov.au); ^{s 47E(d)} [redacted]
^{s 47E(d)} [redacted] IPEA (^{s 47E(d)} [redacted]); ^{s 47E(d)} [redacted]
^{s 47E(d)} [redacted]; EO to the Secretary of the Minister's Department
(Deanna.easton@pmc.gov.au); ^{s 22(1)(a)(ii)} [redacted]
^{s 22(1)(a)(ii)} [redacted]
^{s 22(1)(a)(ii)} [redacted]

**SUBJECT: APPROVAL – International Travel – Assistant Minister Gorman – France –
14 July to 19 July 2024**

Dear ^{s 22(1)(a)(ii)} [redacted]

I refer to your correspondence dated 7 June 2024 seeking approval for the Hon Patrick Gorman MP, Assistant Minister to the Prime Minister, to travel to France from 14 July to 19 July 2024.

The Prime Minister has asked me to convey to you that:

- The Prime Minister has approved Assistant Minister Gorman's travel to France from 14 to 19 July 2024, accompanied by one adviser.
- The Prime Minister asks that your office continue to engage with ministerial offices and the Australian Embassy in Paris to seek more opportunities to strengthen engagement regarding the 2032 Brisbane Olympics and Paralympic Games and tourism.
- Assistant Minister Gorman and the adviser travelling are required to participate in a security briefing prior to departure, which is to be organised by your Department. Your Department is required to coordinate this briefing with relevant security agencies.

^{s 22(1)(a)(ii)} [redacted]

- Your office is responsible for giving the Independent Parliamentary Expenses Authority the details of the staff member who will accompany the Assistant Minister. Email advice should be sent to ^{s 47E(d)} [redacted].
- The [Ministerial International Travel Guidelines](#) (October 2023) are available from the PM&C website.

Kind regards

Ministerial International Travel Request Form

- This form is submitted to the Departmental Liaison Officer in the Prime Minister's Office with associated documents a **minimum of three** weeks prior to the proposed departure date.
 - Failure to meet this timeframe may mean that a Minister's international travel request is not approved.
 - The Chief of Staff to the Minister making this request is responsible for the accuracy of this form and makes this travel request on behalf of their Minister.
 - The Chief of Staff should send this form to the PMO DLO, or be cc'd in the email.
 - The templates attached should be used for all submissions.
- Please read the [Ministerial International Travel Guidelines \(the Guidelines\)](#) before completing this form.
- Travel approval is required **before**:
 - A Minister's participation in international engagements can be confirmed with third parties.
 - Media can be briefed on intended international travel / engagements.
- International travel on sitting days is not typically approved. Written confirmation from the Leader of the House or Chief Government Whip in the Senate is required when submitting this request.

<p>Minister: The Hon Patrick Gorman, Assistant Minister to the Prime Minister</p> <p>Is the minister travelling on behalf of another Minister? Yes</p> <p>If yes, who: The Hon Don Farrell, Minister for Trade and Tourism and Special Minister of State</p>	<p>The Minister intends to depart Australia on: 14/07/2024 7:35 PM</p> <p>And return to Australia on: 19/07/2024 8:30 AM</p>
<p>Destination Country/ies: France</p>	<p>Method of Travel: Commercial</p>
<p>Key events and essential purpose of the travel: <i>Please provide details that demonstrate why the proposed travel is essential and needs to be face-to-face, at the ministerial level and be linked to specific outcomes.</i></p> <p>The purpose of the travel is to build on earlier work done by the previous Government (including the Perth to London opening flight) and representing Australia alongside the WA Government on the inaugural flight of a new route between Perth and Paris, ahead of the the 2024 Olympic and Paralympic Games.</p> <p>Assistant Minister Gorman's travel will allow facilitation of meetings with tourism and trade representatives in Paris as required and has the support of Minister Farrell.</p>	
s 47C	
<p>This request includes for one adviser to accompany Assistant Minister Gorman, the adviser's costs of flights and accommodation will need to be covered by the Commonwealth.</p>	
s 47C	
<p>Class of travel</p>	

<p>Are the selected flights business class or lower? Yes</p> <p>If not, please provide a reason:</p>	
<p>Hotel rooms</p> <p>Have standard rooms (or equivalent) been selected? Yes</p> <p>If your quote does not indicate 'standard room', please provide a reason:</p>	
<p>Absences from Parliament</p> <p>Will the Minister be absent from Parliament? No</p> <p><i>A copy of an email approving your Minister's leave from Parliament must be provided with this request.</i></p>	<p>Absences from Cabinet/Ministry Meetings</p> <p>Will the Minister be absent from Cabinet, Cabinet Committee or Ministry meetings? No</p> <p>If yes, provide details:</p>
<p>Acting Arrangements</p> <p>Not required</p> <p><i>An Instrument of Authorisation is not required when the acting Minister is appointed to administer the same department(s) as the travelling Minister.</i></p> <p>Assistant Ministers are not required to provide acting arrangements.</p> <p><i>Typically, only Cabinet Ministers act for other Cabinet Ministers.</i></p>	
<p>Accompanying (MoPS Act) staff</p> <p><i>Typically, only one MoPS staff member travels overseas with Ministers.</i></p> <p>One adviser will accompany the Assistant Minister.</p> <p>If more than one MoPS staff member is requested: Please provide a reason why the additional staff member is required and why travelling Departmental / Post officials cannot provide the required support to the Minister.</p> <p><i>Note - Departmental officials do not need to be listed. Departmental Liaison Officers do not typically undertake international travel with Ministers.</i></p>	
<p>Pre-departure security briefing</p> <p><i>Ministers and staff are required to attend a security briefing prior to departure. Please provide details of the official in your Department who will complete your pre-departure security briefing.</i></p>	
Official's name:	TBC (have formally requested of PM&C)
Title:	TBC
Mobile:	TBC

Email:	TBC
Chief of Staff declaration:	
<input checked="" type="checkbox"/>	I have read and understood the Ministerial International Travel Guidelines.
<input checked="" type="checkbox"/>	I understand that the Minister's attendance / participation in engagements listed in this application cannot be confirmed with third parties until travel approval has been provided.
<input checked="" type="checkbox"/>	I confirm that the most cost effective proposal has been put forward in line with the requirements and principles of the <i>Parliamentary Business Resources Act 2017</i> and associated Regulations.
<input checked="" type="checkbox"/>	A full itinerary/program has been provided using the template below with key meetings confirmed.
<input checked="" type="checkbox"/>	All costings have been provided using the template provided below.
<input checked="" type="checkbox"/>	I have scheduled a pre-departure security briefing for my Minister and accompanying staff.
<input checked="" type="checkbox"/>	For Ministers planning to travel on Sitting Days: I have attached authorisation for my Minister's leave from Parliament.
<input checked="" type="checkbox"/>	For Offices of Assistant Ministers only: I have attached an email from the Chief-of-Staff for the relevant Cabinet Minister supporting this travel.
Name:	s 22(1)(a)(ii)
Position:	Chief of Staff
Date:	7/06/2024
Email:	s 22(1)(a)(ii)
Phone:	s 22(1)(a)(ii)

From: s 47E(d)
To: s 22(1)(a)(ii)
Cc: s 22(1)(a) ; [Ministerial Travel](#); s 47E(d) ; [Zorzi, Callie](#); s 22(1)(a)(ii)
Subject: APPROVAL – International Travel – Assistant Minister Gorman – France – 14-19 July 2024
 [SEC=OFFICIAL:Sensitive]
Date: Tuesday, 9 July 2024 12:26:34 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image008.png](#)

OFFICIAL: Sensitive

Dear s 22(1)(a)(ii)

I refer to your correspondence dated 7 June 2024 seeking approval for the Hon Patrick Gorman MP, Assistant Minister to the Prime Minister, to travel to France from 14 July to 19 July 2024.

The Prime Minister has asked me to convey to you that:

- The Prime Minister has approved Assistant Minister Gorman’s travel to France from 14 to 19 July 2024, accompanied by one adviser.
- The Prime Minister asks that your office continue to engage with ministerial offices and the Australian Embassy in Paris to seek more opportunities to strengthen engagement regarding the 2032 Brisbane Olympics and Paralympic Games and tourism.
- Assistant Minister Gorman and the adviser travelling are required to participate in a security briefing prior to departure, which is to be organised by your Department. Your Department is required to coordinate this briefing with relevant security agencies.

s 22(1)(a)(ii)

- Your office is responsible for giving the Independent Parliamentary Expenses Authority the details of the staff member who will accompany the Assistant Minister. Email advice should be sent to s 47E(d).
- The [Ministerial International Travel Guidelines](#) (October 2023) are available from the PM&C website.

Kind regards,

s 22(1)(a)
(ii)

s 22(1)(a)(ii)) | Departmental Liaison Officer
 Office of the Prime Minister, the Hon Anthony Albanese MP
 MG 8, Parliament House, Canberra ACT 2600

s 22(1)(a)(ii)

e. s 47E(d) | s 22(1)(a)(ii)

For out-of-hours assistance please contact the DLO duty phone on s 22(1)(a)(ii)



The Department acknowledges and pays respect to the past, present and emerging Elders and Traditional Custodians of Country, and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

From: s 22(1)(a)(ii)
To: Ministerial Travel; s 47E(d)
Subject: RE: Ministerial International Travel Request - Gorman - France - 14-19 July 2024 [SEC=PROTECTED, CAVEAT=SH:CABINET]
Date: Friday, 14 June 2024 4:04:01 PM
Attachments: [image003.png](#)

PROTECTED//CABINET

Hi team

Please see below revised advice.

Thank you

s 22(1)(a)(ii) | Adviser
 Europe and Latin America | International Division
 Department of the Prime Minister and Cabinet
 s 22(1)(a)(ii)
 s 22(1)(a)(ii)

From: Ministerial Travel <MinTravel@pmc.gov.au>
Sent: Tuesday, 11 June 2024 1:08 PM
To: s 47E(d)
 s 47E(d)
 s 47E(d)
Cc: Ministerial Travel <MinTravel@pmc.gov.au>
Subject: Ministerial International Travel Request - Gorman - France - 14-19 July 2024 [SEC=PROTECTED, CAVEAT=SH:CABINET]

PROTECTED//CABINET

Hi teams

Please see below an updated request for advice on Assistant Minister Gorman's travel to France.

@**International** – attached is your previous advice on this trip based on the original program from May 2024, for reference.

Ministerial Overseas Travel Proposal - request for advice - due COB Friday 14 June 2024.

Approval is being sought for Assistant Minister Gorman to travel to France from 14 to 19 July 2024.

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Instructions:

- Advice should be emailed to MinTravel@pmc.gov.au. If not received by the deadline, we will assume you have no concerns with the proposed travel.

- **International Division and policy areas are asked to collaborate in providing consolidated advice back to Government Division.**
- The Ministerial Travel team will consider the administrative aspects of the travel proposal, including the parliamentary sitting dates, and assess it against the *Ministerial International Travel Guidelines* ([Ministerial International Travel Guidelines | Department of the Prime Minister and Cabinet \(pmc.gov.au\)](#)). Further advice will be sought from branches as required.
- Please note PMO are enforcing the Guidelines and are rigorously assessing each request.

1. Is the travel supported?

We are supportive in principle of s 33(a)(iii) , s 47C

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

2. Does the travel align with Australia’s strategic priorities? -

Yes, per above.

3. Are there any conflicts with the timing of the travel in regard to the Minister’s portfolio responsibilities?

No

4. Are there any concerns/sensitivities about the Minister’s travel proposal that the Branch considers should be conveyed to the PMO?

No

Kind regards,

s 22(1)(a)(ii)

s 22(1)(a)(ii)

Adviser

Government Section | Parliamentary and Government Branch

Department of the Prime Minister and Cabinet

s 22(1)(a)(ii) | w. pmc.gov.au

I work Monday to Thursday



The Department acknowledges and pays respect to the past, present and emerging Elders and Traditional Custodians of Country, and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

PROGRAM

As at 26/06/2024

Local Time	Sunday 14 July	Canberra Time
	Depart Perth Airport on flight QF33 to Paris	7.35pm
Local Time	Monday 15 July	Canberra Time
6:55 (may be as early as 5:55)	<p>Arrive at CDG Terminal # on QF33</p> <p>Met on arrival (airside) by:</p> <ul style="list-style-type: none"> - Ambassador Bird - Counsellor (Economic) David Gottlieb - Protocol and Visits Manager Thomas Vitart - Qantas Regional General Manager (UK, Europe, Middle East and Africa), Georgia Blackburn <p>On arrival: collect luggage, clear customs (fast-track) and proceed into arrivals hall. ^{S 47F}</p>	
7:45	Qantas arrival ceremony (remarks)	
8:00	Return to departure gate to farewell departing plane (QF34) (may leave luggage with Embassy officer)	
8:45	Qantas departure ceremony	
10:00-11:00	Depart for Hotel (Sofitel Le Scribe Paris Opéra, 1 Rue Scribe, 75009)	
11:00	Arrive Hotel	
11:00-11:30	A-based business time (opportunity to refresh)	
11:30-12:00	Travel to meeting	
12:00-14:00	Opportunity for lunch	
14:00-16:00	<i>Opportunity for meeting/s (note: Ministerial availability may be impacted by French legislative election on 7 July)</i>	

Option: Mr Stanislas Guerini, Minister of Transformation and Public Service of France

Option: Mr Franck Riester, Minister Delegate for Trade and Economic Attractiveness

16:30-17:00

Travel

17:00-18:00

Option: Meeting with Julie Meunier, Co-Founder and Communication Director of PVTistes

Opportunity to discuss Working Holiday Maker program with the leading Working Holiday Maker portal in France and Tourism Australia partner.

17:30-18:00

Travel to dinner

18:00-21:00

Dinner

Option: Qantas welcome dinner with local French industry representatives

Venue: Alfred, 8 Rue du Mont Thabor, 75001

Attendees :

- Qantas to advise. ^{s 47F}

Depart for Hotel

Return to Hotel

Local Time

Tuesday 16 July

Canberra Time

6:30-10:30

Opportunity for breakfast / A-based business

Travel to meeting

10:30-11:45

Tourism Australia Senior Industry Round Table (Hotel Ritz, 15 Pl. Vendôme, 75001)

Attendees:

- Qantas International and Freight CEO, Cam Wallace
- Tourism Australia Managing Director Phillipa Harrison

Opportunity to meet with key French travel trade partners.

12:00-14:30	<p>Qantas Round Table Lunch (Hotel Ritz, 15 Pl. Vendôme, 75001)</p> <p>Attendees:</p> <ul style="list-style-type: none"> - Qantas CEO, Vanessa Hudson
14:30-15:00	Travel to meeting
15:00-16:00	<p><i>Opportunity for meeting</i></p> <p><u>Option:</u> Meeting with ACCOR</p> <p><u>Option:</u> Meeting CMA CGM</p> <p><i>French freight forwarding service offering sea, land, air, and logistics solutions</i></p>
16:00-16:30	Travel
16:30-17:30	<p>Meeting with Alstom</p> <p>Venue: Austrade offices, Australian Embassy</p> <p><i>French train manufacturer and operator which has a significant investment in Western Australia and is producing the state's first locally constructed train cars in over 30 years.</i></p>
17:30	Travel to Embassy
18:00	<p>Qantas cocktail reception</p> <p>Venue: Ambassador's Residence, Australian Embassy</p> <p>Welcome remarks:</p> <ul style="list-style-type: none"> - Ambassador Bird - Assistant Minister Gorman - Qantas CEO Vanessa Hudson - Tourism Australia Managing Director Phillipa Harrison - Tourism WA Acting Managing Director/Executive Director – Strategy and Engagement Steph Underwood or Tourism WA Board Chair Di Bain)
21:00	Depart for Hotel
21:30	Return to Hotel

Local Time	Wednesday 17 July	Canberra Time
6:30-7:30	Opportunity for breakfast / A-based business	
7:30-9:30	Travel to Somme (2 hours by car)	
9:30-10:15 (subject to AOC planning)	<u>Option:</u> Join Australian Olympic Committee delegation visit to the Somme to lay a wreath at the grave of Cecil Healy, an Australian freestyle Olympic swimmer of the 1900s and 1910s who was killed at the Somme	
10:15-10:30	Travel to Sir John Monash Centre	
10:30-11:30	Visit to Sir John Monash Centre (Route de Villers Bretonneux, 80800 Fouilloy) Attendees <ul style="list-style-type: none"> - Ben Daetwyler, Director of the Sir John Monash Centre (Department of Veterans' Affairs) 	
11:30-12:30	Lunch at SJMC Café	
12:30-14:30	Travel to Embassy	
14:30-15:00	A-based business time (opportunity to refresh)	
15:00-16:00	<u>Option:</u> Meeting with Michelin France Venue: Austrade offices, Australian Embassy <i>Pending further information from Austrade about Michelin's tyre recycling operations in Western Australia.</i>	
16:00-16:30	Travel to meeting	
16:30-17:30	<i>Opportunity for meeting/s</i> <u>Option:</u> Minister-Delegate (AM-equivalent) assisting French PM Gabriel Attal (Ms Prisca Thevenot, Democratic Renewal, Government Spokesperson; Ms Marie Lebec, Relations with Parliament; Ms Aurore Bergé, Equality between Women and Men and Combating Discrimination) <u>Option:</u> Meeting with OECD directorate responsible for the Public Governance Committee (APSC link)	
18:00-19:00	Option : Travel to restaurant (1 hour by car)	

19:00-21:30	<p><u>Option</u> : Dinner at Le Doyenné (5 Rue Saint-Antoine, 91770 Saint-Vrain)</p> <p><i>Australian-owned restaurant, guesthouse and farm set within the grounds of the Château de Saint-Vrain. Opportunity to showcase Australian business, tourism, sustainability, culinary and agricultural excellence.</i></p> <p><i>Noting travel time, local restaurants can also be recommended, subject to preference.</i></p>	
21:30-22:30	Depart for Hotel	
22:30	Return to Hotel	
Local Time	Thursday 18 July	Canberra Time
6:30-7:30	Opportunity for breakfast / A-based business	
	Travel to CDG	
08:00	Qantas departing event with local French industry representatives (to be confirmed with Qantas)	
10:00	Depart CDG on [QF34]	
Local Time	Friday 19 July	Canberra Time
	Arrive PER	8.30am

Other possible program elements, subject to interest:

Meeting with Evaneos (Tourism Australia key distribution partner)

Venue: Evaneos offices, 27 Rue de Mogador, 75009

Meeting with Voyageurs du Monde (Tourism Australia key distribution partner)

Meeting with energy/resources sector

Visit to an Australian-owned café

Venue : Coutume (47 Rue de Babylone 75007 – Brisbane 2032 collaboration)

Embassy all-staff briefing / morning or afternoon tea

Embassy gallery tour: Olympics exhibition
